

**PUBLIC WORKS COMMITTEE**  
**CITY OF WISCONSIN DELLS**  
**MUNICIPAL BUILDING-300 LA CROSSE STREET**  
**DECEMBER 12, 2016**

Chairperson Mor called the meeting to order at 5:45 PM. Notice of the meeting was provided to the Dells Events, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Dar Mor, Ald. Ed Wojnicz and Ald. Brian Holzem  
Absent: Mayor Landers  
Others: Public Works Director David Holzem, City Planner Chris Tollaksen, Asst. City Attorney Joseph Hasler, DPW Office Clerk Monica Dorow-Leis, City Clerk Nancy Holzem, Ald. Ed Fox and Kelli Trumble
2. Motion by Ald. Wojnicz seconded by Ald. Holzem, to approve the minutes of the November 14, 2016 meeting. Motion carried.
3. Motion by Ald. Holzem and seconded by Ald. Wojnicz recommend to council approve Amendment No. 1 to the contract between the City of Wisconsin Dells and Vierbicher Associates, Inc for Project ID 6219-01-71 City of Wisconsin Dells RiverWalk (River Road to Chula Vista), Non Highway, Columbia County. Motion carried.
4. David said it was his understanding the secondary road would cost around \$500,000 and that is based on a 20' road. David did not see the documentation on this, but believes this amount is a much higher cost, because he does not believe it includes any land acquisition and easement costs and additional work. David does not think it is in the city's best interest to put in a 20' road. They need to work with DNR and negotiate easements. Atty. Hasler envisions this proceeding that everybody understands that it is the sense of the city that this project not move forward unless or until the issue of a secondary access is addressed. He further said that issue needs to be addressed before the city spends time and money on any other issue. The secondary access needs to be taken care of before going forward with a Development Agreement. They need to come up with secondary access and a shared cost. This item was discussion only.
5. David Holzem suggested that when a Utility Permit is taken out and there are incurred costs over normal costs, then the applicant should pay for those additional costs. David will work with Atty. Hasler on the Utility Permit Application. This item was discussion only at this time.
6. David received a draft ordinance from Atty. Hasler. Discussion on regulating/permitting the use of public right of way included getting a draft to figure a right of way usage formula. This item was discussion only and is work in progress.
7. David Holzem is taking a close look at the current Snow Removal Ordinance and is working on updating the snow removal areas. This item was discussion only and he will bring this information to the next meeting.
8. David will present an updated equipment rate schedule at the next meeting for approval.
9. Motion by Ald. Holzem and seconded by Ald. Wojnicz recommend to council approve the following proposed rates:
  - 1) Update lawn mowing to increase to the same rate as Sidewalk Snow removal which is already at \$105.
  - 2) Increase Cemetery lots from \$550 to \$600
  - 3) Increase Cremation from \$225 to \$250Motion carried.

10. Discussed was 'Enhanced Public Spaces'. It is not a Café Zone. Kelli Trumble said everyone wants clarity as to what the plan is. There is a lot of confusion. Some comments included:
- Does the city envision chairs, tables and umbrellas and who is responsible for replacing these items?
  - Signs?
  - Storage?
  - Work thru it and revisit with WiDOT.
  - See what the needs are.
  - Map out benches, tables, chairs and look at budget and who pays for it.

The 200 Block decisions came from the BID Committee. It did not come through the Public Works for approvals. The property owner would not get exclusive right to the enhanced public spaces. Kelli said BID has approved funding for the summer of 2017 to pay the High Rock staff to clean the Dutchess Plaza 3x/day during the summer season (June 1 through October 31). This contract has not been signed, but the funding has been approved. David suggested creating a fund, setting up something similar to the Equipment Replacement Fund to pay for future costs. Chris Tollaksen said that if the existing benches are going to be used, he wants approval from the committee. Motion by Ald. Wojnicz and seconded by Ald. Holzem recommend to council to have the property owner responsible for maintaining the enhanced public space area in front of their property. Motion carried.

11. Motion by Ald. Holzem and seconded by Ald. Wojnicz recommend to council approve completing all three Columbarium units at the same time in the amount of \$60,000. Motion carried.
12. Motion by Ald. Wojnicz and seconded by Ald. Holzem recommend to council approve a REU (Residential Equivalent Unit) fee in the amount of \$6,000 for San Antonio Restaurant Change of Use. Motion carried.
13. There were no items for referral.
14. Next meeting is scheduled for Monday, January 9, 2017 at 5:45pm.
15. Motion by Ald. Holzem and seconded by Ald. Wojnicz to adjourn. Motion carried and the meeting adjourned at 8:00 pm.

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Monica Dorow-Leis  
Public Works Office Clerk