

**PUBLIC WORKS COMMITTEE**  
**CITY OF WISCONSIN DELLS**  
**MUNICIPAL BUILDING-300 LA CROSSE STREET**  
**JULY 13, 2020**

Chairperson Marshall called the meeting to order at 5:30 PM. Notice of the meeting was provided to the Dells Events, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Mayor Ed Wojnicz, Ald. Brian Holzem, Ald. Jesse DeFosse and Ald. Terry Marshall  
  
Others: Public Works Director David Holzem, City Planner/Zoning Administrator Chris Tollaksen, DPW Office Clerk Monica Dorow-Leis, City Clerk Nancy Holzem, City Treasurer Karen Terry, Ald. Freel, Ald. Anchor and Fire Chief Pat Gavinski
2. Motion by Ald. DeFosse and seconded by Ald. Holzem approve the minutes of the June 8, 2020 meeting. Motion carried.
3. Motion by Mayor Wojnicz and seconded by Ald. DeFosse recommend to council deny the Notice of Claim submitted by Paula Brunner. Motion carried.
4. There is a new state statute that restricts the amount charged per site for pole attachment fees. With the current agreement with Verizon for Specific Site Right-of-Way Pole Attachment, the annual fee is \$2,000. With the proposed license agreement, the city may charge \$250 per City pole per year and \$20 per year for each Small Wireless Facility installed by Licensee. Motion by Mayor Wojnicz and seconded by Ald. DeFosse recommend to council approve the Small Wireless Communications Facilities Master License Agreement between the City and Celco Partnership dba Verizon Wireless. Motion carried.
5. **Updates on Dept. of Public Works Projects:**
  - 1) Wisconsin Dells High School Utilities and Roundabout-David Holzem said the City was able to get Frontier to work with the City and got all of their relocations done so they can move forward with the roundabout project. There are some minor details to work out with some paving to do and sidewalk to put in. They are working on agreements with the property owners, but the City can proceed with work because of the temporary construction permit signed by them. They are anticipating the project be substantially complete by mid-August. This item was information only.
6. Approved at the Plan Commission Meeting, held immediately before this meeting, was the Jones Road right-of-way Plat of Survey which included shifting the right-of-way south to match the line south of the existing right-of-way. This way all of the owners will have access to public right-of-way. David Holzem said he has not seen the right-of-way plats from Mid-State Associates yet, but believes there are existing encroachments. This is work in process. Motion carried. There is a public informational meeting set for Wednesday, July 22 from 4-7pm. This item was information only.
7. David Holzem said he is not sure who is 100% responsible for this. WI Dot had reviewed this, but the bottom line is there are three parties involved, Woodside, WI Dot and us. David said he could see what he could do about a cost share, but in essence the city is getting guaranteed access. Motion by Mayor Wojnicz and seconded by Ald. Holzem recommend to council approve the cost estimate submitted by Adams County Highway Department in the amount of \$10,377.81 for ditch work along Hwy 13 near Woodside Sports if Woodside is willing to sign a permanent access

easement and in return they get a permanent driveway permit. This amount could change slightly.  
Motion carried.

8. There were no referrals to a future meeting
9. The next meeting is scheduled for Monday, August 10, 2020 at 5:30pm.
10. Motion by Ald. Holzem and seconded by Mayor Wojnicz to adjourn. Motion carried and the meeting adjourned at 5:59 pm.

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Monica Dorow-Leis  
Public Works Office Clerk