

Regular Meeting of the Kilbourn Public Library Board of Trustees
Thursday, September 3, 2015

Members present: Dianne Effinger, Glenn Deedon, Mike Freel, Jo Ann Luke, Bill Pettit, Kerri Ryan, and Cathy Borck, Library Director. Absent: Gisela Hamm

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Mike Freel, at 4:30 pm.
- II. The minutes of the previous meeting were approved by Bill, seconded by Dianne. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
 - A. Bookmobile circulation was down last month.
 - B. Summer reading program numbers - 383 children registered, with 3941 hours of reading. Jody is working on more specific statistics.
- IV. Motion to approve the Financial Report was made by Glenn. Seconded by Jo Ann. Motion carried.
- V. Committee Reports
 - A. Columbia County Library Board - Dianne
 1. The board met in August rather than September.
 2. The Plan for Library Services for the county passed unanimously.
 3. Randolph is joining South Central Library System.
- VI. Unfinished Business
 - A. Budget Discussion - Cathy presented budget information for review and discussion. She answered any questions posed by the board. Motion to approve the 2016 Library Budget by Glenn, seconded by Bill. Motion carried.
- VII. New Business
 - A. Reviewed pages 6-10 of policies. Items to change as follows:
 1. Page 6 - item G - add "sexual orientation," after the word religion.
 2. Page 7 - line 4 - add "sexual orientation," after the word religion.
 3. Page 7 - line 5 - change "writer," to "producer of the material."
 4. Page 7 - line 1 - delete the word "ultimate."
 5. Page 8 - lines 6 & 7 - delete the sentence, "It is the policy of the library not to accept special collections of books to keep as a separate entity." This will be handled at the discretion of the Library Director and/or the board.

6. Page 8 - last bulleted point - replace the phrase, "keep on its shelves," with "have accessible," and change "books," to "materials."
7. Page 9 - Lines 1 & 2 - delete sentence, "This applies to audio-visual and electronic resources as well."

VIII. Items for Referral to Next Meeting

- A. Policy Review - for October meeting, review pages 11-15. This includes Confidentiality of Library Circulation Records, Circulation Procedures, Rules for Obtaining a Library Card, Library Bill of Rights, and Library Code of Ethics
- IX. Next Meeting set for Thursday, October 1, 2015, at 4:30 pm.
- X. The meeting adjourned on a motion by Dianne, seconded by Glenn. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary