

Regular Meeting of the Kilbourn Public Library Board of Trustees
Thursday, June 4, 2015

Members present: Dianne Effinger, Gisela Hamm, Jo Ann Luke, Bill Pettit, Glenn Deedon, Kerri Ryan, and Cathy Borck, Library Director. Absent: Mike Freel

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by Vice President, Bill Pettit, at 4:30 pm.
- II. The minutes of the previous meeting were approved by Dianne, seconded by Gisela. Motion carried.
- III. Motion made by Gisela to install officers as previous year, with the exception of secretary. President - Mike Freel, Vice President - Bill Pettit, Treasurer - Glenn Deedon, and Secretary - Kerri Ryan. Seconded by Glenn. Motion carried.
- IV. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
 - A. The book sale will take place Saturday, June 6th, from 9 am - 4 pm.
 - B. Circulation was low last month. Cathy will look into possible reasons for this.
 - C. Reading patio estimate was higher than thought - \$38,000 for concrete, fencing, but no furnishings. Cathy will look into possible contributions from area businesses.
- V. Motion to approve the Financial Report was made by Dianne. Seconded by Glenn. Motion carried.
- VI. Committee Reports
 - A. Columbia County Library Board - report tabled until next meeting. Dianne will get minutes from meeting.
 - B. Senior Center - committee will meet to draft a letter to village as to how the library would like to participate. The committee will meet Thursday, June 11th, at 4:30.
- VII. New Business
 - A. Approval of change to 2014 Annual Report Operating Revenue
 1. Motion to approve a change of revenue from \$475 to \$75 for summer library incentives was made by Glenn. Seconded by Gisela. Motion carried.
 - B. Update on lost items

- Regular 1. The amount of lost items is large. Working on an initial letter to send to patrons from the library reminding them to return items. A second letter may then be sent from Wisconsin Dells Police Department.
- VIII. Items for referral to next meeting
- A. Columbia County Library Board minutes
 - B. Begin budget process
- IX. The next meeting will be Thursday, July 9, 2015, at 4:30 pm.
- X. The meeting adjourned on a motion by Gisela, seconded by Jo Ann. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary