

**FINANCE COMMITTEE MEETING**  
**CITY OF WISCONSIN DELLS**  
**MUNICIPAL BUILDING ~ 300 LA CROSSE STREET**  
**WISCONSIN DELLS, WI 53965**  
**OCTOBER 9, 2020**

Chairperson Holzem called the meeting to order at 9:00AM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel and Ald. Terry Marshall  
  
Others: City Treasurer Karen Terry, City Clerk Sarah Brown, Director of Public Works Chris Tollaksen, Electric Utility Supervisor Tony Wiczorek, Fire Chief Pat Gavinski, Police Chief Jody Ward, Parks & Recreation Director Thad Meister and Erica Dynes from the *Dells Events*
2. Motion by Ald. Freel seconded by Mayor Wojnicz to approve the minutes of the September 21, 2020 meeting. Motion carried unanimously.
3. Director of Public Works Chris Tollaksen presented the Building & Sign Inspection budget with a 4.5% increase (\$3,000) in revenue and a 5.9% decrease (\$3,453) in expenses. Tollaksen noted that it can be unpredictable on how many permits will be issued in a year and the revenue for permits can be collected in one year while the inspection expenses can be recognized in the next year. Planning & Zoning budget was presented with a 33.3% decrease (\$3,500) in revenue and a 5.9% increase (\$4,748) in expenses due to added mapping & contracted service expenses.

Tollaksen also presented the proposed 2021 operating budget for the Public Works Department with a 48.5% increase (\$30,251) in revenue a 4.8% increase (\$57,453) in expenses noting his calculations were based on three-year averages as well as the added health insurance and step increases for some employees. Tollaksen noted the recycling contract with Pellitteri Waste Systems has increased by \$46,000 for the 2021 year and requested a Recycling Fee of \$40 per yard be established for the 2021 year.

The proposed 2021 operating budget for the Water Utility included a 3.65% (\$30,479) decrease in revenue and a 1.29% decrease (\$10,516) in expenses. The proposed 2021 operating budget for the Sewer Utility included a 11.11% decrease (\$150,331) in revenue and a 3.18% increase (\$64,773) in expenditures. The proposed 2021 budget for the Electric Utility included a 12.99% decrease (\$935,615) in revenue and a 13.31% decrease (\$943,336) in expenditures. Tollaksen stated due to COVID-19 it is difficult to predict consumption and budgeted using averages and considered the lack of consumption due to the pandemic for all utilities. Electric Utility Supervisor Tony Wiczorek also requested the purchase of an added vehicle to the Electric Department's fleet. Chris Tollaksen requested this to be brought back to Public Works Committee as he had not had time to determine the needs of the department having just been appointed his position.

Police Chief Jody Ward presented the proposed 2021 budget for the Police Department which included a 0% increase in revenue and an 1.51% increase (\$138,356) in expenses. Chief Ward also presented the department's PRT requests including three equipped squad cars totaling \$153,408, and \$49,954 for the 911 software upgrade. City Treasurer Karen Terry recommended funding two squad cars as soon as funds are available considering the department was unable to purchase the two approved squads in 2020 due to the pandemic.

Chief Ward presented the 2021 Parking Utility budget with an overall 3.76% decrease (\$25,000) in revenue and expenses. Chief Ward's request includes \$44,750 in capital expenditures including 5 new pay stations and modem replacements, as well as \$30,000 for capital reserves. Ward also noted the General Fund contribution for 2021 from Parking revenue will equal \$262,943.

Chief Ward stated there will be no change in the Public Safety & Training budget as well as no change to the Emergency Government budget for 2021 with the exception of adding \$2,235 for replacement of the Police Department siren and batteries.

Fire Chief Pat Gavinski presented the proposed 2021 operating budget for the Fire Department noting there was a 0% increase in the operating budget resulting in \$69,246 from the General Fund levy. Fire Chief Gavinski stated the department is looking to replace the Ladder Truck and Tanker 14 in the upcoming years.

Parks & Recreation Director Thad Meister presented the 2021 operating budget for Parks and Recreation with a decrease of 8% (\$17,896) in revenue and a 1.5% increase (\$8,897) in expenditures noting the uncertainty with the ongoing pandemic. Meister also reviewed the capital needs for 2021 stating the priorities were Jenkins Park improvements, creation of the Deerwood Glen park, and repainting the exterior of the Park & Rec building.

Meister also presented the 2021 River & Bays with a .85% (\$386) decrease in revenue and a .53% (\$106) decrease in expenses.

5. Chairperson Holzem noted the next budget meeting is scheduled for October 16<sup>th</sup> at 9:00 am.
6. No Items for future meetings.
7. Motion by Ald. Freel seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 10:27 AM.

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Karen Terry, City Treasurer