

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
OCTOBER 8, 2019

Chairperson Holzem called the meeting to order at 1:30 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel
and Ald. Terry Marshall
Others: City Clerk Nancy R. Holzem, City Treasurer Karen Terry, Library
Director Cathy Borck, Director Thad Meister, Tara Anchor representing
the BID and Peter Culver from *Dells Events*.
2. Motion by Ald. Freel seconded by Ald. Marshall to approve the minutes of the October 2,
2019 meeting. Motion carried unanimously.
3. BID Chairperson Tara Anchor presented the 2020 proposed budget for the Business
Improvement District. Anchor noted the Wisconsin Dells Visitor and Convention Bureau
has plans to hire an additional staff person to concentrate on event planning. The BID
has agreed to fund \$30,000 of the salary cost of this employee. This fee will be billed
based on actual hours worked on City related festivals and events. Anchor also noted the
BID will budget and additional \$20,000 to cover the hard costs of the events planned.
Anchor also noted the BID assessments will increase by 10% for the 2020 budget stating
this was due to the new hire and the contribution of the Elm Street plaza at \$87,500 per
year for two years.

Library Director Cathy Borck presented the proposed 2020 operating budget for the
Kilbourn Library which included a 1.87% increase (\$10,699) in expenses due to wage
increases and operating outlay and a 2.87% decrease (\$13,500) in revenue in part due to a
\$17,182 decrease in Lake Delton's contribution for 2020. City Treasurer Karen Terry
stated that Lake Delton has opted to exercise their right to contribute the 3 year average
for the Library Exemption Calculation per the State stats, but this significantly affects the
City's ability to recognize the Expenditure Restraint limitations for the City. Cathy
Borck stated joint libraries across the State are faced with this same issue.

Parks & Recreations Director Thad Meister presented his proposed 2020 operating
budget with a 2.13% increase (\$11,717) in expenses over all areas. Meister presented the
Parks Department capital requests to include \$60,000 for new pool filters, noting this
expense would be split with Lake Delton. Meister also requested a Passenger Van for the
Recreation Department and funds to paint the exterior of the current EMS/Recreation
building.

Meister presented the River & Bays 2020 proposed budget with a 1.23% increase (\$262)
in expenses due to salaries. Meister stated the Parks Committee requested to use River &
Bays funds to do a study to determine the future needs for the marina in 2020 that would
cost about \$10,000.

City Clerk Nancy Holzem presented the 2020 Council and Administrative operating budgets with a 1.65% decrease in expenditures (\$7,485) due to a change in wage allocations and decreased number of elections in 2020. The Municipal Court budget reflects 8.2% increase (\$8,919) in expenses due to expected health insurance coverage for a new hire due to retirement. N. Holzem also noted the Municipal Court revenue was down again this year. N. Holzem also presented the committee with the caseload stats from 2012 & 2018 to show the decline in citations written.

City Treasurer Karen Terry presented the proposed 2020 TIF & Debt Service budgets noting the City was able to satisfy all TIF #2 debt obligations in 2019. Terry also stated the City is contemplating a new debt issue for TIF #2 to complete the Trout Road improvements and multi-use trail. The total debt service levy for 2020 will be \$871,170. Terry also noted there will be some special assessment revenue that will off-set a small portion of the debt payments.

K. Terry presented the Premier Resort Tax budget for 2020 with \$1.825 million in expected revenue to be allocated as follows: \$730,000 to General PRT, \$730,000 to DPW PRT and \$365,000 to Econ Development PRT. Terry noted the Econ Dev PRT is reserved for the City portion of the debt service for the new high school and any reserve will be used to complete the roundabout on HWY 12/16 to serve the new high school. The General PRT is projected to carry over \$115,000 from 2019 providing a balance of \$845,000 for 2020. Committee recommendations were as follows:

- \$67,850 – Development Agreements
- \$15,000 – City Hall Computer Upgrades
- \$21,000 – Siren Maintenance/Equipment – Police Department
- \$21,640 – Squad Radio/Equipment – Police Department
- \$76,500 – 2 New Squad Cars – Police Department
- \$28,000 – Police Computer Upgrades
- \$43,804 – Fire Truck Lease – Fire Department
- \$80,000 – Heavy Rescue Truck – Fire Department
- \$26,200 – Generator/Coat Rack - Community Center
- \$385,000 – Ambulance Services
- \$60,000 – Pool Filters – Parks Department
- \$12,000 – Building Updates – Parks Department

K. Terry presented the Room Tax budget for 2020 with a decrease of \$9,000 noting the off season was down from the prior year.

4. Chairperson Holzem requested K. Terry make all discussed changes and bring back a recap to the Committee at the October 21, 2019 meeting.
5. No items for referral.
6. Motion by Ald. Freel seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 3:15 PM.

Karen Terry, City Treasurer