

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
OCTOBER 2, 2019

Chairperson Holzem called the meeting to order at 1:30PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel and Ald. Terry Marshall

Others: City Clerk Nancy R. Holzem, City Treasurer Karen Terry, Director of Public Works David Holzem, City Planner Chris Tollaksen, Fire Chief Pat Gavinski, Police Chief Jody Ward, and Peter Culver from the *Dells Events*
2. Motion by Ald. Marshall seconded by Mayor Wojnicz to approve the minutes of the September 16, 2019 meeting. Motion carried unanimously.
3. City Planner Chris Tollaksen presented the Building & Sign Inspection budget with a 0% increase in revenue and a 5.12% decrease (\$3,565) in expenses. Tollaksen noted that it can be unpredictable on how many permits will be issued in a year and the revenue for permits can be collected in one year while the inspection expenses can be recognized in the next year. Planning & Zoning budget was presented with a 12.5% decrease (\$1,500) in revenue and a 2.22% decrease (\$1,798) in expenses due to a reduction in Mapping expenses.

Public Works and Utilities Director David Holzem presented his proposed 2020 operating budget for the Public Works Department with a 12.12% increase (\$6,740) increase in revenue due to the updated Snow Removal formula implemented last year. Holzem requested a 4.10% increase (\$47,950) in expenses noting his calculations were based on three year averages as well as the added health insurance and step increases for some employees. City Treasurer Karen Terry noted the goal for all departments for the 2020 budget was 2% increase per department and asked the committee to allow D. Holzem and her to work together to find a way to reduce expenses and bring it back for approval to the next meeting.

The proposed 2020 operating budget for the Water Utility included a .39% (\$3,217) increase in revenue and a 13.94% increase (\$101,721) in expenses due to hiring an additional employee. The proposed 2020 operating budget for the Sewer Utility included a .79% decrease (\$10,830) in revenue and a .65% increase (\$8,509) in expenditures. The proposed 2020 budget for the Electric Utility included a 0% increase in revenue and a .26% increase (\$18,471) in expenditures. D. Holzem stated it will be required to complete a rate case in the Electric Utility next year and recommended looking at possible rate cases for all utilities at that time.

Police Chief Jody Ward presented the proposed 2020 budget for the Police Department which included a 15.84% decrease (\$8,000) in revenue and an 8.35% increase (\$147,048) in expenses. Chief Ward is requesting one new patrol officer position be added in 2020.

Ward provided the Committee with statistics of surrounding communities staffing levels and crime reports in comparison with the City's. Chief Ward also noted there are several employees that have step increases in 2020 also.

Chief Ward presented the department's PRT requests including two equipped squad cars totaling \$98,140, 7 squad computer replacements for \$28,000, and replacement and repairs to the emergency sirens at \$20,885.

Chief Ward presented the 2020 Parking Utility budget with an overall 11.76% increase (\$70,000) in revenue and expenses. Chief Ward's request includes \$146,041 in capital expenditures including 5 new paystations, new signage and modem replacements, as well as \$70,000 for capital reserves. Ward also noted the General Fund contribution for 2020 from Parking revenue will equal \$261,714.

Chief Ward stated there will be no change in the Public Safety & Training budget as well as no change to the Emergency Government budget for 2020.

Fire Chief Pat Gavinski presented the proposed 2020 operating budget for the Fire Department noting there was a 2.55% increase (\$6,450) in the operating budget resulting in \$69,747 from the General Fund levy, a \$2,316 increase over 2019. Fire Chief Gavinski stated the department received several quotes to replace the Heavy Rescue Truck with the lowest bid coming in at \$424,583. City Treasurer Karen Terry noted that KFD was granted \$250,000 in 2019 toward replacing the Truck. KFD fundraising and surplus has pledged an additional \$94,500. Gavinski asked the committee for a commitment of an additional \$80,000 in PRT funds to purchase a new Heavy Rescue Truck in 2020.

5. Chairperson Holzem noted the next budget meeting is scheduled for October 8th at 1:30 pm.
6. No Items for future meetings.
7. Motion by Ald. Freel seconded by Ald. Marshall to adjourn. Motion carried unanimously and the meeting adjourned at 2:50 PM.

Karen Terry, City Treasurer