

**FINANCE COMMITTEE MEETING**  
CITY OF WISCONSIN DELLS  
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET  
WISCONSIN DELLS, WI 53965  
**OCTOBER 9, 2018**

Chairperson Holzem called the meeting to order at 1:30 PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz, Ald. Mike Freel and Ald. Terry Marshall  
  
Others: City Clerk Nancy R. Holzem, City Treasurer Karen Terry, Library Director Cathy Borck, Director Thad Meister, and Kelli Trumble and Tara Anchor representing the BID.
2. Motion by Ald. Marshall seconded by Mayor Wojnicz to approve the minutes of the October 2, 2018 meeting. Motion carried unanimously.
3. BID Chairperson Kelli Trumble presented the 2019 proposed budget for the Business Improvement District. Trumble noted the BID assessments will not increase for the 2019 budget. Trumble also noted the Committee will continue to budget \$30,000 for a new festival that has not yet been determined, they will add \$12,000 for online marketing, and reduce the flower budget to remove the service at Duchess Plaza. The Committee also requested \$80,000 for a “to be determined” project. Trumble spoke of the new Branding Plan that Kevin Ricks of Concept Attractions has presented to the Committee. The new project will most likely come from ideas within this plan and will be determined sometime in the near future. K. Terry noted the Committee has about \$100,000 in their surplus account that could also be used to help fund a new project.

Library Director Cathy Borck presented the proposed 2019 operating budget for the Kilbourn Library which included a 2.35% increase (\$13,115) in expenses due to wage increases and operating supplies and a .38% increase (\$1,761) in revenue due to an increase in Lake Delton’s contribution for 2019 and a reduction of Library Fines. Cathy Borck stated the Library has chosen to eliminate the fines for overdue books and materials for a one year trial and see if it encourages people to return drastically overdue items to the Library. Cathy stated they would like to be as inclusive to all members of our community and felt by removing the fines it may encourage people to continue to use the resources available.

Parks & Receptions Director Thad Meister presented his proposed 2019 operating budget with a 1.26% increase (\$6,796) in expenses over all areas. Meister noted the Recreation budget is split with the Village of Lake Delton based on the participation numbers, which stays fairly consistent from year to year with WD contributing 55% and LD contributing 45% of the operating costs for Recreation. The Lake Delton contribution for services will increase by \$910 in 2019.

Meister presented the Parks Department capital requests to include \$100,000 from TIF #3 to help in the Bowman Stable build. Meister stated depending on how the bids come in for the project, he thought he would still need \$50,000 in donations to complete the structure. Meister reviewed the list of major needs for the Park and Recreation area noting the need to replace filters and floor at the City's outdoor pool (\$300,000), and replacing the ball field lights at Veteran's park (\$330,000). Meister also noted the need for new recreation space for programming. The Committee acknowledged Meister's requests noting they are all legitimate needs. The Committee agreed that the City needs to focus on tackling some of the major items on the list and continue to look for funding opportunities.

Meister presented the River & Bays 2019 proposed budget with a 8.01% decrease (\$1,855) in expenses due to salaries. Meister stated there are no major projects scheduled for 2019 and the marina is due to make about \$24,000 in 2019 to reserve for future improvements.

City Clerk Nancy Holzem presented the 2019 Council and Administrative operating budgets with a 1.1% increase in expenditures (\$5,044) due to an increase in wage related expenses. The Municipal Court budget reflects 1.99% increase (\$2,126) in expenses. N. Holzem also noted the Municipal Court revenue was down again this year. Holzem stated she conducted a review and found fewer citations were written in 2016-2018 than in the previous three years.

City Treasurer Karen Terry presented the proposed 2019 TIF & Debt Service budgets. K. Terry requested permission to call and pay in full the TIF #2 – CDA Lease Revenue Bonds in September when they become eligible. Terry noted this would save the TIF about \$90,000 in interest and the TIF has the available cash to make this payment. The Committee agreed to proceed with the call. The total Debt Service levy for 2019 will be \$879,770. Terry also noted there will be some special assessment revenue that will off-set a small portion of the debt payments.

K. Terry presented the Premier Resort Tax budget for 2019 with \$1.825 million in expected revenue to be allocated as follows: \$730,000 to General PRT, \$730,000 to DPW PRT and \$365,000 to Econ Development PRT. Terry noted the Econ Dev PRT is projected to carry over \$350,000 and recommended reserving all Econ Dev PRT funds for the new high school project until the \$4.7 million commitment is reserved. Public Works Director David Holzem is working on a DPW PRT proposal to rebuild Superior Street using carryover of \$1.85 million from 2018 and the newly earned funds for 2019. The General PRT is projected to carry over \$160,000 from 2018 providing a balance of \$890,000 for 2019.

The Committee recommended the following General PRT disbursements:

- \$67,850 – Development Agreements
- \$43,804 – Fire Truck Lease – Fire Department
- \$250,000 – Heavy Rescue Truck – Fire Department
- \$15,000 – HVAC System – Fire Department
- \$12,250 – Mower/Blower/Building Repairs - Community Center
- \$382,100 – Ambulance Services

\$10,000 – ADA Compliance Work – Parks Department  
\$22,500 – Gator and Mower – Parks Department  
\$15,000 – Window Repairs – Police Department  
\$50,900 – Police Radio Replacements – Police Department

4. City Treasurer Karen Terry requested direction on hiring an additional patrol officer during 2019. Mayor Ed Wojnicz stated he did not feel the City should hire any additional officers at this time. All committee members agreed after much discussion.
5. Chairperson Holzem requested K. Terry make all discussed changes and bring back a recap to the Committee on October 29, 2019 at 1:30 pm.
6. Motion by Ald. Marshall seconded by Ald. Freel to adjourn. Motion carried unanimously and the meeting adjourned at 3:40 PM.

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Karen Terry, City Treasurer