

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
OCTOBER 2, 2018

Chairperson Holzem called the meeting to order at 1:30PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Mayor Ed Wojnicz and Ald. Terry Marshall
Excused: Ald. Mike Freel
Others: City Clerk Nancy R. Holzem, City Treasurer Karen Terry, Director of Public Works David Holzem, City Planner Chris Tollaksen, Fire Chief Pat Gavinski, Police Chief Jody Ward, and Ald. Ben Anderson

2. Motion by Mayor Wojnicz seconded by Ald. Marshall to approve the minutes of the September 17, 2018 meeting. Motion carried unanimously.

3. City Planner Chris Tollaksen presented the Building & Sign Inspection budget with an 8.71% increase (\$5,292) in revenue and a 5.36% increase (\$3,242) in expenses. Tollaksen noted that it can sometimes be unpredictable on how many permits will be issued in a year and he was using historical data from the past couple of years to predict revenue which also drives the expenses in this department. Planning & Zoning budget was presented with a 0% increase in revenue and a 16.65% increase (\$11,564) in expenses due to added payroll hours for Code Enforcement and also requesting Mapping software upgrade that is a must for compliance. Tollaksen also requested additional funds for fuel now that his department has taken on a second vehicle and funds for new database software that will be shared with Building Inspection and Planning.

Public Works and Utilities Director David Holzem presented his proposed 2019 operating budget for the Public Works Department which came in with a 2.35% increase (\$26,832). D. Holzem's request included a \$10,000 increase for road salt, and \$6000 increase in storm sewer expenses.

The proposed 2019 operating budget for the Water Utility included a -.60% (\$5,004) decrease in revenue and a .39% increase (\$2,860) in expenses. The proposed 2019 operating budget for the Sewer Utility included a -.63% decrease (\$8,656) in revenue and a 3.11% increase (\$39,200) in expenditures. D. Holzem stated this increase is due to the new dryer debt at the WWTP. City Treasurer Karen Terry noted the 1999 Clean Water Fund will be paid in full in May 2019. The proposed 2019 budget for the Electric Utility included a 2.11% increase in revenue (\$148,840) and a -.19% decrease (\$13,286) in expenditures.

Police Chief Jody Ward presented the proposed 2019 budget for the Police Department which included a 0% increase in revenue and a 4.87% increase (\$102,569) in expenses. Chief Ward stated the Police Department is currently understaffed and needs 3 additional patrol officers but is requesting one new position be added in 2019 in addition to \$5,000 increase to promote one officer to Sergeant. Ward provided the Committee with statistics of surrounding communities staffing levels and crime reports in comparison with the

City's. Chairperson Holzem stated he didn't know if it would be in the budget to provide another officer at this time, but would be willing to keep it on the table for further discussion after all departments have presented their budgets. Ald. Marshall asked of the long term plans for the Department's staff, including the Chief's plans noting he will be eligible to retire in the next few years. Ward stated he has not finalized his long-term retirement plan at this time.

Chief Ward presented the department's PRT requests including two equipped squad cars totaling \$79,700, 5 Officer radio replacements, and new windows at the Police Station. K. Terry stated the police department has been on a two year two squad replacement schedule for new squads and requested that be honored in order to provide other departments with their needs. K. Terry also noted if no squads are purchased more radios could be purchased for 2019.

Chief Ward presented the 2019 Parking Utility budget with an overall 0% increase in revenue and expenses. Chief Ward's request include \$126,500 in capital expenditures including 3 new paystations and 100 new meter heads and \$70,000 for capital reserves. Ward also noted the General Fund contribution for 2019 from Parking revenue will equal \$236,708.

Chief Ward stated there will be no change in the Public Safety & Training budget as well as no change to the Emergency Government budget for 2019.

Fire Chief Pat Gavinski presented the proposed 2019 operating budget for the Fire Department noting there was a .80% increase (\$2,000) in the operating budget. City Treasurer Karen Terry stated this increase in addition to the decrease in 2% Dues revenue will result in \$67,431 from the General Fund levy, a \$2,880 increase over 2018. Chief Gavinski also presented the Fire Department capital requests for 2019. The department would like to replace their 2001 Heavy Rescue Truck for \$350,000, noting that this truck is sent on all fire calls and is coming to the end of its useful life. K. Terry stated that PRT could fund \$250,000 of this purchase if the department could fund the remaining \$100,000 from the Fire Service Fund and/or fundraising efforts. Gavinski also note the HVAC system in the fire house needs to be replaced and requested \$15,000 for 2019.

5. Chairperson Holzem noted the next budget meeting is scheduled for October 9th at 1:30 pm.
6. No Items for future meetings.
7. Motion by Ald. Marshall seconded by Mayor Wojnicz to adjourn. Motion carried unanimously and the meeting adjourned at 2:50 PM.

Karen Terry, City Treasurer