

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
March 20, 2017

Chairperson Holzem called the meeting to order at 6:15PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Mayor Brian Landers, Ald. Brian Holzem, and Ald. Mike Freel

Excused: Ald. Dar Mor

Others: City Treasurer Karen Terry, Assistant City Attorney Joe Hasler, Ald. Ed Wojnicz, City Planner/Zoning Administrator Chris Tollaksen, BID Chairperson Kelli Trumble, Ben Anderson, and Ed Legge from the *Dells Events*.
2. Motion by Ald. Freel seconded by Mayor Landers to approve the minutes of the February 13, 2017 meeting. Motion carried unanimously.
3. Motion by Mayor Landers seconded by Ald. Freel to approve the Schedule of Bills Payable dated March 20, 2017. Motion carried unanimously.
4. Motion by Mayor Landers seconded by Ald. Freel to approve the MSA cost proposal for the Design Standards/Sign Ordinance updates. Mayor Landers asked if this was something the City could do in house and save the cost of having MSA complete this task. City Planner Chris Tollaksen stated this was outside the City's capability due to the nature of the updates – stating they are art related. Motion carried unanimously.
5. Motion by Mayor Landers seconded by Ald. Freel to table the task order from MSA for Eddy Street Signal Design and request to send back to Public Works committee for more information. Chairperson Holzem stated he was concerned for the foot traffic on the “zero block” if traffic pattern was changed at this location. Holzem also asked what the cost to reconstruct and possibly make this a lighted intersection. Tollaksen stated he did not have a quote for the construction. Mayor Landers requested more information be brought to the Finance committee before a decision could be made. Motion carried unanimously.
6. Motion by Mayor Landers seconded by Ald. Freel to amend the Schedule of Fees to add Consent & Indemnification Agreements and set the fee at the proposed range of \$150-\$500 per agreement. Chairperson Holzem asked if this was a one-time fee or a yearly fee. Chris Tollaksen stated he felt it should be a one-time fee. Motion carried unanimously.

7. Motion by Mayor Landers seconded by Ald. Freel to approve the Consent & Indemnification Agreement with RRAD Development LLC for parcels 11291 458 & 11291 466.3 in the amount of \$500.00. Motion carried unanimously.
8. Motion by Mayor Landers seconded by Ald. Freel to approve the Consent & Indemnification Agreement with Richard Makowski & Rich & Chet Partnership for parcels 291 0170-00000, 291 0191-00000, and 291 0141-00000 in the amount of \$500.00. Motion carried unanimously.
9. Motion by Mayor Landers seconded by Ald. Freel to approve the Zebradog proposal for Totem Art/Mosaic Tile design. Chris Tollaksen stated he has reached out to several local artists and is having some trouble finding someone that is interested in completing the mosaic tile work. Tollaksen requested that he was able to use his discretion on implementing that portion of the contract if needed. City Treasurer Karen Terry stated the mosaic tile project has an approved budget of \$20,000 for design and completion that will be paid from PRT-Econ Development funds. Motion carried unanimously.
10. Motion by Mayor Landers seconded by Ald. Freel to approve the Zebradog proposal for the Riverwalk Gateway Design. Mayor Landers stated the City has received a donation of two authentic river boat anchors to be incorporated into the design of the gateway. The Historical Society has also donated about \$26,000 to be used to restore the anchors and design the gateway. Motion carried unanimously.
11. Motion by Mayor Landers seconded by Ald. Freel to approve the Zebradog proposal for Wayfinding – Phase 1 Design. Mayor Landers stated this is the first design phase of pedestrian signage and directional boards for downtown. Also stating this would tie in the color by block and to the banner program the BID is working on. Landers requested a review of the totem art verses wayfinding and banner programs. Answer the question which is needed or more impactful for 2017.
12. Motion by Mayor Landers seconded by Ald. Freel to convene into closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) for discussion, deliberation, and decision on negotiating a contract. Motion carried unanimously.
13. Motion by Ald. Freel seconded by Mayor Landers to reconvene into open session. No action taken. Motion carried unanimously.
14. No items for referral.
15. Motion by Ald. Freel seconded by Mayor Landers to adjourn. Motion carried unanimously and the meeting adjourned at 7:00PM.

Karen Terry, City Treasurer