

COMMUNITY DEVELOPMENT AUTHORITY MEETING
CITY OF WISCONSIN DELLS
NOVEMBER 25, 2019

Chairperson Borchert called the meeting to order at 5:00pm. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Chairperson Ben Borchert, Ald. Mike Freel, Ald. Dan Anchor, Lisa Delmore, and Shaun Tofson

Excused: Ted Theiler

Others: Ald. Ben Anderson, City Clerk/Coordinator Nancy Holzem, City Treasurer Karen Terry, Zoning Administrator/City Planner Chris Tollaksen, Kyler Royston, Taylor Frank, Tory Wolfram, Tara Anchor, and Bridget Trumble.

2. Motion by Ald. Anchor seconded by Delmore to approve the June 27, 2019 meeting minutes. Motion carried unanimously.

3. City Treasurer Karen Terry provided an update on the CDA accounts. The façade improvement grant account has a current balance of \$9,940. No additional funds were allocated in 2020 for the grant program. The business loan account has \$15,718 available with two active loan accounts (Mercedes McCoy and James Moritz) which are both current with their payments. The CDBG-RLF housing repairs fund has approximately \$40,000 available. Those applications are handling by MSA Professional Services.

4. Façade Improvement Grant Application – Tory Wolfram

The committee reviewed the application for a \$8,600 Façade Improvement Grant submitted by Tory Wolfram for 319 Broadway. The façade plans, which have received Design Review Committee approval, total \$17,200. Improvements include veneer stone to the front of the building as well as new windows, glass door and signage. Grant funds cannot be used for windows and the door however the applicant's matching portion of the grant can be. The façade improvements are for a new business that will be opening at that location. It was moved by Ald. Freel seconded by Tofson to approve the façade improvement grant application for \$8,600. Motion carried 4-0-1 with Ald. Anchor abstaining.

5. Façade Improvement Grant Extension Request – Riverfront Terrace

The committee previously approved a \$20,000 Façade Improvement Grant to Kyler Royston for the Riverfront Terrace Market at 27 Broadway. The façade plans, which had received Design Review Committee approval, totaled \$42,000. As provided for in the grant program guidelines, Kyler is requesting an extension to the grant as the work has not started yet. It was moved by Ald. Freel seconded by Theiler to approve a one-time grant extension until May 31, 2020. Motion carried unanimously.

6. Façade Improvement Grant Extension Request – Misbehaven, LLC
The committee previously approved a \$40,000 Façade Improvement Grant to Misbehaven, LLC/Trevor & Mary Hickey for a new gift store (Doohickey's) at 122 Broadway. The façade plans, which had received Design Review Committee approval, totaled \$103,459. Taylor (Hickey) Frank stated that they had run into some unexpected issues during the renovation of the building and that they are hoping to have the project completed in March. It was moved by Ald. Freel seconded by Tofson to approve a one-time grant extension until May 31, 2020. Motion carried unanimously.
7. There were no items for referral.
8. Motion by Ald. Anchor seconded by Ald. Freel to adjourn. Motion carried unanimously and the meeting adjourned at 5:10pm

Nancy R. Holzem
City Clerk/Coordinator