

**COMMUNITY DEVELOPMENT AUTHORITY MEETING  
CITY OF WISCONSIN DELLS  
MAY 22, 2018**

Chairperson Borchert called the meeting to order at 5:10P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Chairperson Ben Borchert, Ald. Mike Freel, Shaun Tofson and Joan Ragan  
  
Others: City Clerk/Coordinator Nancy Holzem and Keith Koehler.
2. Motion by Ragan seconded by Tofson to approve the May 7, 2018 meeting minutes. Motion carried unanimously.
3. Koehler Façade Improvement Grant Application.  
The committee reviewed a Façade Improvement Grant application submitted by Keith Koehler for 716 Oak Street. Proposed work includes removing the existing wood paneling covering the lower half of the front of the building, exposing the upper floor window that is currently covered, installing new windows, doors and façade lighting, in addition to painting the entire building and removing the existing roof top sign. Total cost of the project is estimated at \$102,700. The proposed work has received DRC approval. Motion by Ald. Freel seconded by Tofson to approved the Façade Improvement Grant request submitted by Keith Koehler for the amount of \$20,000. Motion carried unanimously.
4. No date was set for the next meeting. City Clerk Nancy Holzem stated that Ted Theiler was recently appointed to the CDA replacing John Campbell whose term was up.
5. Motion by Ald. Freel seconded by Tofson to adjourn. Motion carried unanimously and the meeting adjourned at 5:20pm.

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Nancy R. Holzem  
City Clerk/Coordinator