

**CITY OF WISCONSIN DELLS
PUBLIC WORKS COMMITTEE MEETING MINUTES
MONDAY, MARCH 25, 2019**

1. Chairperson DeFosse called the meeting to order at 5:00P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

Present: Ald. Jesse DeFosse, Mayor Ed Wojnicz, Ald. Brian Holzem and Ald. Terry Marshall

Others: Ald. Ben Anderson, Ald. Dan Anchor, Ald. Mike Freel, City Clerk Nancy Holzem, Public Works/Utilities Director David Holzem, City Planner/Zoning Administrator Chris Tollaksen, Police Chief Jody Ward, City Attorney Joseph Hasler, Tim Mikonowicz from MSA, Jim McClyman, and Christopher Jardine from the *Dells Events*.

2. Motion by Ald. Marshall seconded by Ald. Holzem to approve the February 11, 2019 meeting minutes. Motion carried unanimously.
3. Superior/La Crosse Street Reconstruction Project
Motion by Ald. Holzem seconded by Ald. Marshall to accept the low bid of \$2,786,405.78 submitted by Gerke Excavating Inc for the 2019 Superior/La Crosse Street Reconstruction Project No. 00085084. Only one other bid was received for the project and that was from A-1 Excavation Inc for \$3,056,252.95. Motion carried unanimously.
4. Water Dragon 2019 Contract
Motion by Ald. Holzem seconded by Ald. Marshall to approve the Contract Cleaning Agreement with Water Dragon Inc for 2019 downtown pressure washing services. Sidewalks with pavers will be treated separately to avoid dislodging or washing out the joint sand. Motion carried unanimously.
5. Show Striping 2019 Contract
Motion by Ald. Marshall seconded by Ald. Holzem to approve the proposal submitted by Show Striping Industries for 2019 line making services. Motion carried unanimously.
6. Elm Street Public Plaza Proposal
The committee discussed Kevin Ricks' proposal for the city to vacate a portion of Elm Street from Broadway to the parking lot/alley entrance, and to construct a public plaza at that location. This is in conjunction with Ricks' other request to have the public parking lot behind the Chalet building donating to him so he can provide free parking for his customers, should he purchase the building and relocate his Wizard Quest business there. City Planner/Zoning Administrator Chris Tollaksen stated that the second story walk way on the Chalet building is a projecting structure in the State's right-of-way and the Ricks would need their approval before any changes were made to the building. Committee members stated that getting public input before closing part of another street for a plaza would be a good idea. Public Works/Utilities Director David Holzem stated that it will take time to look at the utilities in that area before a plaza could be constructed in the roadway. City Attorney Hasler stated that before the city spends a lot of time and effort on this there should be a memorandum of understanding in place. Additionally, Mr. Ricks should provide the city a copy of his offer to purchase the Chalet

property with the contingencies he is asking the city for. Motion by Ald. Holzem seconded by Ald. Marshall to table this item until more information is available. Motion carried unanimously.

7. Kilbourn Bridge Light Pole Sculptures & Banners

The committee reviewed a request from the BID Committee/Kevin Ricks to add sculptures on to the Kilbourn Bridge light poles. Public Works Director David Holzem stated that there have been issues with light poles on the bridge due to the wind load and the vibration. It was questioned if Kevin has received approval from the D.O.T. to place his proposed metal canoes in their right-of-way on the bridge as the proposed sculptures for the light poles are part of that project. Ald. DeFosse stated that you would not want one without the other as they are meant to go together. No approval has been obtained yet from the D.O.T. Motion by Ald. Holzem seconded by Ald. Marshall to table this item until more information is available. Motion carried unanimously.

8. Newport Run Utility Easement Agreement

Motion by Holzem seconded by Wojnicz to approve the Utility Easement Agreement with Newport Run LLC (Eric Helland) for the Windy Hill Road area. Motion carried unanimously.

9. McClyman Land Request

Jim and Lisa McClyman requested to obtain 20 to 30 feet of city owned parcel 232.B which is adjacent to their home at 426 Church Street. Part of their retaining wall is currently on that parcel which is a vacant lot with underground storm sewer. After discussion it was motion by Mayor Wojnicz seconded by Ald. Holzem to approve the request at no cost for the land contingent upon the City Planner and Public Works Director determining the area to be given so that it does not interfere with the storm sewer. McClyman's will have to pay for a new Certified Survey Map and any costs associated with the land transfer. Motion carried unanimously.

10. Verizon-Small Cell Update

David reported that Verizon is willing to relocate small cell location SC02 from the laminated pole on the north side of Broadway to a location on the south side of Broadway at the intersection of Broadway and La Crosse Street. This would include replacing the existing street light pole with a multi-use pole that would accommodate the street light and their small cell equipment. Costs related to this relocation and pole reconstruction would be the sole responsibility of Verizon.

11. Items for referral

None

12. Next meeting was scheduled for Monday, April 8, 2019 at 5:30pm.

13. Motion by Ald. Marshall seconded by Ald. Holzem to adjourn. Motion carried unanimously and the meeting adjourned at 5:35P.M.

Nancy Holzem
City Clerk/Coordinator