

**PARKING BOARD MEETING
CITY OF WISCONSIN DELLS
MONDAY, SEPTEMBER 11, 2017**

1. Chairperson Anderson called the meeting to order at 6:15P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

Present: Ald. Ben Anderson, Mayor Brian Landers, Ald. Ed Wojnicz, Ald. Mike Freel, Police Chief Jody Ward, Public Works/Utilities Director David Holzem, Keith Koehler and Kelli Trumble.

Others: Ald. Jesse DeFosse, Ald. Brian Holzem, City Clerk/Coordinator Nancy Holzem, City Treasurer Karen Terry, City Planner/Zoning Administrator Chris Tollaksen, City Attorney Joseph Hasler, and Ed Legge from the *Dells Events*.

2. Motion by Keith seconded by Kelli to approve the July 26, 2017 meeting minutes. Motion carried unanimously.

3. Review of 2017 Revenue & Expenses.

The committee reviewed 8/31/17 year to date revenue and expense numbers. Chief Ward stated that parking revenues have already exceeded the \$520,000 budgeted amount by more than 64,000. He noted that anything above what was budgeted goes into the reserve outlay account.

4. Overnight Parking Citations.

The committee reviewed the temporary suspension of overnight parking citations which will end on October 2nd. Keith stated that it worked out great and he supports continuing this. Public Works Director David Holzem stated that the overnight parking did not appear to cause too many issues with the street sweeping during the summer, however he noted it was not a true indication of the change since there are signs all over downtown and in the parking lots that indicate “no parking 2:00am to 6:00am” so people not from the area most likely did not leave their cars downtown. If the signs had all been removed, the number of cars left would have increased. Ald. Wojnicz stated that the change appears to have been done for the locals as he sees the same cars parked downtown in the morning. Chief Ward agreed stating that it is mostly locals that are leaving their cars. Several members noted the affect overnight parking would have on street plowing in the winter as one car left could affect up to 5 stalls not having snow removed. Chief Ward stated that overnight parking should be limited to the just the parking lots and not the streets. Ald. DeFosse, who is not a member of the committee, agreed with that but just for the winter months. Committee members agreed that there needs to be consistency established with the overnight parking. Motion by Ald. Freel seconded by Ald. Wojnicz to:

- ◆ Update the city ordinance to allow year-round overnight parking in city parking lots.
- ◆ Wording in the ordinance shall include the option of prohibit overnight parking in any or all lots during times predicted heavy snow fall.
- ◆ Remove the “No Parking 2:00am-6:00am” signage from the parking lots.

Motion carried unanimously.

5. Future Superior Street Parking Improvement.

Public Works Director David Holzem presented information on future Superior Street improvement and was looking for a recommendation from the committee as to the best option for parking improvements. All agreed that parking from the Broadway/Superior Street corner should be removed as it is a traffic and safety hazard. Mayor Landers stated that he would like the area from the Broadway corner to the alley by Pizza Villa be a café zone. Chief Ward suggested a lower rolled curb for any flex parking put in. Keith suggested parallel parking for the rest of the area. Kelli suggested angle parking in order to keep more stalls. Ald. Holzem, who is not a member of the committee, stated that getting input from the businesses in that area would be good. Motion by Mayor Landers seconded by Keith to make the recommendation that during Superior Street reconstruction planning, parking be removed and a café zone area be created in the current parking area from the corner of Broadway and Superior Street to the alley by Pizza Villa and that a parallel flex parking area be installed for the rest of the block. Motion carried 7-1 with Chief Ward voting no.

6. Proposed 2018 Operating & Capital Budget.

Chief Ward presented a 2018 operating budget with a 14% increase, most reflected in wages, retirement, health insurance and processing fees. He stated an increase in staff is needed since the meters have to be emptied 3 times a week and the kiosks twice a week, in addition to machine maintenance. Kelli stated that the Parks Department and Public Works are looking at ways to help keep the downtown area clean and questioned if the CSOs could assist as well due to the increase in cleanliness complaints in the downtown area. Ald. Holzem stated that this was one of the worst summers for cleanliness downtown. Chief Ward stated that there could be some cooperation. Ordinance enforcement was also questioned. Mayor Landers stated that residents do not get city assistance in keeping their area clean so why would the city provide that service to business owners who are supposed to be keeping their area clean. The city will continue to look at the cleanliness issue and enforcement of violators. Motion by Mayor Landers seconded by Ald. Freel to approve the proposed 2018 Parking Board budget as presented. Motion carried unanimously.

7. No date was set for the next meeting. Future agenda items to include:

- Designated 15 minute parking in certain areas (requested by Keith)

8. Motion by Ald. Freel seconded by Mayor Landers to adjourn. Motion carried unanimously and the meeting adjourned at 7:05P.M.

Nancy Holzem
City Clerk/Coordinator