

**CITY OF WISCONSIN DELLS**  
**DESIGN REVIEW COMMITTEE MEETING MINUTES**  
**APRIL 18, 2018**

Acting Chairperson Dan Gavinski called the meeting to order at 10:00AM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Dan Gavinski, Ben Borchert, Ald. Jesse DeFosse, Jacqueline Morse and Maria Rosholt.  
  
Others: City Planner/Zoning Administrator Chris Tollaksen, City Clerk/Coordinator Nancy Holzem, Eric Helland, Tom Turbett, Keith Koehler, Terry and Naomi Cook.
2. Motion by Rosholt seconded by Borchert to approve the March 21, 2018 and April 4, 2018 meeting minutes. Motion carried unanimously.
3. Ald. Jesse DeFosse was appointed to the committee replacing former Ald. Dar Mor. Gavinski stated that Stephanie Gunderson has volunteered to take Juli Mor's place in doing the meeting minutes starting with the next meeting.
4. Sign Applications.
  - a. GSR for 409 Broadway: Motion by Rosholt seconded by Borchert to approve the proposed signage contingent upon the colors around the door area (purple and orange) being changed to colors that match the other colors (blue and red) in the signage. Motion carried unanimously.
  - b. My Car Wash/Church Street Laundry: Motion by Borchert seconded by Morse to approve as presented. Motion carried unanimously.
  - c. River Arts District Committee's Mosaic/Glass Project in front of Showboat: Motion by Borchert seconded by DeFosse to approve as presented. Motion carried unanimously. DeFosse asked that the stairs be looked at for painting.
  - d. River Arts District Committee's River Mural: Motion by Borchert seconded by Morse to approve as presented. Motion carried unanimously. A new location for the mural has yet to be determined. The city is currently looking at the side of Wally Nkyha's building at 301 Broadway. Morse questioned the appearance of the mural against the large stark white building. Committee members will look downtown to see if they can find a better location for the mural.
5. Outdoor Seating/Dining Applications.
  - a. Helland Riverfront: No action.
  - b. The Keg 732 Oak Street: Motion by Borchert seconded by Morse to approve the proposal submitted for a skating rink, new fencing and fire pits contingent upon the fencing color matching the color in the existing Keg sign. Motion carried unanimously.
6. Building/Site Plan Applications. None
7. Facade Improvement Grant Projects. None

8. Proposed Changes to Design Standards.
  - a. Chris presented a proposed change to “Outdoor Food Service – Vending Units” which would allow vending units from other Wisconsin Dells or Lake Delton businesses as long as they are selling similar products that normally are available at their brick and mortar location. Morse stated that she was not in favor of the change or food trucks in general. Borchert stated that he was not opposed to them if they looked good and are providing customers with what they want. Motion by Borchert seconded by Rosholt to approve the change. Motion carried 3-1 with Morse voting no. (DeFosse left the meeting prior to the vote.)
  - b. Chris presented administrative changes to “Certificate of Appropriateness Process” which would grant DRC approval authority on items covered in the Design Standards; and give Chris and Dave Leifer the authority to approve certain minor projects. Motion by Morse seconded by Rosholt to approve the change. Motion carried unanimously.
9. Items for future meeting: Borchert questioned the status of 209 Broadway. Chris stated that he would follow-up with Mr. Steinweg.
10. Next meeting was set for Wednesday, May 2, 2018 at 10:00am.
11. Motion by Borchert seconded by Rosholt to adjourn. Motion carried unanimously and the meeting adjourned at 11:00am.

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Nancy R. Holzem  
City Clerk/Coordinator