

# CITY OF WISCONSIN DELLS MEETING AGENDA

Meeting Description: **COMMON COUNCIL MEETING**

Date: **MONDAY, JULY 15, 2019** Time: **7:00PM** Location: **MUNICIPAL BUILDING COUNCIL CHAMBERS - 300 LA CROSSE STREET, WISCONSIN DELLS, WI**

MAYOR	COUNCIL MEMBERS		
	FIRST DISTRICT	SECOND DISTRICT	THIRD DISTRICT
Edward Wojnicz	Jesse DeFosse	Mike Freel	Ben Anderson
	Brian Holzem	Terry Marshall	Dan Anchor
<b>OPENING</b>			
1	Call to Order & Roll Call Attendance		
2	Pledge of Allegiance		
3	Approval of Consent Agenda Items: <ul style="list-style-type: none"> <li>a. June 17, 2019 Common Council Meeting Minutes</li> <li>b. Schedule of Bills Payable dated July 15, 2019</li> <li>c. Applications for Bartender Licenses</li> </ul>		
<b>AGENDA ITEMS</b>			
4	Public Hearing on Request to Vacate Shady Lane Adjacent to Sweet Briar Drive		
5	Public Comment/Citizen Appearances for Any Non-Agenda Item		
6	Special Events Permit Application Submitted by Wisconsin Dells Cross Country Boosters/Tara Anchor for a Fundraiser Run Saturday, August 3, 2019		
7	Special Events Permit Application Submitted by Wisconsin Dells Festival Inc/Jenifer Dobbs for the Dells on Tap Weekend Events October 18-19, 2019		
8	Application for Class B Temporary Wine License Submitted by Wisconsin Dells Festivals Inc for a Fall Wine Walk Saturday, October 5, 2019		
9	Application for Class B Temporary Beer License Submitted by Wisconsin Dells Festivals Inc for Dells on Tap Saturday, October 19, 2019		
10	Application for an Original Class B Beer License Submitted by Taco Loco, LLC, Abel Frausto Agent, for El Taco Loco, 808 River Road, for the Licensing Period of July 16, 2019 through June 30, 2020		
<b>RESOLUTIONS</b>			
11	Resolution to Add Short-term Rental License Fees to the 2019 Schedule of Fees		
12	Resolution to Amend the Conditional Use Permit Issued to Dells Adventure Development for Storage Containers		
13	Final Resolution to Approve the Vacating of Shady Lane Adjacent to Sweet Briar Drive		
<b>ORDINANCES</b>			
14	First Reading of Proposed Ordinance to Repeal Code Sec. 19.708(10) and 16.04 – Licensing of Campground and Camping Resorts Since They are Licensed by the State		
<b>CLOSING</b>			
15	Business for Referral to Subsequent Meetings		
16	Adjourn		
	Nancy R. Holzem, City Clerk/Coordinator		Posted: July 12, 2019
	PLEASE BE ADVISED THAT UPON REASONABLE NOTICE, THE CITY OF WISCONSIN DELLS WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETING ACTIVITIES.		

CITY OF WISCONSIN DELLS  
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

ITEM 3c.

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)  
SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: \$ 60.00 Receipt No. 69161  
Council Date Granted: \_\_\_\_\_ Police Dept Verification: 6-12-19 By: ZC -CH  
License #: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Police Chief Recommendation: Approve: X Deny: \_\_\_\_\_

New \$60 (attach Beverage Server Training Cert.)  Renewal \$60  Temp. \$10 (Event Dates: \_\_\_\_\_)

Name Last: DeFosse First: Carah Middle: Marie  
Home Address Street: N8923 Newport Drive City: Wisconsin Dells State: WI Zip: 53905

Mail License to (if different from Home Address): \_\_\_\_\_  
Street City State Zip

Date of Birth: 02/29/80 Drivers License # D120-1138-0569-03 State WI  
Phone Number: 608-432-3397

List any other State(s) resided in within the last 5 years: Virginia

License to be used at (Name of Wisconsin Dells Business): Nig's Bar

Have you been convicted of a felony? Yes \_\_\_ No   
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes \_\_\_ No   
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes \_\_\_ No   
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes \_\_\_ No

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: Carah DeFosse Date: June 10, 2019

**CITY OF WISCONSIN DELLS**  
**APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE**

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)  
**SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.**

**FOR OFFICE USE ONLY**

Current Licensing Period: July 1, 2018 to June 30, 2020      Amount Paid: \$ 60.00      Receipt No. 69358  
Council Date Granted: \_\_\_\_\_      Police Dept Verification: 6-26-19      By: EC-CH  
License #: \_\_\_\_\_      Date Issued: \_\_\_\_\_      Police Chief Recommendation: Approve: [Signature]      Deny: \_\_\_\_\_

New \$60 (attach Beverage Server Training Cert.)       Renewal \$60       Temp. \$10 (Event Dates: \_\_\_\_\_)

Name Frystak McKenna Ann  
Last First Middle  
Home Address N5052 County Rd. U. Dortage WI 53901  
Street City State Zip

Mail License to (if different from Home Address): \_\_\_\_\_

Date of Birth: 3/6/1999      Drivers License # F623-5419-9586-01      State WI  
Street City State Zip

Phone Number: 608-617-1321

List any other State(s) resided in within the last 5 years: \_\_\_\_\_

License to be used at (Name of Wisconsin Dells Business): Applebee's Grill and Bar

Have you been convicted of a felony?      Yes \_\_\_ No X  
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs?      Yes \_\_\_ No X  
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)?      Yes \_\_\_ No X  
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City?      Yes \_\_\_ No X

If you answered yes to any of the above questions, please list information below or on a separate page:

<u>Date</u>	<u>Nature of Offense</u>	<u>County</u>	<u>State</u>

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: [Signature]      Date: 6-25-19

















**CITY OF WISCONSIN DELLS  
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE**

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)  
SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

**FOR OFFICE USE ONLY**

Current Licensing Period: July 1, 2018 to June 30, 2020

Amount Paid: \$ 60.00

Receipt No. 69288

Council Date Granted: \_\_\_\_\_

Police Dept Verification: 6-21-19 By: RC -CH

License #: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Police Chief Recommendation: Approve: X Deny: A

New \$60 (attach Beverage Server Training Cert.)  Renewal \$60  Temp. \$10 (Event Dates: \_\_\_\_\_)

Name Rinaldi Santiago  
Last First Middle  
 Home Address 1009 Vine St Wisc. Dells WI 53965  
Street City State Zip

Mail License to (if different from Home Address): \_\_\_\_\_

Date of Birth: 2/28/81 Drivers License # R543-7808-1068-01 State WI  
Street City State Zip

Phone Number: 608-408-9178

List any other State(s) resided in within the last 5 years: \_\_\_\_\_

License to be used at (Name of Wisconsin Dells Business): Asgard Axe Throwing

Have you been convicted of a felony? Yes \_\_\_ No X  
 Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes \_\_\_ No X  
 Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes \_\_\_ No X  
 Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes \_\_\_ No X

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: [Signature] Date: 6/29/19



**CITY OF WISCONSIN DELLS  
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE**

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)  
SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

**FOR OFFICE USE ONLY**

Current Licensing Period: July 1, 2018 to June 30, 2020      Amount Paid: \$ 600      Receipt No. 69357  
 Council Date Granted: \_\_\_\_\_      Police Dept Verification: 6-27-19 By: JS  
 License #: \_\_\_\_\_      Date Issued: \_\_\_\_\_      Police Chief Recommendation: Approve: [Signature]      Deny: \_\_\_\_\_

New \$60 (attach Beverage Server Training Cert.)       Renewal \$60       Temp. \$10 (Event Dates: \_\_\_\_\_)

Name: Walkow      Clint      D.  
Last      First      Middle  
 Home Address: 323 3rd Ave      Baraboo      WI      53913  
Street      City      State      Zip

Mail License to (if different from Home Address): \_\_\_\_\_  
Street      City      State      Zip

Date of Birth: 2-19-81      Drivers License # W420-10480-1059-09      State WI

Phone Number: (608) 963-5093

List any other State(s) resided in within the last 5 years: \_\_\_\_\_

License to be used at (Name of Wisconsin Dells Business): High Rock

Have you been convicted of a felony?      Yes \_\_\_\_\_ No X  
 Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs?      Yes X No \_\_\_\_\_  
 Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)?      Yes X No \_\_\_\_\_  
 Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City?      Yes \_\_\_\_\_ No X

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State
<u>24 Nov 16</u>	<u>OWI</u>	<u>SAUK</u>	<u>WI</u>

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: [Signature]      Date: 24 JUN 19





# NOTICE OF PUBLIC HEARING

ITEM 4

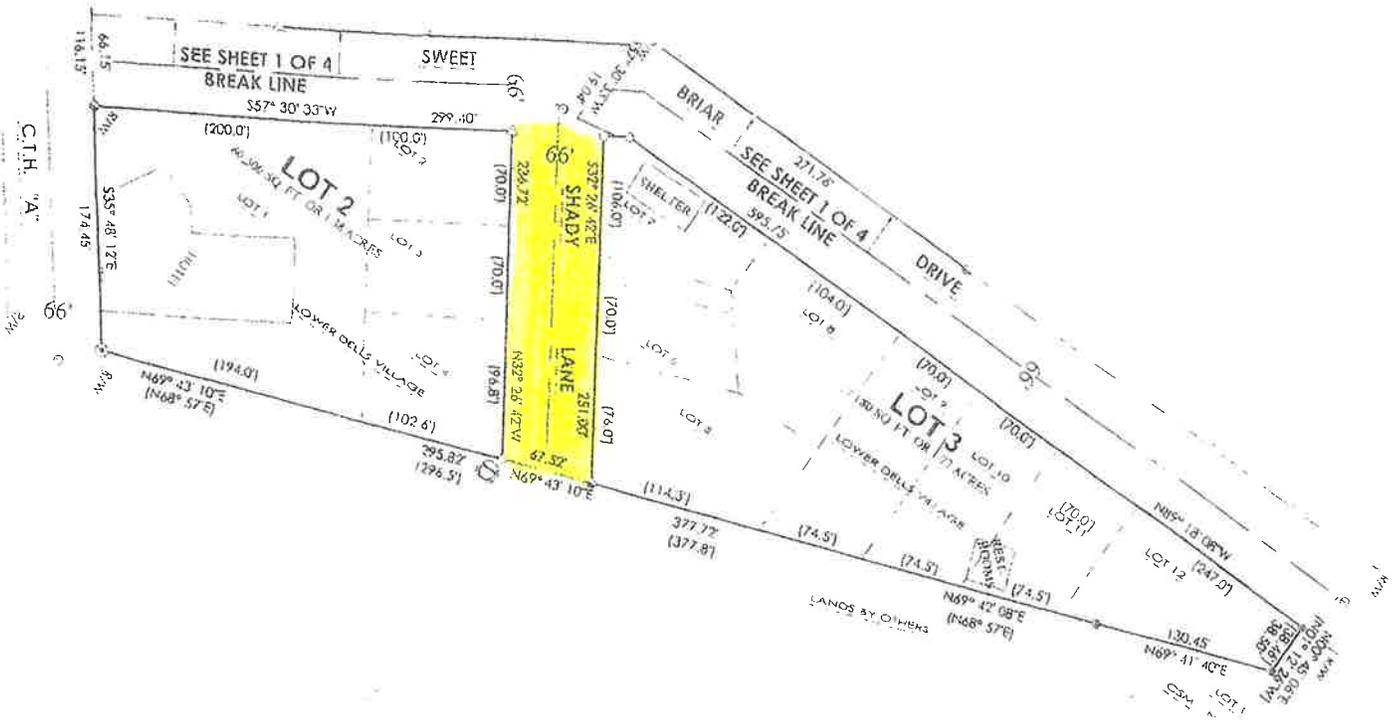
NOTICE IS HEREBY GIVEN that the City of Wisconsin Dells Common Council will hold a Public Hearing on **Monday, July 15, 2019 at 7:00PM** in the Common Council Chambers of the Municipal Building at 300 La Crosse Street, Wisconsin Dells, WI 53965 to act upon a Final Resolution in order to vacate a public way as requested by adjacent property owners RRAD Development LLC and DNL of Wisconsin LLC.

Legal description of proposed vacated lands:

All of Shady Lane lying between Lot 2 & Lot 3, Sauk County Certified Survey Map No. 6496, located in the NE ¼ SE ¼, Sec 9, T13N, R6E, City of Wisconsin Dells, Sauk County, WI.

Legal Description of lands to which vacated lands will be attached:

Lot 2 & Lot 3, Certified Survey Map 6496, City of Wisconsin Dells, Sauk County.



All interested persons will be given an opportunity to be heard at the Public Hearing. With reasonable notice the City will provide appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in the Public Hearing.

Dated this 13<sup>th</sup> day of June, 2019  
Nancy R. Holzem  
City Clerk/Coordinator

Publication Dates:  
June 20, 2019  
June 27, 2019  
July 4, 2019



**CITY OF WISCONSIN DELLS  
APPLICATION FOR  
SPECIAL EVENT and /or STREET CLOSING PERMIT**

ITEM 6

- Date Application Submitted: 6-30-19 Application Fee \$160 Receipt No. 69409
- Application must be submitted to City Clerk no less than 10 days before the next Common Council meeting.
- Applications may not be amended after approval, unless done so by the Police Chief or designee.

**1. Applicant Information**

Applicant's Name Tara Anchor  
 Organization/Business (if any) Wisconsin Dells Cross Country Booster Club  
 Address (include city/zip) 1400 Pine Court - WI, WI 53965  
 Contact Phone Number 608 963 0026 Email taraanchor@yahoo.com

**2. Event Purpose**

Event Name or Title: Da Dells Distrest Dash Repeat Event?  Yes  No  
 Organization Associated with Event (if applicable) Wisconsin Dells CC Booster Non-profit Event?  Yes  No  
 Purpose of Event (Include detailed description of event/activities)  
Raise funds for grades 6-12 cross country runners

**3. Event Information & Assembly**

Date(s) of the Actual Event August 3, 2019  
 Date/Time event will assemble 7 AM Date/Time event will begin 9 AM  
 Time event will end 1 PM Time event will disband 3 PM  
 Event website (if any) Facebook  
 Name of contact person on day of event Tara Anchor Cell \_\_\_\_\_

LIST STREETS/AREA TO BE CLOSED - ATTACH MAP OF PROPOSED CLOSURES & INDICATE PROPOSED USES:

None - We only need access/use of the city retention pond in the subdivision east of Hwy 16 as in the past

Number of Barricades Needed & Locations (if applicable) None

Will this event include: **Fireworks?**  Yes  No If yes, a Fireworks Display Permit is needed.  
**Beer/Wine Sales?**  Yes  No If yes, a Temporary Class B Beer/Wine License is needed.

If yes, please list who will be obtaining those permits/licenses: \_\_\_\_\_

\*Approximate maximum number in attendance at one time 200

Attendance estimate based on? Past events

Traffic Assistance Needed:  Yes  No If yes, location and time(s): \_\_\_\_\_

**4. Entertainment/Amplified Music or Announcing**

Any amplified music or announcing:  Yes  No

Describe entertainment area/location (if applicable) WCHS Practice Football Field is the side.

**5. Public Safety**

Traffic Assistance Needed:  Yes  No If yes, location and time(s): \_\_\_\_\_

Police/Security Needed (may be assigned based on event details)  No  Yes, location & purpose \_\_\_\_\_

EMS / Fire Dept. Needed (may be assigned based on event details)  No  Yes, location & purpose - Yes - We always contact

**6. Sanitation & Utilities**

Temporary Electric Service needed:  Yes  No

Number of bathroom stall accommodations, if required: \_\_\_ Men \_\_\_ Women \_\_\_ Unisex \_\_\_ Handicapped Accessible

**7. Vendors**

Merchandise and/ or Food Vendors:  no \_\_\_ yes, approximate number: \_\_\_\_\_

**8. Parking Impact**

List the number of parking stalls, and/or what parking lot(s) that will be affected and during what time:

None

**Municipal Code Chapter 24 – Special Events Regulations**

**24.04 WHEN APPLICATION MUST BE MADE**

A written application for a permit for any parade or special event shall be made by one of the organizers to the City Clerk on a form provided by the Clerk no less than 10 days in advance of the last regularly scheduled council meeting prior to the proposed event.

**24.06 RECOMMENDATIONS OF GOVERNMENTAL AGENCIES**

The Clerk shall submit a copy of the application to the Chief of Police and the Director of Public Works as well as any other affected departments. These departments shall report their findings to the Council at the next regularly scheduled Council meeting.

**24.11 FEE**

There shall be paid at the time of filing the application for a parade or special event permit a fee as established by resolution adopted pursuant to section 2.05.

**24.12 CHARGE FOR INCREASED COSTS**

Where the Police Chief and/or the Director of Public Works determines that the cost of municipal services incident to the staging of the parade or special event will be increased, the Council may require the permittee to pay an additional fee in the amount equal to the increased cost for the municipal services.

**Applicant Signature**

I hereby make an application for a Special Event and/or Street Closing Permit as detailed above. I agree to abide by the requirements of all City Ordinances and State Laws.

Print Name Tara Anchor

Signature Tara Anchor Date June 28, 2019



**CITY OF WISCONSIN DELLS  
APPLICATION FOR  
SPECIAL EVENT and /or STREET CLOSING PERMIT**

**ITEM 7**

- Date Application Submitted: 6.25.19 Application Fee \$ 0 Receipt No. —
- Application must be submitted to City Clerk no less than 10 days before the next Common Council meeting.
- Applications may not be amended after approval, unless done so by the Police Chief or designee.

**1. Applicant Information**

Applicant's Name Jenifer Dobbs  
 Organization/Business (if any) Wisconsin Dells Festivals, Inc.  
 Address (include city/zip) 701 Superior St, Wisconsin Dells, WI 53965  
 Contact Phone Number 608.254.9879 or 608.516.7101 Email Jenifer@wisdells.com

**2. Event Purpose**

Event Name or Title: Dells On Tap Weekend Repeat Event?  Yes  No  
 Organization Associated with Event (if applicable) Wisconsin Dells Festivals, Inc. Non-profit Event?  Yes  No  
 Purpose of Event (Include detailed description of event/activities) 21<sup>st</sup> Annual Dells On Tap - A beer tasting event that celebrates craft beer in Wisconsin Dells.  
Events include: Craft Beer Walk, Bean Bag Toss, Race to The Taps 5K, Live Entertainment, Microbrew Tasting & Concessions.

**3. Event Information & Assembly**

Date(s) of the Actual Event 10/18 & 10/19 - 2019  
 Date/Time event will assemble 10/14/2019 Date/Time event will begin 10/18  
 Time event will end 10/19 at 5:30 PM Time event will disband 10/23/2019 - 4 pm  
 Event website (if any) www.wisdells.com  
 Name of contact person on day of event Jenifer Dobbs Cell 608.516.7101

LIST STREETS/AREA TO BE CLOSED - ATTACH MAP OF PROPOSED CLOSURES & INDICATE PROPOSED USES:  
Municipal Lot # 7 - See Attached Map

Number of Barricades Needed & Locations (if applicable) Approximately 12 Barricades Needed, Will seek assistance of WDPD

Will this event include: **Fireworks?**  Yes  No If yes, a Fireworks Display Permit is needed.  
**Beer/Wine Sales?**  Yes  No If yes, a Temporary Class B Beer/Wine License is needed.  
 If yes, please list who will be obtaining those permits/licenses: Wisconsin Dells Festivals, LLC to obtain Class B Temp

\*Approximate maximum number in attendance at one time Est 4,000 Visitors  
 Attendance estimate based on? Ticket Sales

**4. Entertainment/Amplified Music**

Any amplified music or announcing:  Yes  No  
 Describe entertainment area/location (if applicable): Live music inside and outside tent

## 5. Public Safety

Traffic Assistance Needed:  Yes  No If yes, location and time(s):

Police/Security Needed (may be assigned based on event details) Yes, location & Purpose – Four (4) Officers from 4 pm to 5:30 pm, 10/19/2019

EMS / Fire Dept. Needed (may be assigned based on event details) No

## 6. Sanitation & Utilities

Temporary Electric Service needed:  Yes  No

Number of bathroom stall accommodations, if required: 3 Men 65 Unisex 4 Handicapped Accessible

## 7. Vendors

Merchandise and/ or Food Vendors: yes, if yes, approximate number: 2 Food Vendors

## 8. Parking Impact

List the number of parking stalls, and/or what parking lot(s) that will be affected and during what time:

Entire Lot 7 from 10/14/19 – 10/23/19

## Municipal Code Chapter 24 – Special Events Regulations

### 24.01 DEFINITIONS

- A. Parade means any parade, march or procession of any kind and the assembly areas therefore.
- B. Highway has the meaning set forth in Sec. 340.01(22), Wis. Stats., and also includes areas owned by the City which are used principally for pedestrian or vehicular traffic.
- C. Special event shall be defined as any event whether for profit or not for profit which is to be held on any property within the control of the City of Wisconsin Dells.

### 24.02 PERMIT REQUIRED

No person shall form, direct, marshal, lead or participate in any parade on any highway under the jurisdiction of the City of Wisconsin Dells or hold a special event unless a permit has been obtained in advance as provided in this section; provided that, upon notification to the Chief of Police a parade on sidewalks and footways, in which persons move not more than two abreast and which does not substantially hinder normal use of the sidewalk or footway and conforms with traffic control devices and other traffic regulations may be conducted without a permit.

### 24.03 EXEMPTIONS FROM PERMIT REQUIREMENT

A permit is not required for assembling or movement of a funeral procession or Military Convoy. Any parade or special event sponsored by any agency of the Federal or State government, acting in its governmental capacity within the scope of its authority, shall be required to obtain a permit; however, shall be exempt from the parade permit fee contained in Section 11 of this section.

### 24.04 WHEN APPLICATION MUST BE MADE

A written application for a permit for any parade or special event shall be made by one of the organizers to the City Clerk on a form provided by the Clerk no less than 10 days in advance of the last regularly scheduled council meeting prior to the proposed event.

### 24.06 RECOMMENDATIONS OF GOVERNMENTAL AGENCIES

The Clerk shall submit a copy of the application to the Chief of Police and the Director of Public Works as well as any other affected departments. These departments shall report their findings to the Council at the next regularly scheduled Council meeting.

### 24.11 FEE

There shall be paid at the time of filing the application for a parade or special event permit a fee as established by resolution adopted pursuant to section 2.05.

### 24.12 CHARGE FOR INCREASED COSTS

Where the Police Chief and/or the Director of Public Works determines that the cost of municipal services incident to the staging of the parade or special event will be increased, the Council may require the permittee to pay an additional fee in the amount equal to the increased cost for the municipal services.

## Additional Items Provided with Application

**Additional Regulations for Large Special Events.** Special Events where it is reasonably expected that more than 400 people will be present on Public Rights-of-Way at any given time shall be subject to the following regulations:

- (a) **Insurance.** The Applicant shall obtain, at Applicant's sole expense, a policy of public liability insurance from an insurer licensed to issue policies in the State of Wisconsin, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, with an endorsement naming the City of Wisconsin Dells as an additional insured and loss payee. The Applicant shall file with the City Clerk a certificate of insurance showing such coverage for the Special Event. Failure to file a certificate of insurance shall result in a revocation of the permit.
- (b) **Toilets and Sanitation Facilities.** The Applicant shall ensure that adequate toilet and sanitation facilities are available to all attendees during the Special Event, at the Applicant's sole expense.
  - (i) The required number of toilets may be met with toilets in private or public restrooms, with portable toilets, or any combination. Toilet facilities must comply with ADA requirements for accessibility.
  - (ii) If private restrooms are to be used to satisfy the toilet and sanitation requirement, then the following requirements must be met: (1) There must be a written agreement from the owner, agreeing to make the restrooms available to the public free of charge at all times that the event is underway, with a copy provided to the City; (2) the restrooms must be within 200 feet of the boundaries of the event area, (3) the location of the restrooms must be clearly indicated with signs.
  - (iii) If food will be consumed at the event, then hand-washing facilities must be available. If any number of the toilet requirement is met by portable toilets, then a portable hand-washing station must be provided, at least 1 for every 6 portable toilets.
- (c) **Waste and Recyclables.** The Applicant shall provide adequate solid-waste and recyclables collection and disposal, at the Applicant's sole expense. Applicant may not rely on City waste containers to meet this requirement.
  - (i) Adequately-sized trash and recyclable receptacles shall be positioned within the event area so that no attendee has to move more than 75 feet to reach them. Applicant shall be responsible for disposing of trash and recyclables at Applicant's expense and according to law, promptly upon conclusion of the Special Event. Receptacles must be marked to indicate waste or recyclables, reasonably sufficiently to prevent recyclables from being put into waste receptacles.
  - (ii) The required size and number of solid-waste and recyclables receptacles shall be according to standards determined by the Department of Public Works.
- (d) **Health, Safety and Security.** Applicants shall be responsible, at Applicant's sole expense, for ensuring that facilities are available for contacting emergency services, for crowd control, and for pedestrian safety, according to the following standards:
  - (i) Applicant shall be responsible for ensuring that activities conducted at the Special Event comply with all applicable health and safety laws. Applicant must ensure that there is adequate access for emergency vehicles. Applicant must provide communications facilities and assigned personnel within the event area for communicating with police, fire and emergency medical services. Applicant's plans for health and safety, submitted with their permit applications, will be reviewed by the Police and Fire Department for determination of adequacy on a case-by-case basis. Fire Department review shall include, but not be limited to, the requirements of International Fire Code Sections 403 and Chapter 24. Applicant shall comply with all Police and Fire Department directions for health and safety requirements.
  - (ii) Crowd control and pedestrian safety measures will be dependent on the circumstances of the particular event. Applicants shall submit a proposed crowd-control and pedestrian safety plan with their permit applications, which will then be reviewed by the Police Department for adequacy in light of all circumstances. Applicants shall provide information in addition to that provided on the application, as the Police Department reasonably requests.
  - (iii) If the Police Department determines that the crowd control and pedestrian safety requirements of the Special Event exceed the Police Department's capacity, in the Police Department's sole discretion, then the Applicant shall provide, at Applicant's sole expense, private security personnel that are employed by a firm that is approved by the Police Department.
  - (iv) Depending on circumstances, the City may require that additional sanitation, health, safety and security measures be provided by the Applicant. All additional measures shall be provided at the Applicant's sole expense.
  - (v) Applicant shall indemnify the City from, and shall reimburse the City for, all expenses incurred by the City in providing necessary health, safety and security services that are the responsibility of the Applicant under this Section.

## Applicant Signature

I hereby make an application for a Special Event and/or Street Closing Permit as detailed above. I agree to abide by the requirements of all City Ordinances and State Laws.

Print Name: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Jenifer Dobb*  
*Jenifer Dobb*

*6/25/19*



Application for Temporary Class "B" / "Class B" Retailer's License **ITEM 8**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 Application Date: 6-25-19  
 Town  Village  City of WISCONSIN DELLS County of COLUMBIA

The named organization applies for: (check appropriate box(es))  
 A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.  
at the premises described below during a special event beginning 10/05/2019 and ending 10/05/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name WISCONSIN DELLS FESTIVALS, INC.

(b) Address 701 SUPERIOR ST, WISCONSIN DELLS, WI 53965  
(Street)  Town  Village  City

(c) Date organized 10/16/1990

(d) If corporation, give date of incorporation 10/16/1990

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President JILL DIEHL, TOMMY BARTLETT EXPLORATORY  
Vice President JESSE DEFOSSE, SHOWBOAT SALOON  
Secretary DAN GAVINSKI, ORIGINAL WISCONSIN DUCKS  
Treasurer DAN GAVINSKI, ORIGINAL WISCONSIN DUCKS

(g) Name and address of manager or person in charge of affair: JENIFER DOBBS, WD FESTIVALS, INC.  
701 SUPERIOR ST, WISCONSIN DELLS, WI 53965

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 701 SUPERIOR STREET, WISCONSIN DELLS, WI 53965

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? VISITOR CENTER

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: VISITOR SERVICE AREA -

3. Name of Event

(a) List name of the event WISCONSIN DELLS FALL WINE WALK

(b) Dates of event 10/05/2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 6-25-19

Date Granted by Council \_\_\_\_\_

WISCONSIN DELLS FESTIVALS, INC.  
(Name of Organization)

Officer [Signature]  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Application for Temporary Class "B" / "Class B" Retailer's License

ITEM 9

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 6-25-19

Town Village City of WISCONSIN DELLS

County of COLUMBIA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/18/2019 and ending 10/19/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization (check appropriate box) -> Bona fide Club, Church, Lodge/Society, Chamber of Commerce or similar Civic or Trade Organization, Veteran's Organization, Fair Association

(a) Name WISCONSIN DELLS FESTIVALS, INC.

(b) Address 701 SUPERIOR ST, WISCONSIN DELLS, WI 53965 (Street) Town Village City

(c) Date organized 10/16/1990

(d) If corporation, give date of incorporation 10/16/1990

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [ ]

(f) Names and addresses of all officers: President JILL DIEHL, TOMMY BARTLETT EXPLORATORY; Vice President JESSE DEFOSSE, SHOWBOAT SALOON; Secretary DAN GAVINSKI, ORIGINAL WISCONSIN DUCKS; Treasurer DAN GAVINSKI, ORIGINAL WISCONSIN DUCKS

(g) Name and address of manager or person in charge of affair: JENIFER DOBBS, WD FESTIVALS, INC. 701 SUPERIOR ST, WISCONSIN DELLS, WI 53965

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number CITY LOT, 300 LA CROSSE ST, WISCONSIN DELLS, WI 53965

(b) Lot Block

(c) Do premises occupy all or part of building? ALL OF THE PARKING LOT

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event DELLS ON TAP

(b) Dates of event 10/19/2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] (Signature/date)

WISCONSIN DELLS FESTIVALS, INC. (Name of Organization) Officer [Signature] (Signature/date)

Officer [Signature] (Signature/date)

Officer [Signature] (Signature/date)

Date Filed with Clerk 6-25-19

Date Reported to Council or Board

Date Granted by Council

License No.

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7-16-2019 ending: 6-30-2020  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Wisconsin Dells  
 Village of }  
 City of }

County of Columbia Aldermanic Dist. No. \_\_\_\_\_  
(if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1030546213-04</u>	
FEIN Number <u>61-1929058</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>14.00</u>
<b>TOTAL FEE</b>	\$ <u>114.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
TACO LOCO LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Villarreal</u>	(First) <u>Franco</u>	(Middle Name) <u>ABCI</u>	Home Address (Street, City or Post Office, & Zip Code) <u>10 WENTWORTH CIR MADISON WI 53719</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Villarreal</u>	(First) <u>Abel</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name EL TACO LOCO Business Phone Number 608 953-0677  
 2. Address of Premises 808 River Rd Wisconsin Dells Post Office & Zip Code 53965

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

ON LOCKED COOLER RESTAURANT.

4. Legal description (omit if street address is given above): \_\_\_\_\_  
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? \_\_\_\_\_

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain**  Yes  No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? **If yes, explain.**  Yes  No  
OWNER
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain**  Yes  No
9. (a) **Corporate/limited liability company applicants only:** Insert state 2 and date 17 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain**  Yes  No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.**  Yes  No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]  Yes  No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <b>ABEL VILLARREAL FRASCO</b>	Title/Member <b>OWNER</b>	Date <b>6/16/19</b>
Signature 	Phone Number	Email Address <b>facofraco.wisconsin@ymail.com</b>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <b>6-17-2019</b>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of WISCONSIN DELLS County of COLUMBIA  
 City

The undersigned duly authorized officer/member/manager of EI TACO LOCO LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
EI TACO LOCO  
(Trade Name)

located at 808 RIVER RD

appoints ABEI VILLARREAL  
(Name of Appointed Agent)

10 WENTWORT CIRCLE  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
EI TACO LOCO LLC

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 30 YRS

Place of residence last year MADISON WI

For: ~~ABEI VILLARREAL~~ EI TACO LOCO LLC  
(Name of Corporation / Organization / Limited Liability Company)

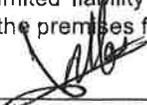
By:   
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

### ACCEPTANCE BY AGENT

I, ABEI VILLARREAL FRAUSTO, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 6/17/19 Agent's age 42  
(Signature of Agent) (Date)

10 WENTWORT CIR MADISON 53719 Date of birth 3/29/1977  
(Home Address of Agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
A Villareja Francisco		ABEL			
Home Address (street/route)		Post Office	City	State	Zip Code
10 WENTWORT CIR			MADISON	WI	53719
Home Phone Number		Age	Date of Birth	Place of Birth	
608 886-8972		42	3/29/1977	MEXICO	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **Individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.

ABEL Villareja/Francisco of TACO LOCO LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

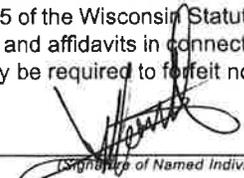
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 30 yrs
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
SELF EMPLOYED			

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Signature of Named Individual)

**CITY OF WISCONSIN DELLS**  
**RESOLUTION NO. \_\_\_\_\_**

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Finance Committee from their July 15, 2019 meeting;

It APPROVES amending the 2019 Schedule of Fees to include Short-Term Rental Licenses for \$50 per sleeping unit for each of the first 15 sleeping units, then \$25 for each additional unit at that same location.

\_\_\_\_\_  
Edward E. Wojnicz, Mayor

Attest: \_\_\_\_\_  
Nancy R. Holzem, City Clerk

Vote: \_\_\_\_ ayes, \_\_\_\_ nays \_\_\_\_ abs.  
Date Introduced: July 15, 2019  
Date Passed:  
Date Published:

Horse Drawn Vehicles	500.00	Annually	16.015(3)	2000
Horse Drawn Drivers	30.00	Annually	16.015(4)(a)	2011
Horse Stable Inspection	125.00		16.01(3)(c)	2010
Junk Dealer License	1000.00	Annually	16.11(5)	2000
Kennel License	50.00	Annually	25.13(2)(f)	2000
Lawn Mowing	105.00	Per hour (1 hr min. charge)		2017
Liquor Licenses:				
Class A Beer (off premise)	100.00	Annually plus publication fee	16.12	State Stat.
Class B Beer (on premise)	100.00	Annually plus publication fee	16.12	State Stat.
Class A Liquor (off premise)	500.00	Annually plus publication fee	16.12	State Stat.
Class B Liquor (on premise)	500.00	Annually plus publication fee	16.12	State Stat.
Class B Liquor - Quota Plus	10,000	Initial Fee plus publication fee	16.12	State Stat.
Class B Quota Plus renewal	500.00	Annually plus publication fee	16.12	State Stat.
Class C Wine (restaurants)	100.00	Annually plus publication fee	16.12	State Stat.
Temporary Class B Beer	10.00	Per event – for qualified applicants only	16.12	State Stat.
Temporary Class B Wine	10.00			
Wholesaler Beer License	25.00	Annual Fee plus publication fee	16.12	State Stat.
Premises Transfer	10.00			State Stat.
Change of Agent	10.00			State Stat.
Renewal Filing - Late Fee	50.00			2014
Livestock/Poultry	3.00	Per animal	16.02(3)	2008
Lodging Facility Licenses:				
Seasonal Workforce Housing (Annually)	50.00	Each for first 15 sleeping units	16.06	2010
	25.00	Each additional unit same location		
Short-term Rentals (Annually)	50.00	Each for first 15 sleeping units		2019
	25.00	Each additional unit same location		
Mobile Home Park (First 25 units)	350.00	Annually	16.03(6)(b)(4)	2010
Additional Units	25.00	Annually		2010
Moving Permit	500.00	Per structure	14.11(7)	2010
Multi-Family Residential Dev.	550.00	Plus Public Hearing Fee		2010
NSF Return Check Fee	35.00			2017
Paper Service	50.00			2010
Park Picnic Shelter Rental:				
School Groups	35.00			2016
Residents within School Dist.	60.00			2016
All others	250.00			2013
Peddlers & Transient Merchants	175.00		16.09(4)(l)	2014
Planned District Development:				
Review Fee Small Residential	1700.00		19.431	2008
Review Fee Large Residential	5500.00			2008
Review Fee Commercial	8000.00			2008
Review Fee Mixed Use	%	Comb. of cost above prorated %		2008

**CITY OF WISCONSIN DELLS  
RESOLUTION NO. \_\_\_\_\_**

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Plan Commission from their July 11, 2019 meeting;

IT APPROVES an Amended Conditional Use Permit to Dells Adventure Development for the use of two (2) storage container on Sauk County Parcel 291-0133-1000 at 600 Trout Road contingent the following:

Fencing must be constructed so that the containers are not visible from the roadway. Color should match the existing fence and not be yellow or red.

\_\_\_\_\_  
Edward E. Wojnicz, Mayor

Attest: \_\_\_\_\_  
Nancy R. Holzem, City Clerk

Vote: \_\_\_\_ ayes, \_\_\_\_\_ nays \_\_\_\_ abs.  
Date Introduced: July 15, 2019  
Date Passed:  
Date Published:

COPY

CITY OF WISCONSIN DELLS  
RESOLUTION NO. 5053

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Plan Commission from their April 8, 2019 meeting;

IT APPROVES a Conditional Use Permit to Dells Adventure Development for the use of two (2) storage container on Sauk County Parcel 291-0133-1000 at 600 Trout Road contingent the following:

- 1) The two containers be in compliance with Ordinance 19.819(1)(b) and only be located behind the building and between the back of the building and rear lot line.
- 2) Containers must be moved to this location by May 31, 2019.
- 3) If the containers are still visible from the road, they should to be painted to match the fence.

*Previous Resolution*

Edward E. Wojnicz  
Edward E. Wojnicz, Mayor

Nancy R. Holzem  
Nancy R. Holzem, City Clerk

Attest:

Vote: 4 ayes, 0 nays 0 abs.  
Date Introduced: April 16, 2019  
Date Passed: 4-16-19  
Date Published: 4-25-19

600 Trout Rd  
Conditional Use Permit – Storage Container  
Staff Report for Plan Commission, 04/03/19

In March the Plan Commission recommended to approve the application for storage containers from Dells Adventure Development. The Common Council referred the application back to the Plan Commission requesting the recommendation for approval be updated to include the following condition, per the general standards: The containers to be located in the back of the lot.

The applicant was advised of the requirement to move the containers and agreed to do so. The applicant requested 90 days to complete the move, to allow inventory currently stored in the containers to be depleted before the move.

For reference, the following is the information provided during the initial review in March 2019:

The Planning & Zoning office has received a Conditional Use Permit application from Dells Adventure Development for two Storage Containers on tax parcel 291-0133-10000.

The applicant was in need of additional storage on their property and has installed two (2) storage containers side-by-side between the riding stable barn and the aquarium on their property located at 600 Trout Rd. These containers are located behind an existing, approximate 6' tall, wooden fence that is 65-70 feet off Trout Road. The owner was unaware that the Zoning code now requires a Conditional Use Permit for the use of a Storage Container as an Accessory Use.

The applicant has submitted photos of the storage containers in place.

The general concern with storage containers is the aesthetic from the public way. As such, some **general standards for storage containers include:** they not be located in a parking lot, **they be located in the back of the lot**, and that there be only one container per commercial lot.

The applicant does have two adjoining commercial lots, and operates at least three different businesses on this premise.

It seems some of the general standards apply more to an urban environment. The City has allowed two storage containers in the front of a lot in the industrial park, for Firefighter training.

In this case, a reasonable alternative may be to paint the containers a matching color that also hides the containers from the public view, such as the blue color of the existing fence.

Prepared by:  
Dave Leifer

# CONDITIONAL USE APPLICATION

## Wisconsin Dells, Wisconsin

Version: May 21, 2007

**General instructions** Complete this application as it applies to your project and submit one copy to the zoning administrator along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-253-2542. You may obtain a digital copy of this file from the zoning administrator.

- Office Use Only -

Initial application fee	\$525.00
Receipt number	67641
Application number	C-4

**1. Applicant information**

Applicant name Dells Adventure Dvlpmnt. Inc.  
 Street address 600 TROUT RD  
 City WISCONSIN DELLS  
 State and zip code WI 53965  
 Daytime telephone number 608-432-9528  
 Fax number, if any \_\_\_\_\_  
 E-mail, if any \_\_\_\_\_

**2. Subject property information**

Street address	<u>600 TROUT RD</u>	
Parcel number	<u>291 0133 -10000</u>	<small>Note: the parcel number can be found on the tax bill for the property or may be obtained from the City</small>
Current zoning classification(s)	<u>C-4</u>	<small>Note: the Zoning map can be found on the "Planning &amp; Zoning" Department page of the City web-site: <a href="http://www.citywd.org">www.citywd.org</a></small>
Describe the current use		

**3. Proposed use.** Describe the proposed use.

Storage Container

**4. Operating conditions.** For non-residential uses, describe anticipated operating conditions (hours of operation, conditions that may affect surrounding properties, etc.)

Receive during regular operating hours

CONDITIONAL USE APPLICATION  
Wisconsin Dells, Wisconsin  
Version: May 21, 2007

5. **Off-site effects.** Describe any potential nuisances and mitigating circumstances relating to street access, traffic visibility, parking, loading exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials.

Deliveries can pull up to container area, off the Public Road at existing parking lot.

6. **Review criteria.** The plan commission in making its recommendation and the common council in making its decision must consider the factors listed below. Provide a response to each. (See Section 19.373 of the Municipal Code.)

- a. Consistency of the proposed use with the city's comprehensive plan and neighborhood plan or other subarea plan, if any

Accessory use to existing commercial use area.

- b. Effects of the proposed use on traffic safety and efficiency and pedestrian circulation, both on-site and off-site

OFF Street Parking lot - no effect.

- c. The suitability of the subject property for the proposed use *commercial zoning with existing business.*

not affecting use of other properties

- d. Effects of the proposed use on the natural environment

already developed business

- e. Effects of the proposed use on surrounding properties, including operational considerations relating to hours of operation and creation of potential nuisances

Hours of operation will not change.

- f. Effects of the proposed use on the normal and orderly development and improvement of the surrounding property for uses permitted in the district

within existing development

- g. Effects of the proposed use on the city's financial ability to provide public services

N/A

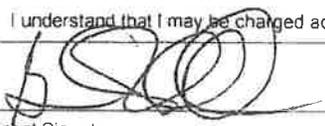
**CONDITIONAL USE APPLICATION**  
**Wisconsin Dells, Wisconsin**

Version: May 21, 2007

7. **Project map.** Attach a scaled map showing the information as listed at the end of this application. Use one of the following page sizes as appropriate: 8½" x 11", 11" x 17", or 24" x 36".

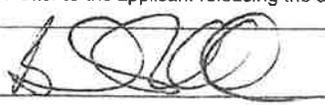
**8. Applicant certification**

- ◆ I certify that the application is true as of the date it was submitted to the City for review
- ◆ I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the agreement below

	2-13-19
Applicant Signature	Date

<b>Governing Regulations</b>	The procedures and standards governing this application process are found in Chapter 19, Article 4, Division 6, of the City's Municipal Code.
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**Reimbursement Agreement for Application Review Costs**

<p><b>A. Payment for Eligible Costs.</b> By submitting this application for review, the applicant agrees to pay all administrative costs incurred by the City in the processing, study, and review of the application including costs for planning, legal, engineering, and related services, referred to herein as eligible costs.</p> <p><b>B. Guarantee of Payment.</b> To guarantee reimbursement, the applicant shall submit one of the following along with this application:</p> <ol style="list-style-type: none"><li>1. an irrevocable letter of credit in the name of the City in an amount as set by the zoning administrator; or</li><li>2. a cash deposit in an amount as set by the zoning administrator.</li></ol> <p>If a cash deposit is used to guarantee reimbursement, the City will periodically deduct from the cash account such amounts necessary to pay for eligible costs and submit a written statement to the applicant. If a letter of credit is used, the applicant agrees to pay such amounts as invoiced within 7 days of the invoice date. An interest rate of 1½ percent shall be charged on invoices not paid within 30 days of the invoice date. The City shall access the letter of credit to pay for overdue invoices, including late penalty charges, and submit a written notice to the applicant.</p> <p>If remaining monies in the cash account are insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to deposit additional monies into the cash account in an amount as set by the zoning administrator. If the principal amount of the irrevocable letter of credit is insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to submit a second letter of credit in an amount as set by the zoning administrator. The applicant may withdraw this application prior to final action by the City Council by submitting a written letter to the City. Upon such notice, the City shall cease all work related to the review of the application. However, withdrawal of this application does not terminate this reimbursement agreement.</p> <p>If the applicant does not pay for eligible costs, the City Clerk/Treasurer shall add the outstanding balance to the tax roll as a special assessment against the subject property. In addition, the City may pursue other legal means to obtain the outstanding balance as allowed by law.</p> <p><b>C. Termination of Guarantee.</b> If a cash deposit is used to guarantee reimbursement, the City agrees to reimburse the applicant any unused monies in the cash account, including earned interest, within 60 days of the date when the City Council takes final action on the application. If a letter of credit is used, the City shall send a written letter to the applicant releasing the applicant from the letter of credit when all outstanding invoices have been paid.</p>	
	2-13-19
Applicant Signature	Date

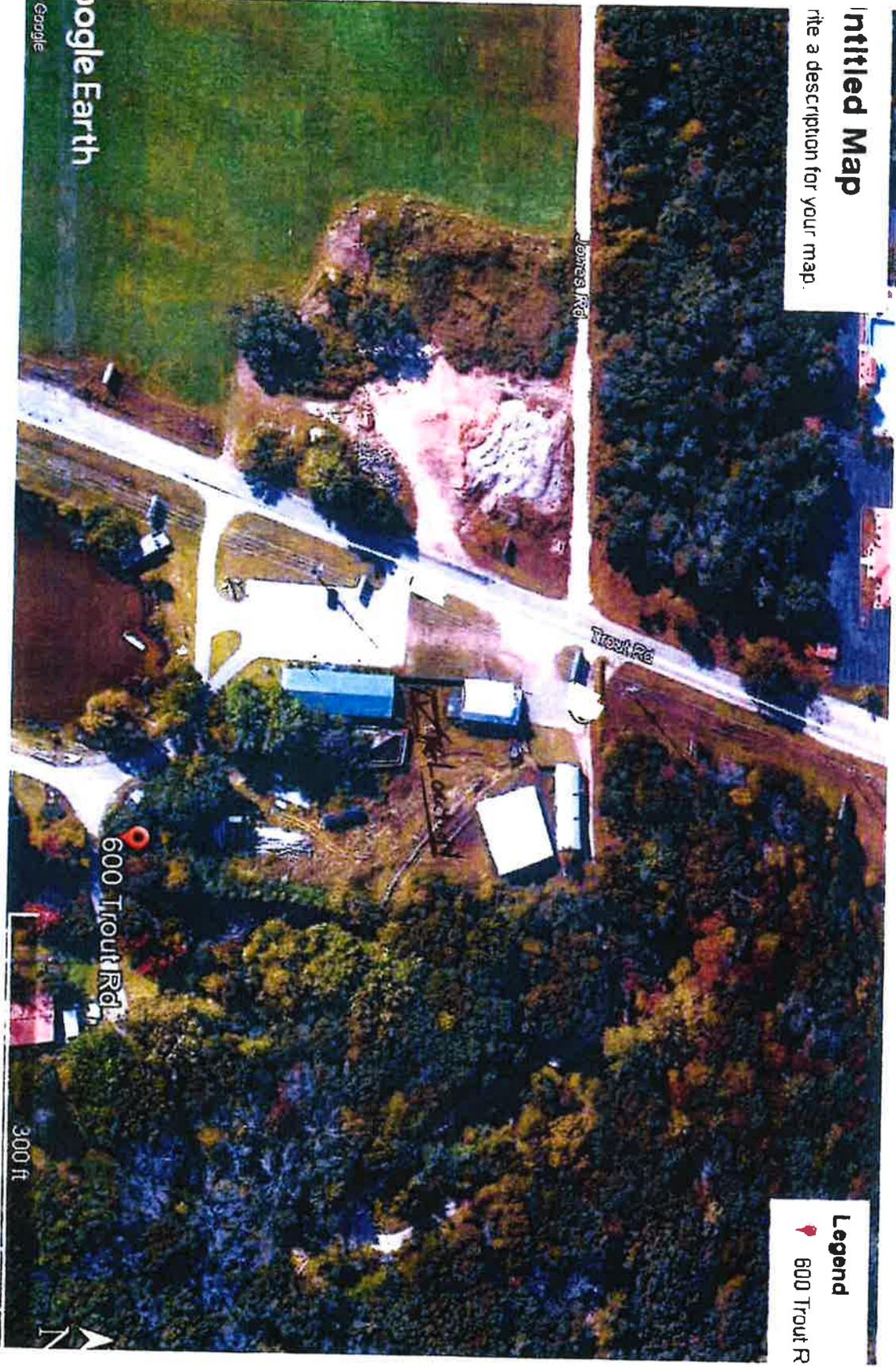
600 Trout Rd, Witz Dells



Storage containers View from parking lot.

# Untitled Map

Write a description for your map.



## Legend

 600 Trout R

CITY OF WISCONSIN DELLS  
FINAL RESOLUTION NO. \_\_\_\_  
(Vacating of Shady Lane, Sauk County)

ITEM 13

THE COMMON COUNCIL of the City of Wisconsin Dells hereby consents to the following action per State Statute 66.1003;

WHEREAS, the city had received a request to vacate the public right-of-way known as Shady Lane adjacent to real estate owned by RRAD Development LLC (Sauk County Parcels 291-0170-00000 and 291-0177-00000) and DNL of Wisconsin LLC (Sauk County Parcel 291-0142-00000).

WHEREAS, the City of Wisconsin Dells Common Council has determined that their request is reasonable;

WHEREAS, the City of Wisconsin Dells reserves a public 66' utility easement in the vacated public right-of-way for the purpose of permitting public utilities to install, lay, operate, repair and maintain underground pipes and conduits for water, storm sewer, television, telephone, internet, communications, gas, and electric service under the surface of the area vacated including an easement for access. The vacated area may not be utilized in such a way that would interfere with the free use of the utility easement. Any obstructions or impediments to the use of the utility easement may be removed without notice by the city and the cost of such removal shall be borne by the party causing or responsible for such obstruction. This vacation and easement shall not be deemed to constitute a gift of dedication of the vacated/easement area to the general public or for the benefit of the general public.

NOW THEREFORE BE IT RESOLVED by the City of Wisconsin Dells as follows:

Legal Description of Vacated Lands:

All of Shady Lane lying between Lot 2 & Lot 3, Sauk County Certified Survey Map No. 6496, located in the NE ¼ SE ¼, Sec 9, T13N, R6E, City of Wisconsin Dells, Sauk County, WI.

Legal Description of Lands to Which Vacated Lands Will Be Attached:

Lot 2 & Lot 3, Certified Survey Map 6496, City of Wisconsin Dells, Sauk County, which are Sauk County Parcels 291-01700-00000 and 291-0177-00000.

A map of the area is attached as Exhibit A. The roadway to be discontinued is highlighted. The roadway to be discontinued is highlighted. The discontinuance is subject to the reserved public easement delineated in the third whereas clause above.

Dated this 15<sup>th</sup> day of July, 2019

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Edward E. Wojnicz  
Mayor

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Nancy R. Holzem  
City Clerk/Coordinator

Approved:  
Date Published:

Sheet 1 of 4 sheets

**SAUK COUNTY CERTIFIED SURVEY MAP No. \_\_\_\_\_**

Located in Lots 1 - 12 and Lots 20 - 27, Lower Dells Village.  
NW 1/4-SE 1/4 and NE 1/4-SE 1/4, Section 9, T13N, R6E,  
City of Wisconsin Dells, Sauk County, Wisconsin.

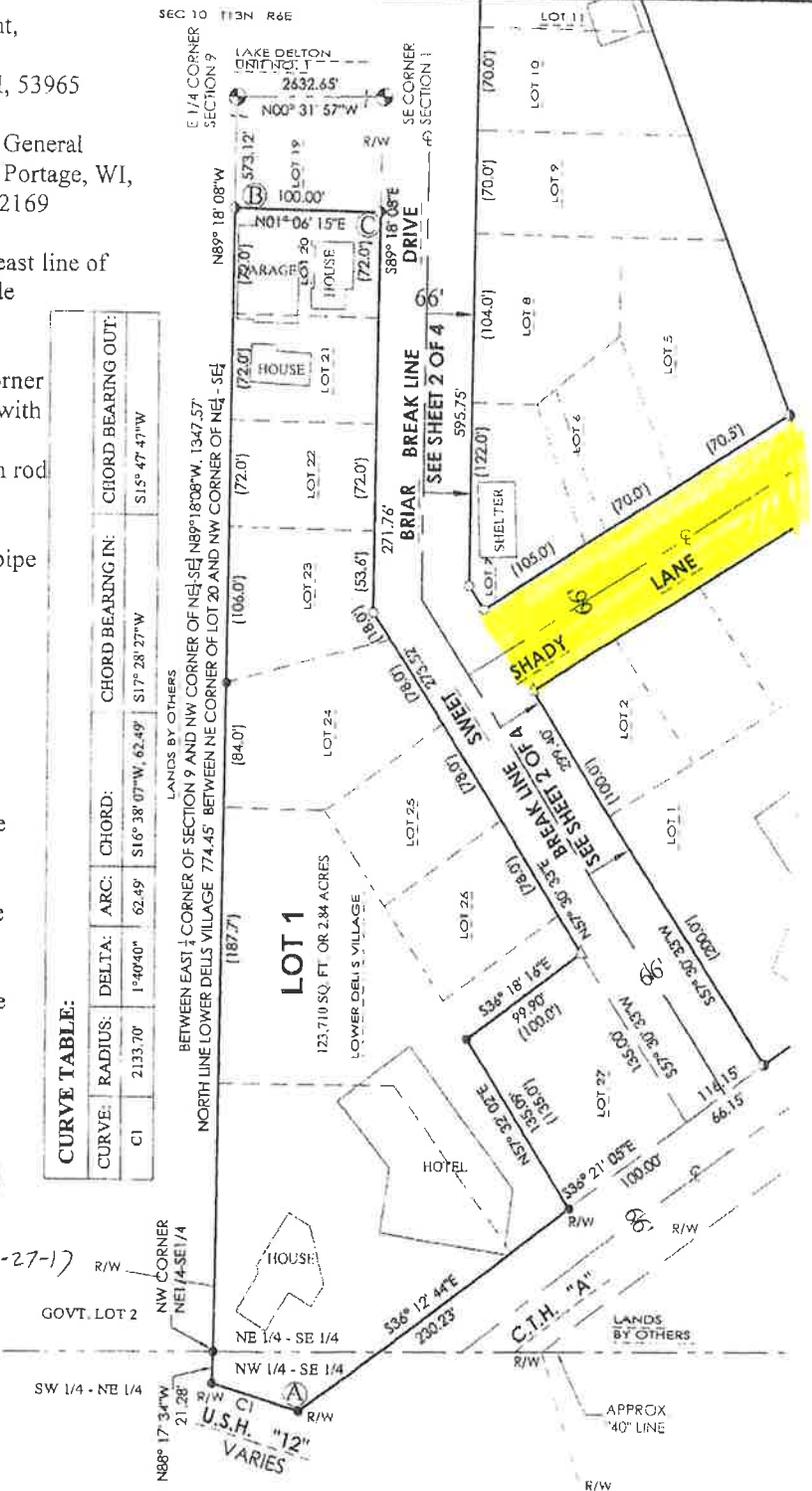
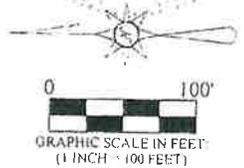
Client: RRAD Development,  
400 CTH "A"  
Wisconsin Dells, WI, 53965

Carlson Surveying, Div. of General  
Engineering, P O Box 340, Portage, WI,  
53901 Phone (608) 742.2169

Bearings are referenced to east line of  
SE 1/4 of Section 9 and made  
to bear N0°31'57"W.

- = Found government corner  
(Harrison monument with  
4 verified ties)
- = Found 3/4" round iron rod
- = Found 1-1/2" round  
iron pipe
- ⊙ = Found 2" round iron pipe
- = Set 3/4"x18" round  
iron rod weighing  
1.5#/lin. Ft.
- △ = Set magnetic nail in  
blacktop
- ( ) = Record
- Ⓐ = Found bent 3/4" rod,  
S36°21'05"E, 0.25'
- Ⓑ = Found 1-1/2" iron pipe  
S1°06'51"W, 0.05'  
from corner
- Ⓒ = Found 1-1/2" iron pipe  
N1°06'51"E, 0.29'  
from corner
- Ⓓ = Found 1-1/2" iron pipe  
S60°29'40"W, 0.82'  
from corner

CURVE TABLE:			
CURVE:	RADIUS:	DELTA:	ARC:
C1	2133.70'	1°40'40"	62.45'
			CHORD: S16°38'07"W, 62.49'
			CHORD BEARING IN: S15°47'47"W
			CHORD BEARING OUT: S15°47'47"W



CITY OF WISCONSIN DELLS  
ORDINANCE NO. A-847  
(Campgrounds and Camping Resort Licensing)

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE

The purpose of this ordinance is to remove the licensing requirement for campgrounds since they are licensed by the State.

SECTION II: PROVISIONS REPEALED

- A. Wisconsin Dells Code sec. 16.04
- B. Wisconsin Dells Code sec. 19.708(10)

SECTION III: PROVISIONS AS REPEALED:

- A. Attached as Exhibit A
- B. ~~19.708(10) Local Licensing. Prior to establishment of this use and every year thereafter, the operator shall obtain a license from the city consistent with chapter 16 of the municipal code.~~

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapters 16 and 19.

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Edward E. Wojnicz, Mayor

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Nancy R. Holzem, Clerk/Coordinator

First Reading Passed:

Second Reading Passed:

Publication:

**16.04 CAMPGROUNDS AND CAMPING RESORTS (REPEALED)**~~(1) — Scope of Section 16.04.~~

~~(a) — Applicability. The provisions of Section 16.04 shall apply to the owner and to the operator, if other than the owner, of any campground and camping resorts as hereafter defined.~~

~~(b) — Approved Comparable Construction. When strict compliance with Section 16.04 appears to be impractical and satisfactory proof is provided in writing to the Common Council of the City of Wisconsin Dells, it may approve modifications if comparable facilities as needed to safeguard public health, safety and welfare are provided.~~

~~(2) — Definitions.~~

~~(a) — Campground or Camping Resort. Any privately or municipally owned parcel or tract of land maintained, intended or used for the purpose of supplying accommodations for overnight use by recreational vehicles, open to the public and designated as a developed camp area and set aside for free or paying camping purposes.~~

~~(b) — Sanitary Station. A facility used for removing and disposing of wastes from recreational vehicle holding tanks.~~

~~(c) — Recreational Vehicle. Any of the following:~~

~~1. — Travel Trailer. A vehicular, portable structure built on a chassis, designated to be used as a temporary dwelling for travel, recreation and vacation uses, and permanently identified as a travel trailer by the manufacturer of the trailer.~~

~~2. — Pick-Up Coach. A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation and vacation.~~

~~3. — Motor Home. A portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle.~~

~~4. — Camping Trailer. A canvas or folding structure mounted on wheels and designed for travel, recreation and vacation use.~~

~~5. — Tent. A portable lodge of canvas or strong cloth stretched and sustained by poles.~~

~~(d) — Dependent Recreational Vehicle. A recreational vehicle which is dependent upon camp facilities for toilet and lavatory.~~

~~(e) — Self-Contained Recreational Vehicle. A recreational vehicle which can operate independent of connections to sewer, water and electric systems. It contains a water flushed~~

toilet, lavatory, shower and kitchen sink, all of which are connected to storage and sewage holding tanks located within the recreational vehicle.

(f) — Recreational Vehicle Parking Area. A parcel of land in which two or more spaces are occupied or intended for occupancy by recreational vehicles for transient dwelling purposes.

(g) — Service Building. A structure housing toilet, lavatory and such other facilities as may be required by this Code.

(h) — Camp Space. A parcel of land in a developed campground or camping resort for the placement of a single recreational vehicle and for the exclusive use of its occupants.

(3) — Location Outside Campgrounds and Camping Resort. It shall be unlawful, except as provided in this Code, for any person to park any recreational vehicle which is situated outside an approved campground or camping resort. The parking of only one unoccupied recreational vehicle in an accessory private garage building or in a rear yard is permitted, provided no living quarters shall be maintained or any business practiced in said recreational vehicle while such is so parked or stored.

(4) — License for Campgrounds and Camping Resorts.

(a) — It shall be unlawful for any person to establish, operate or maintain, or permit to be established, operated or maintained upon any property owned, leased or controlled by him, any campgrounds and camping resorts within the limits of the City of Wisconsin Dells, Columbia Sauk and Adams Counties, Wisconsin, without first having obtained a license for each such camp from the Common Council pursuant to this Code. Such license shall expire one year from the date of issuance, but may be renewed under the provisions of this Code for additional periods of one year.

(b) — The application for such license or the renewal thereof shall be filed with the City Clerk and shall be accompanied by a fee as established by resolution adopted pursuant to Section 2.05. License will be due on or before May 1st, paid in advance.

(c) — The application for a license or a renewal thereof shall be made on forms furnished by the City Clerk-Treasurer and shall include the name and address of the owner in fee of the tract (if the fee is vested in some person other than the applicant, a duly verified statement by that person that the applicant is authorized by him to construct or maintain the campgrounds and to apply for the license), and such legal description of the premises upon which the trailer camp is to be or is located as will readily identify and definitely locate the premises. The application shall be accompanied by two copies of the camp plan showing the following, either existing or as proposed:

1. — The extent and area used for camp purposes.
2. — Roadways and Driveways.
3. — Location of units for recreational vehicles.
4. — Location and number of sanitary conveniences, including toilets, washrooms, laundries and utility rooms to be used by occupants of units.

5. — Method and plan of sewage disposal.
6. — Method and plan of garbage removal.
7. — Plan for water supply.
8. — Plan for lighting of units and rubbish disposal.

~~(5) — Inspection and Enforcement. No campgrounds or camping resort license shall be issued until the City Clerk-Treasurer shall notify the Common Council and these members of the Common Council shall have inspected each application and the premises on which recreational vehicles shall be located to insure compliance with the regulations, ordinances and laws applicable thereto. No license will be renewed without a re-inspection of the premises. For the purposes of making inspections and securing enforcement, City officials or their authorized agents shall have the right, and are hereby empowered to enter on any premises on which a recreational vehicle is located, or about to be located, and to inspect the same and all accommodations connected therewith, at any reasonable time.~~

~~(6) — Registration. It shall be the duty of any person intending to operate a campground as defined in Section 16.04(2)(a) to register with the City the following information: name of camp site, name and address of owner, agent or operator, number of camp spaces, location of the camp and type of camp.~~

~~(7) — Camp Plan.~~

~~(a) — General. Every camp shall be located on a well drained area not subject to intermittent flooding. The premises shall be properly graded so as to prevent accumulation of storm or other waters that may create hazards to the property or the health and safety of the occupants. No camp shall be located in an area that is situated so that drainage from any source of filth can be deposited thereon.~~

~~(b) — Soil and Ground Cover. Exposed ground surfaces in all parts of every parking area shall be paved, or covered with stone screenings or other solid material, or protected with a vegetative growth that is capable of preventing soil erosion and of eliminating objectionable dust.~~

~~(c) — Separation Between Recreational Vehicles. Recreational vehicles shall be separated from each other and from other structures by at least 10 feet, except where a camp space has been developed to accommodate two recreational vehicles. Any accessory structure, such as attached awnings, carports or individual storage facilities, shall, for the purposes of this separation requirement be considered to be part of the recreational vehicle.~~

~~(d) — Density Requirement. The density shall not exceed 25 spaces per acre of gross site area, except that the Common Council may, under special circumstances, permit a higher density, provided comparable facilities as needed to safeguard public health, safety and welfare are established.~~

~~(e) — Required Recreation Area. In all recreational vehicle parking areas, there shall be at least one recreation area which shall be easily accessible from all recreational vehicle spaces. The total of such recreation area(s) shall be not less than 8 per cent of the gross site area, or 2,500 square feet, whichever is greater.~~

~~(f) — Setbacks From Public Streets. Except for the interior road system, all recreational vehicles shall be located at least 40 feet from any parking area boundary line abutting upon a public street or highway.~~

~~(g) — Campground Street System.~~

~~1. — General Requirements. If parking areas are provided, they shall be established with safe and convenient vehicular access from abutting public streets or roads to each recreational space. Alignment and gradient shall be properly adapted to topography. Surfacing and maintenance shall provide a smooth, hard and dense surface which shall be well drained.~~

~~2. — Access. Access to camp spaces shall be designed to minimize congestion and hazards at their entrance or exit and allow free movement of traffic on adjacent streets. All traffic into or out of the parking areas shall be through such entrances and exits.~~

~~3. — Internal Streets. Surfaced roadways shall be of adequate width to accommodate anticipated traffic and, in any case, shall meet the following minimum requirements:~~

~~(i) — One way, no parking — 11 feet. Acceptable only if less than 500 feet total length or serving less than 25 recreational vehicle spaces.~~

~~(ii) — One way, parking on one side only, or two way, no parking — 18 feet. Acceptable only if serving less than 50 recreational vehicle spaces.~~

~~(iii) — Two way, no parking — 20 feet.~~

~~(iv) — Two way, parking on one side only — 27 feet.~~

~~(v) — Two way, parking on both sides — 34 feet.~~

~~4. — Off Street Parking and Maneuvering Space. Each recreational vehicle parking area shall provide sufficient parking and maneuvering space so that parking, loading or maneuvering of recreational vehicles incidental to parking shall not necessitate the use of any public street, sidewalk or right-of-way, or any private grounds not part of the recreational vehicle parking area.~~

~~(8) — Water Supply.~~

~~(a) — Requirement and Distance to Water. In all developed camps, an adequate supply of pure water shall be furnished for drinking and domestic purposes. Supply outlets should preferably be located not more than 300 feet from any camp space. Where a public water~~

supply is available, it shall be used. Where a public water supply is not available, the well or wells supplying the camp shall comply with the Wisconsin Well Construction and Pump Installation Code.

~~(b) — Vessels and Faucets. No common drinking vessels shall be permitted in any camp, nor shall any drinking water faucets be placed in any toilet room.~~

~~(c) — Watering Stations. Each recreational vehicle parking area shall be provided with one or more easily accessible water supply outlets for filling recreational vehicle water storage tanks. Such water supply outlets shall be protected against the hazard of backflow, back siphonage and other means of contamination.~~

~~(d) — Individual Water Connections. If facilities for individual water service connections are provided, the following shall apply:~~

- ~~1. — Riser pipes shall be located and constructed so that they will not be damaged by the parking of recreational vehicles.~~
- ~~2. — Water riser pipes shall extend at least 18 inches above ground elevation with the outlet downward directed. Pipe size shall be at least three fourths inch.~~
- ~~3. — Adequate provisions shall be made to prevent freezing of service lines, valves and riser pipes.~~
- ~~4. — Underground stop and waste valves shall not be installed on any water service.~~
- ~~5. — A valve shall be provided near the outlet and a cap at the outlet of each water service connection. Valves shall be turned to the "OFF" position and outlet capped when not in use.~~

~~(9) — Toilets.~~

~~(a) — Type and Location for Camps. Camps shall be provided with separate toilet rooms for each sex. Other acceptable type toilet units are permitted. Such other type toilet unit shall be fly tight and vermin proof, and constructed with impervious floors and risers. No privies shall be allowed. Each toilet shall be enclosed in a separate compartment. Men's toilet rooms shall also be provided with individual urinals.~~

~~(b) — Distance to Toilet. Camps shall be laid out so that no camp space in a camp shall be located farther than 400 feet from a toilet as required herein. Walkways to such buildings shall be marked and usable under all weather conditions.~~

~~(c) — Number. The number of toilets shall be established by the total number of camp spaces, using the following table. For camps accommodating a larger number of spaces, one additional toilet for each sex shall be provided for each 75 spaces and one additional men's urinal for each 100 spaces or fraction thereof.~~

Number of toilets

Number of Spaces	Men	Women	Men's Urinals
1 to 15	1	1	1
16 to 45	2	2	1
46 to 100	3	4	2

~~(d) — Self-Contained Recreational Vehicle. If self-contained recreational vehicles not equipped with a holding tank are allowed camp accommodations, the water and sewage service connections shall be sealed by insertion of rubber or plastic wedges or a threaded cap.~~

~~(10) — Sanitary Section.~~

~~(a) — General. All camps intending to allow the parking of recreational vehicles having holding tanks shall provide a sanitary station in the ratio of one for every 100 camp spaces or fraction thereof. Such sanitary station shall consist of at least a trapped 4 inch sewer riser pipe, connected to the camp sanitary system, be surrounded at the inlet end by a concrete apron sloped to the drain, and the riser shall be provided with a suitable hinged cover. A water outlet shall be included to permit sanitary maintenance of the station and be marked "THIS WATER FOR FLUSHING AND CLEANING PURPOSES ONLY". The water outlet hose shall be reeled or tower mounted to assure sanitary storage when not in use. A vacuum breaker shall be installed at the highest point on the reel or tower mounting. Sanitary stations shall be separated by at least 50 feet from a well and 50 feet from a surface water course. Sanitary stations should preferably be screened from other activities by visual barriers such as fences, walls or natural growth.~~

~~(b) — Sewage Disposal System Requirements. In the absence of a public sewer, the required sewage disposal system shall consist of a sewage collection system discharging to a septic tank and soil absorption system. The septic tank and absorption system shall be sized and installed in accordance with Wisconsin Administrative Code, Section H 62.20.~~

~~(11) — Service Building.~~

~~(a) — When Desired. Camps which provide parking areas for dependent recreational vehicles should, preferably, have a central service building located within a radius of 400 feet of the spaces to be served.~~

~~(b) — Fixture Requirements.~~

~~1. — When a service building is provided, the sanitary fixtures required shall be in accord with the following table:~~

No. of  
Dependent  
Recreational

Vehicle Parking Spaces	Toilets		Urinals	Lavatories		Showers		Other
	Men	Women	Men	Men	Women	Men	Women	Fixtures
1-15	1	1	1	1	1	1	1	(1 Serv. flushing toilet)
16-45	2	2	2	2	2	2	2	
46-100	3	3	3	3	3	3	3	

2. For parking areas having more than 100 recreational vehicle spaces, there shall be provided: one additional shower for each sex per each additional 90 camp spaces; and one additional men's urinal per each additional 100 camp spaces.

3. When a camping area having a service building is operated in connection with a resort, park system or other business establishment, the number of sanitary facilities for such operations shall be in excess of those required in Section 16.04(11)(b)(1) of this Code and shall be based on the total number of persons using such facilities.

(c) Self-Contained Recreational Vehicle Camps. Where a camp is designed for and exclusively limited to use by self-contained recreational vehicles only, the following minimum emergency sanitary facilities shall be required: for each 100 camp spaces or fraction thereof, there shall be one flush toilet and one lavatory for each sex.

(d) Exemptions. Any person desiring to furnish temporary facilities for accommodating a recreational vehicle rally shall make application for a permit for such activity to the local Health Officer. The local Health Officer shall request the consultation of the Council prior to the issuance of a permit. The location of the site, the facilities which are provided, and the method of conducting such rally shall be acceptable to the local Health Officer and the Council before a special permit shall be issued by the local Health Officer specifying the location of the site, the period of operation and any conditions of issuance.

(12) Solid Waste Disposal. Substantial fly tight plastic or metal garbage and refuse containers from which the contents shall be removed and disposed of in a sanitary manner by the camp custodian at least two times a week between May 1 and December 1, and otherwise weekly, shall be provided for each 2 camp spaces.

(13) Fire Protection and Safety. The recreational vehicle parking area shall be kept free of litter, rubbish and other flammable materials. Adequate fire protection shall be provided in accordance with local requirements. At least one portable fire extinguisher shall be installed in the campground's office or other building on the campgrounds. Designated spots on each camp site will be marked for outside cooking or camp fires and no fire will be allowed outside of these designated areas. Leaves grass clippings, lawn rakings, brush and related items may be burned in other designated areas and times as authorized by the Fire Chief.

~~(14) — Management.~~

~~(a) — General. It is the duty of the camp owner or operator, together with any attendants or persons in charge of a camp, to maintain the camp in a clean, orderly and sanitary condition at all times.~~

~~(b) — Register. At camps there shall be maintained a register containing the names of all camp occupants. Such register shall be available to any authorized person who, by duty or official assignment, has the right to the register.~~

~~(15) — Responsibility of Camp Occupants. Each camp occupant shall:~~

~~(a) — Register upon arrival.~~

~~(b) — Comply with all applicable requirements of this Code and maintain his camp space in a clean and sanitary manner.~~

~~(c) — Be responsible for proper placement of his recreational vehicle and proper installation of any utility connections in accordance with the instructions of the camp management.~~

~~(d) — Prevent pets, if permitted in the camp, from running at large or committing any nuisance within the limits of any camp space.~~

~~(e) — Maintain the area surrounding the garbage and refuse containers in a clean and sanitary manner by proper use of the containers and placement of the container cover following addition of wastes to the container.~~

~~(f) — Obey the posted speed limits.~~

~~(g) — Handle and store fuel oil, flammable liquids, and petroleum gases in compliance with safe standards for extinguisher for his personal safety.~~

~~(16) — Inspection. All camp spaces and all camps shall be open to inspection at all reasonable hours by representatives of the local and state Board of Health.~~

~~(17) — Revocation and Suspension. The Common Council is hereby authorized to revoke any license or permit issued pursuant to this Code, in accordance with State Law.~~

community living arrangements may be adjacent if allowed by the common council and if both facilities comprise essential components of a single program. (See sec. 62.23 (7)(i)(1), Wis. Stats.) A foster home or a foster treatment home that is the primary domicile of a foster parent or foster treatment parent and that is licensed under sec. 48.62, Wis. Stats., are exempt from this provision. (See sec. 62.23 (7)(i)(9), Wis. Stats.)

**19.707 Foster home and treatment foster home (operated as a principal use)**

- (1) **Proximity to other such facility.** No foster home or treatment foster home that is operated by a corporation, child welfare agency, church, association of public agencies, shall be established within 2,500 feet of another such facility. An agent may apply for an exception to this requirement, and the common council at its discretion may grant the exception. (See sec. 62.23 (7)(i)(2m), Wis. Stats.)
- (2) **State licensing.** Prior to establishment of this use and at periodic intervals that may be required thereafter, the operator shall obtain and maintain a license as provided for in sec. 48.75 Wis. Stats.

**19.708 Campground**

- (1) **Generally.** In addition to the other applicable design and improvement requirements contained in this chapter, campgrounds shall comply with the provisions of this part and applicable state law.
- (2) **Maintenance responsibility.** The owner of the campground shall maintain the campground in a clean and sanitary manner.
- (3) **Accessory facilities.** Accessory facilities (e.g., laundry, food sales) may be allowed as a service to the occupants but shall be designed, operated, and located to inhibit use by non-occupants.
- (4) **Density.** The density shall not exceed 25 spaces per acre (gross).
- (5) **Recreation area.** At least 8 percent of the gross site area or 2,500 square feet, whichever is greater, shall be dedicated for on-site recreational purposes and shall be easily accessible from all spaces.
- (6) **Access.** Recreational vehicle spaces shall be arranged to permit the safe and practical placement and removal of vehicles from a private street internal to the development.
- (7) **Setbacks from property line.** A campground space shall be no closer than 40 feet to the perimeter property line of the site.
- (8) **Solid waste collection.** An off-street area for the collection of solid waste shall be provided.
- (9) **State licensing requirements.** Prior to establishment of this use and at periodic intervals that may be required thereafter, the operator shall obtain and maintain a license from the Wisconsin Department of Health and Family Services as required by state law. (See chapter HFS 178, Wis. Admin. Code.)
- (10) **Local licensing.** Prior to establishment of this use and every year thereafter, the operator shall obtain a license from the city consistent with chapter 16 of the municipal code.

*Repeal*

**19.709 Group camp**

A group camp shall meet the same standards as a campground.

**19.710 Seasonal Workforce Housing facility**

- (1) **Use restrictions.** No portion of an overnight lodging facility may be used as a Seasonal Workforce Housing facility, except for those individuals that are employed at the overnight lodging facility.
- (2) **Local licensing.** Prior to establishment of this use and every year thereafter, the operator shall obtain a license from the city consistent with chapter 16 of the municipal code.

**19.711 Overnight Lodging**

- (1) **Extended Stay in Overnight Lodging Facilities.** For the purposes of this section, extended stay means guests staying at an Overnight Lodging Facility for more than twenty-one (21) days in any sixty (60) consecutive days.
- (2) Any owner or operator that allows a person to occupy a hotel or motel room for more than twenty-one (21) consecutive days shall prepare a completed extended-stay record with the following information:
  - (a) Name and address of each person.
  - (b) Dates of occupancy.
  - (c) Make and license plate information of vehicle.
  - (d) The owner or operator of an Overnight Lodging Facility shall retain a copy of the extended stay record on file for one (1) year from the last date of occupancy.
  - (e) Any owner or operator of an Overnight Lodging Facility offering extended stays for guests shall post a notice to all guests of the restrictions on stays for more than thirty (30) days in any sixty (60) consecutive days.
- (3) **Maximum Length of Stay in Overnight Lodging Facilities.** No person shall reside in any Overnight Lodging Facility for more than thirty (30) days in any sixty (60) consecutive days.
- (4) **Exemptions.** Length of stay restrictions do not apply to: