

Wis. Dells Business Improvement District (BID) Committee Meeting Agenda

Wednesday, August 21, 2019 at 8:30AM

Wisconsin Dells Municipal Building Council Chambers – 300 La Crosse Street – Wisconsin Dells

Members: Tara Anchor-Chair, Ald. Jesse DeFosse-Vice Chair, Mark Sweet-Secretary
Justin Draper, Dan Gavinski, Adam Makowski, Jackie Morse, Kevin Ricks, Kyler Royston

1. Call to Order
2. Approval of the August 7, 2019 Meeting Minutes (attachment)
3. Discussion/Decision – Elm Street Contributions
 - a. Plaza Construction Project
 - b. Continuing Entertainment Commitment
4. Update – Riverwalk Anchor Project (attachment)
 - a. Status of Engineering Report
 - b. Move Forward on Refurbishment – how and when
 - c. Copy Update
5. Discussion/Update - Illinois Avenue Street Banners
6. Discussion – La Crosse Street Hill (Thad and Kevin)
7. Discussion – Discover Wisconsin (Tara)
8. Next Meeting – Wednesday, September 4, 2019 (2020 budget work)
9. Adjournment

The Committee may take action on any of the above listed agenda items.

Tara Anchor, Chairperson

Agenda Posted: August 19, 2019

Open Meetings Notice: If this meeting is attended by members of the Common Council who are not members of this committee, their attendance may create a quorum of another city commission, board or committee under the Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body, committee, commission, or board identified in this meeting notice. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.

BID Committee

Attending: Jesse DeFosse; vice-chairman **Mayor Ed Wojnicz**
Kyler Royston; BID **Phil Helley**
Dan Gavinski; BID **Gail Jermier**
Adam Makowski; BID **Chris Tollaksen; Public Works**
Mark Sweet; BID **Karen Terry; City Treasurer**
 Brian Holzem

Meeting called to order by Vice-chairman Jesse DeFosse.

Motion to approve July 24 minutes made by Kyler Royston. Second by Adam Makowski.

Approved.

HISTORY OF THE ANCHORS:

Gail Jermier presented the background information and history of the Alexander Mitchell and Winnebago boats and the anchors for both boats. Discussion of the anchor for the Winnebago suggested the possibility that the anchor might in fact be from the Apollo 2, a noble but failed attempt in the late 1960s to replicate the old steamboat tours. Consensus was that more information needs to come forward to prove that the anchor is from the Winnebago in order for BID to take action on a display for that anchor. Gail Jermier indicated that the \$26,500 donation from the Van Wie Foundation was always earmarked for restoration of the Alexander Mitchell anchor only. No Historical Society funds had ever been set aside for the display of the second anchor and there was no stipulation that the money BID would provide needed to be for display of both anchors.

RIVER WALK ANCHOR PROJECT:

Three design options were offered by design firm Zebra Dog for the smaller 10 foot anchor display at the Broadway entrance to the River Walk. Consensus opinion was that actual photos proposed to be used for the displays be incorporated in the designs before any further action is taken. Michaels Signs has put together a bid under \$25,000 to do the job. Michaels was asked to bid on the display for the second anchor, however uncertainty about the exact location affects the type of base the display will be placed upon, making a precise bid not yet possible. The recommended height for the second display is 6 feet. Zebra Dog prepared a design option for a proposed Illinois Avenue/River Road location for a second anchor display. Estimate for the retaining wall would be \$50,000 and \$25,000 for the anchor display. No prices were offered for landscaping. Those prices may vary depending on the type of materials used and other factors.

ILLINOIS AVENUE STREET BANNERS:

No new information was available at this time.

LA CROSSE STREET HILL:

No designs were presented at this meeting so item was to be placed on a future agenda.

Next meeting will be Wednesday, August 21 with all items on this agenda being moved to that meeting.

Motion to adjourn made by Adam Makowski. Second by Dan Gavinski. Approved.



August 5, 2019

Mr. Chris Tollaksen
City of Wisconsin Dells
Planning & Zoning Department
300 La Crosse Street
Wisconsin Dells, Wisconsin 53965

RE: Proposal for Engineering Services
Riverwalk Gateway
Wisconsin Dells, Wisconsin

Dear Chris:

Thank you for the opportunity to submit a Proposal for structural engineering services for the Riverwalk Gateway project in Wisconsin Dells, Wisconsin.

We understand the scope of work is as follows:

DESIGN PHASE SERVICES

1. Design of structural systems for anchoring the new Anchor Vignette Exhibit to the existing Riverwalk Bridge structure.
2. Prepare sketches that are suitable for pricing and construction purposes.
3. Prepare stamped and sealed structural calculations.
4. Participate in approximately one project conference call / web conference.

ASSUMPTIONS

1. Prior to starting our design, Zegradog or Michael Signs will provide anchoring locations for the exhibit framing.
2. No further services will be needed after issuing our drawings and calculations to the City. The City will handle all permitting and bidding/negotiating. IMEG will not need to review shop drawings, respond to RFI's or perform job site visits.
3. Documents prepared by the Engineer will be prepared based upon reasonable assumptions derived from existing information provided by the Owner and from limited observation of accessible and visible existing conditions by the Engineer without the benefit of extensive field measurements and investigation prohibited by expense and inconvenience to the Owner. It is

understood and agreed that unforeseen conditions uncovered during the progress of the project may require changes in the project, resulting in additional cost and delay.

4. Identification, testing, and/or removal of hazardous materials will be by others.
5. An independent cost estimator will be engaged by the Owner or Architect. Opinions or comments made by IMEG related to the independent cost estimator's work shall not create or be interpreted as a warranty, express or implied, that the bids or the negotiated cost of the work will not vary from the cost estimator's valuation.

COMPENSATION

We propose to provide the services described above for a fixed fee of \$2,600.

ADDITIONAL SERVICES

IMEG can include the following as additional services. Additional services will be performed on a time and material basis using IMEG's standard hourly rates in effect at the time the service is performed, or for a negotiated fee, and only after approved in writing.

1. Design of framing within the anchor exhibit structure.
2. Construction services of any kind.
3. Invasive field takeoff to determine existing conditions that are not readily accessible or visible.
4. Mechanical, electrical or technology design of any kind.
5. Revising design documents after IMEG's construction drawings and specifications are complete.
6. Value engineering or negotiating construction cost/scope with contractors and related document revisions after documents are complete.
7. Preparing record documents from as-built markups or files provided by contractors, or verifying the accuracy and completeness of same.

GENERAL

The attached Terms and Conditions dated April 3, 2017 are made a part of this Proposal. This Proposal is valid for 45 days from the date of this offer.

We will begin our services following acceptance of this Proposal for Engineering Services. We look forward to working with you and your staff on this project and appreciate this opportunity to be of service. Acceptance may be conveyed via e-mail to the address listed below, by fax, or by signing this offer and returning it to our office.



Sincerely,

IMEG CORP.



Abby A. Pertzborn, PE, SE
Associate Principal
abby.a.pertzborn@imegcorp.com

AAP

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CITY OF WISCONSIN DELLS

Accepted:

Signature

Title

Date





PROPOSAL & PURCHASE AGREEMENT

Michael's Signs, Inc.
3914 S. Memorial Drive
Racine, WI 53403
P: 262.554.6066
F: 262.554.0574

Date: August 2, 2019
Expires: October 1, 2019
Sales Rep: Chris Henkes
Terms: 50% down, balance upon completion
Ship via: Michael's Signs Truck
Lead Time: 8-10 weeks upon receipt of permit

Submit to:
City of Wisconsin Dells
300 LaCrosse Street
Wisconsin Dells, WI 53965
Karen Terry
(608) 254-2012, ext. 403

Project Location:
Wisconsin Dells

Anchor Vignette - Reduced height

Product Description

Item	Qty.	Code		Price
A	1	MFG	Fabricate and Install Anchor Vignette per Design Detail from ZebraDog print #17-WDE-001 Overall Dimensions: 10' tall, with a base of 4' 8" x 6' 10" Includes: Monument Base, Monument Sign, Anchor exhibit on back of monument (w/gooseneck lighting)	\$24,570.00

ANCHOR TO BE SUPPLIED BY WISCONSIN DELLS

PROPOSAL DOES NOT INCLUDE SALES TAX OR CITY PERMIT FEE

included

D	PERM	Permit procurement fees (\$0.00 if no permit is required)	\$165.00
E	PERM	Permit billed at cost	

Project Total \$24,735.00

- * Above costs do not include State and Local Taxes
Permits are billed at cost
- * Final electrical connection and necessary permits provided by Owner.
- * The above pricing is as approved. If original terms or conditions change relevant to additional items, services, shipment, etc., they must be approved in writing prior to expediting.
- * The prices quoted above are based on normal working conditions and hours. Exclusion to normal conditions include: Inadequate soil conditions, unidentified wall conditions and mandatory after business hours work schedules.
- * Michael's signs, Inc. has a one year warranty on all materials and workmanship, excluding lamps. If final payment is not received within 30 days of project completion all warranties are considered null and void.
- * Terms are 50% down with balance due 14 days after installation or delivery of signage.



APPROVAL

Signature _____

Date _____



CONTACT US

BROWSE ▾

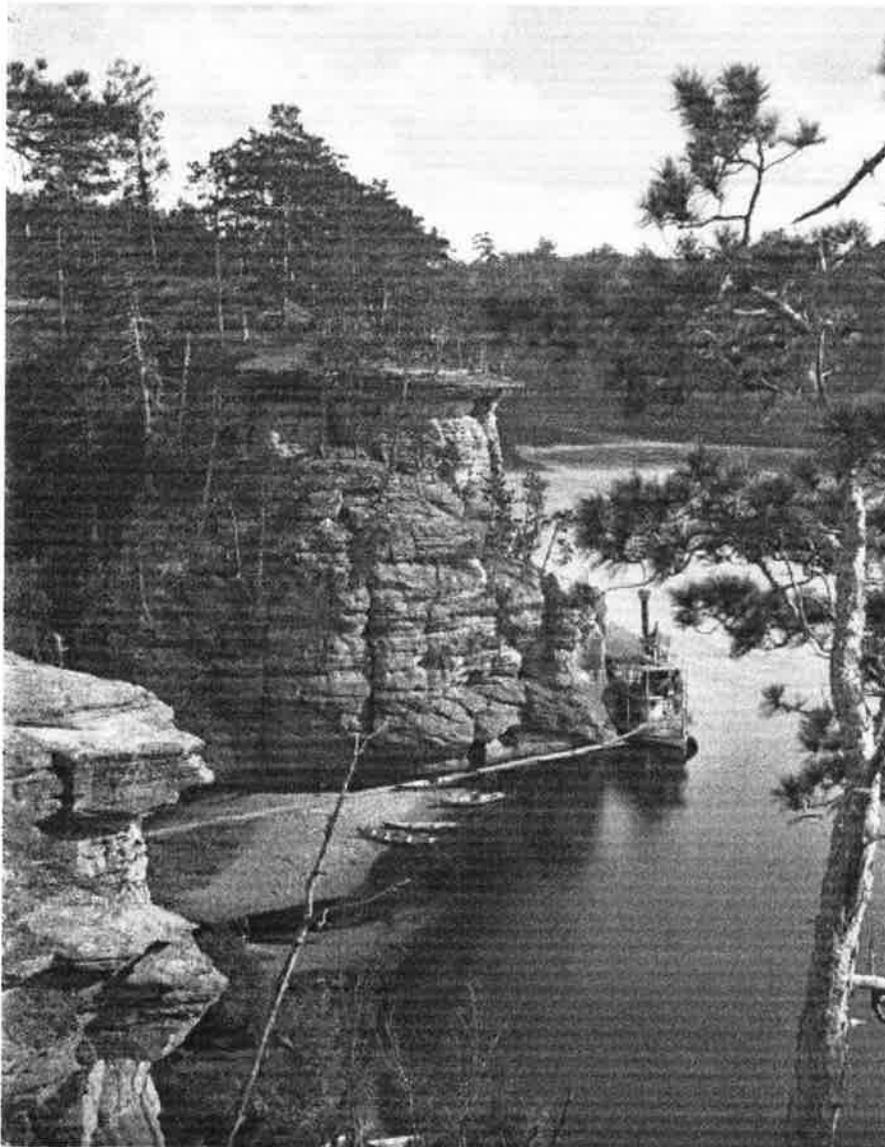
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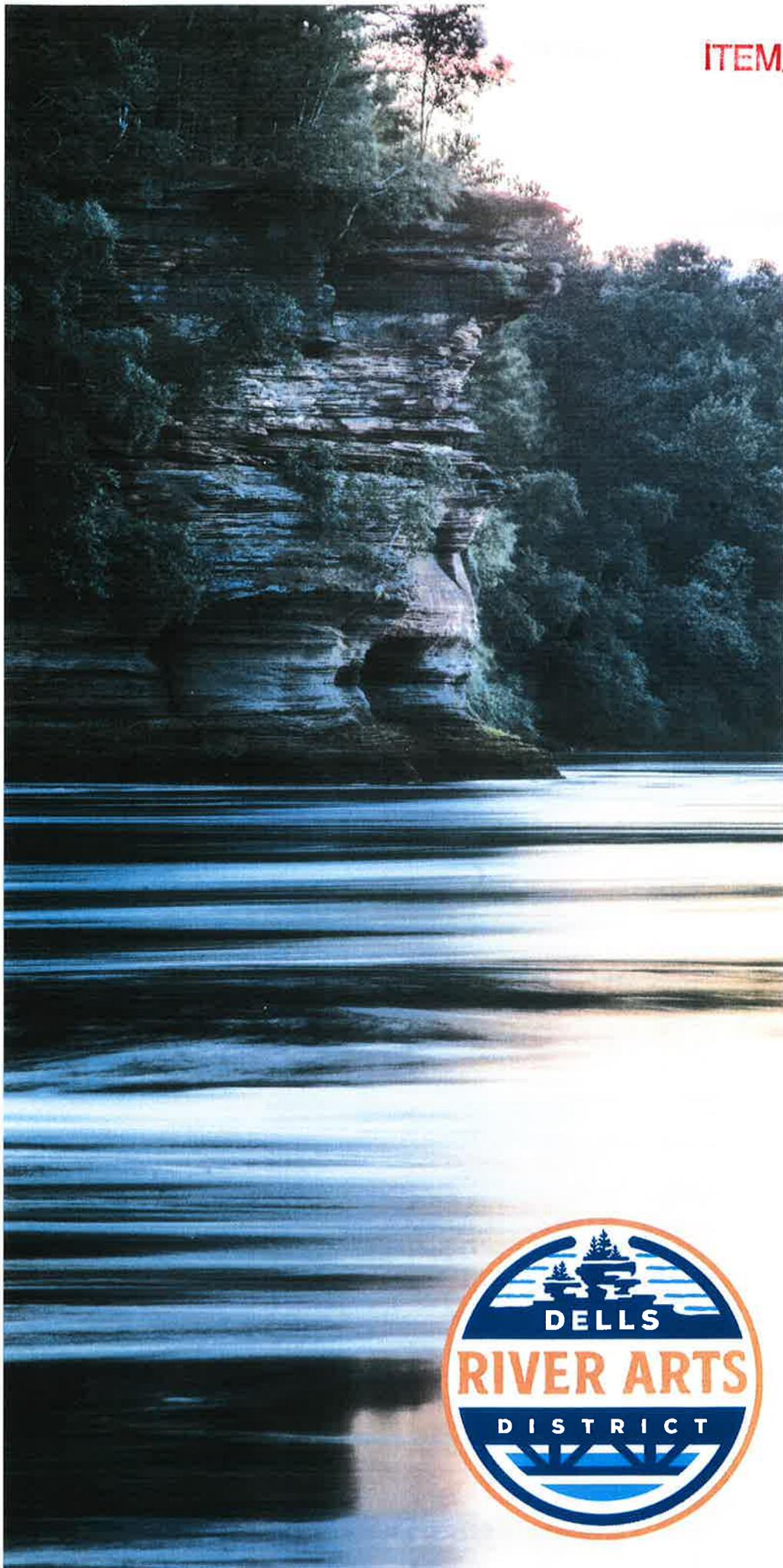
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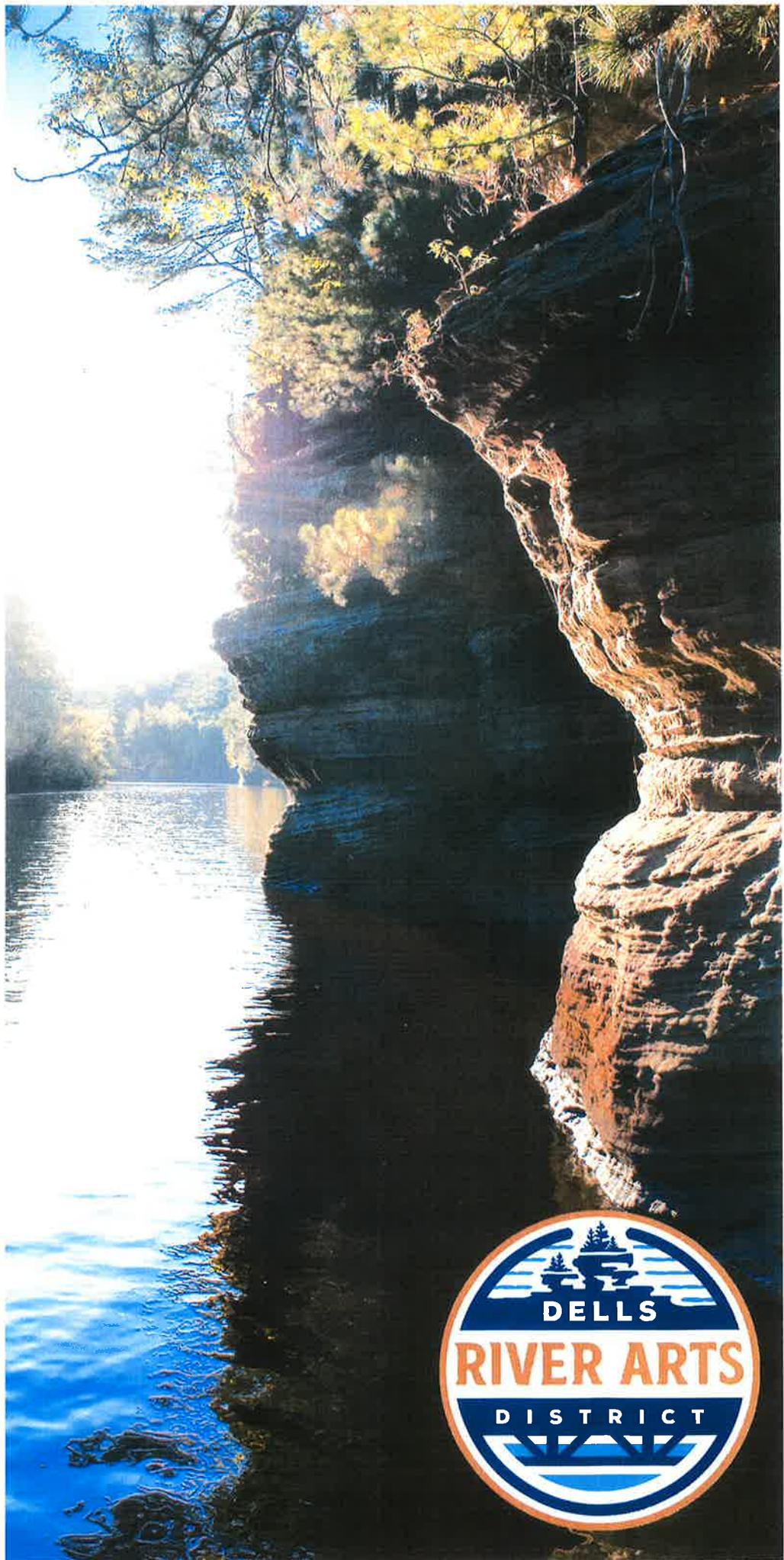
PHOTOGRAPH

Witches' Gulch with Steamboat Alexander Mitchell

PRINT EMAIL A FRIEND! FACEBOOK TWITTER! MORE...







ITEM 6



