

Regular Meeting of the Kilbourn Public Library Board of Trustees

Thursday, November 3, 2016

Members present: Jo Ann Luke, Mike Freel, Glenn Deedon, Bill Pettit, Dianne Effinger, Julie Ennis, Kerri Ryan, and Cathy Borck, Library Director.

I. Call to Order

A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Mike Freel, at 4:30 pm.

II. The minutes of the previous meeting were approved by Dianne, seconded by Glenn. Motion carried.

III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.

IV. Motion to approve the Financial Report was made by Bill. Seconded by Julie.

V. Committee Reports – No committee reports

VI. Unfinished Business

A. Policy and User's Manual complete – it will be added to the library website. Policy and User's Manual motion to approve by Glenn, second by Dianne. Motion carried.

B. Geothermal – MSA engineers will review plans to see if unit is appropriate size for building.

VII. Items for Referral to Next Meeting – Geothermal

VIII. Next Meeting set for Thursday, December 8, 2016, at 4:30 pm.

IX. The meeting adjourned on a motion by Julie, seconded by Jo Ann. Motion carried.

Respectfully submitted, Kerri Ryan, secretary