

Regular Meeting of the Kilbourn Public Library Board of Trustees
Thursday, November 2, 2017

Members present: Mike Freel, Dianne Effinger, Jo Ann Luke, Julie Ennis, Bill Pettit, Glenn Deedon, Kerri Ryan, and Cathy Borck, Library Director.

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Mike Freel, at 4:30 pm.
- II. Correction in minutes from last month, call to order by President, Mike Freel (not Vice President). Motion to approve minutes from last month as corrected, motion made by Bill. Second by Dianne. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes. Cathy gave summary of the sessions she attended at the Wisconsin Library Association Conference.
- IV. Motion to approve the Financial Report was made by Glenn. Second by Julie. Motion carried.
- V. Unfinished business
 - A. CESA 10 - not available for meeting tonight. Will meet with Cathy and Karl on 11/3/17. Reprogrammed system - sleep mode instead of running all of the time. Replaced 2 VAV boxes that were not working and new boiler. Will continue to work on items that need attention. Once everything is set, CESA 10 will come and talk to the board. They will monitor the system for 12 months (remotely and site visits), once the project is complete.
 - B. Luncheon - Thursday, November 9, at noon, Del Bar.
- VI. Items for referral to next meeting
 - A. Have representative from CESA 10 at December meeting
- VII. The next meeting will be Thursday, December 7, 2017, at 4:30 pm.
- VIII. The meeting adjourned on a motion by Glenn, second by Jo Ann. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary