

Regular Meeting of the Kilbourn Public Library Board of Trustees
Thursday, May 16, 2019

Members present: Jo Ann Luke, Bill Pettit, Dan Anchor, Glenn Deedon, Sara Ketterer, Dianne Effinger, Cathy Borck (Library Director).

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by Vice President, Bill Pettit, at 4:32 pm.
- II. Motion to approve minutes from last month made by Glenn. Second by Jo Ann. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
- IV. Financial Report made by Cathy. Motion to approve the monthly expenditures made by Glenn, second by Dan. Motion carries.
- V. Committee Report
 - A. Sauk County Library Board (SCLB) - Cathy
 1. SCLB approved the Sauk County Library Board Library Service Plan for 2020-2024. It will be sent to Sauk County Board for review and approval.
 2. Reviewed the performance output measures from the annual reports.
 3. Created budget subcommittee to look at county library reimbursement. Cathy will serve on the committee.
- VI. Unfinished business - None
- VII. New Business
 - A. Election of officers – Slate of officers nominated for the next year were as follows:
President - Bill Pettit
Vice President – Glenn Deedon
Treasurer – Dan Anchor
Secretary – Kerri Ryan
Motion to accept slate of officers by Dan, second by Jo Ann. Motion carried.
- VIII. Items for next month
 - A. New Hire – Hiring Committee
 - B. Solar panel discussion
 - C. Columbia County Library Board report
- IX. The next meeting will be Wednesday, June 5, 2019, at 4:30 pm.
- X. The meeting adjourned on a motion by Sara, second by Jo Ann. Motion carried.

Respectfully submitted, Cathy Borck, Library Director

May 16, 2019

Director's Report

Friends of the Library

Volunteer report of hours

April hours – 15 volunteers worked 91.5 hours

The friends purchased a fountain for the patio.

The first book sale is Friday and Saturday, June 7 & 8

Library statistics

April

Door Count – 7645

Last year – 7644 Last month – 7569

Computer users – 617

Last year – 645 Last month – 618

Wireless users – 651 users / 5258 sessions

Last year – 602 users / 4274 sessions Last month – 588 users / 4739 sessions

Circulation – 6770

Last year – 6991 Last month – 7028

Bookmobile Circulation – 592

Last year – 567 Last month – 438

April Events

Saturday programs

4/6 – Papercraft – Paper Umbrellas - 13

4/13 – Lego Day - 12

4/20 – Movie Day – *A Dog's Way Home* - 14

4/27 – Craft Day – Recycled spring vases - 26

Book discussion group read *The Sun Does Shine* by Anthony Ray Hinton – 21 attended

Monday – Frank Fischer Events

Yahtzee & Coloring - 12

Farkle & Craft Day – Wrapped Eggs - 7

Movie & Book Discussion – *Wonder* - 15

Jigsaw Puzzle & Kings in the Corner card game - 6

Crossword puzzles and BINGO - 16

Our weekly programs continue to show strong numbers. Kendra reads and facilitates activities to 2 groups of children at Sunshine Playhouse reaching 25-32 early learners each week.

Jody's 3 early literacy programs are totaling an average of 55 attendees each week.

Euchre averages 3-4 tables each week.

We had 13 for our tween/teen movie *Bumblebee* in April!
14 for our early release activity.

Our Baseball Essay contest was held in April. 2 winners were chosen to win tickets to a Brewers game, spending money and a gas card. The winners were 11 year old Ember Robenolt and 8 year old Malinah Flatnow.

May Events

Saturday programs

5/4 – Papercraft – Spring Flowers - 6

5/11 – Lego Day - 3

5/18 – Movie Day – *The Lego Movie 2: The Second Part*

5/25 – Craft Day – Memorial Day crafts

Book club is reading *The Great Alone* by Kristin Hannah.

Tweens and Teens are watching *The Kid Who Would Be King*

Monday – Frank Fischer Events

Yahtzee & Coloring - 10

1st Annual Spring Open House - 35

Movie & Book Discussion – *Fried Green Tomatoes*

The Open House was a success. People enjoyed it and we had 13 people who not attended programming in the past. We got some ideas for future programming that we will be investigating for the fall.

Jody will be having classes visit the library at the end of this month and the first week of June.

Staff participated in Active Threat training with Officer Torkelson and CPR training at the Lake Delton EMS Building this month.

Katie Slosarek submitted her resignation letter. Luke will be leaving at the end of the summer.