

Regular Meeting of the Kilbourn Public Library Board of Trustees

Wednesday, June 3, 2020

Members present: Bill Pettit, Glenn Deedon, Dan Anchor, Jo Ann Luke, Dianne Effinger, Kerri Ryan, Cathy Borck, library director. Absent: Sara Ketterer.

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President Bill Pettit, at 4:30 pm.
- II. Motion to approve minutes from last month made by Dan with stated correction. Second by Dianne. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
 - A. Update on services - 2 times per week now, options discussed about how/whether to refund a portion of delivery cost
 - B. May/June programming - discussion of summer reading program, possible in person events later in the month
- IV. Financial Report made by Cathy. Motion to approve the monthly expenditures made by Glenn, second by Dan. Motion carries.
- V. Committee Report
 - A. Columbia County - Dianne
 1. Reduction of transportation holds
 2. Libraries are trying to engage people for activities through Facebook and take and make
 3. Advocate of the Year award - Friends of the Lodi Library
- VI. Unfinished business
 - A. Election of officers. Motion made by Dan to keep the current slate of officers, Jo Ann second. Motion carries.
- VII. New business
 - A. Updates/Changes to reopening library
 1. Overall things are going well, limited browsing for books, limited time on computers, curbside still available, delivery 2x week
 2. Changes next week - open bathrooms, open limited meeting room space, walkway to children's area
 - B. Items for referral to next meeting
- VIII. The next meeting will be Wednesday, July 8, 2020, at 4:30 pm.
- IX. The meeting adjourned on a motion by Dan, second by Glenn. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary

June 3, 2020

Director's Report

Friends of the Library

Donations have been coming in heavily this week. There are no volunteers scheduled to work yet.

Library statistics

May

Door Count – 32 in library / 286 curbside

Last year – 7216 Last month – 90 curbside

Computer users – 18

Last year – 657 Last month – 0

Wireless users – 203 users

Last year – 720 / 5583 Last month – 106 users

Circulation – 1312

Last year – 5521 Last month – 589

Bookmobile Circulation – 104

Last year – 395 Last month – 21

May Programming

Jody is doing a story reading on Wednesday mornings, Jody's jokes on Tuesdays and Thursdays, Summer Reading promotions & instructional database sessions on Facebook.

Kendra does a Friday story on Facebook.

We had a local woman who is a psychotherapist, Ulrike Gruenberg do a Facebook live presentation on "From Coping to Kindness". She will be presenting again in June.

Update on Services

We are receiving delivery 2 times a week now. It is still limited because many libraries are not open or offering limited services. The South Central Library Board is looking at the delivery budget and deciding on some options on how to refund a portion of the delivery cost for this year. It may be a reduction in fees for next year or a refund. There may be other reductions due to savings in other areas such as mileage for consultants, building costs, etc.

June Programming

We will continue to offer virtual programming with stories and crafts on Facebook.

We have a new App called Beanstack this year for Summer Reading Program. Participants can sign up, log their reading hours and enter tickets for the prize drawings all on the App. The Department of Public Instruction purchased Beanstack for all interested libraries. We will still have sign up and reading logs here at the library for those that would rather not use the app. Each week of the summer reading program we will be sending home bags with activities and crafts for families to do at home. We have limited seating in the children's program room for families to work on crafts or activities.

We will be offering the follow up program by Ulrike Gruenberg either on Facebook Live or Zoom.

We have scheduled 2 programs at the end of the month that we would like to try to do in person. One is our Saturday Craft Day. We will try to do that by appointment or have spaces designated throughout the library. The other is Book Club that we are hoping we could do outdoors.

Updates /Changes to Reopening Library

Hours have been extended to 9-7 Monday – Thursday, 9-5 Friday & 9-2 on Saturday

General stacks are closed - Fiction, nonfiction, childrens & YA.

We have limited browsing of display items – good collections of all new books & varied titles and authors.

We are still limiting computers as far as number and time limits.

We do allow people who need more time for job applications, resumes, unemployment or testing to extend their time.

Curbside has been continuing but use of curbside has dwindled.

No meeting rooms are open at this time.

Delivery is now stopping 2X week

We are putting out newspapers daily but so far we haven't had any reading them

Bathrooms are still locked.

Possible Changes / updates for June 8 or 15

Open up area between entryway to childrens area. Right now you must enter the children's area from outside.

Allow limited use of AWE literacy computers for children. Maintaining social distancing & time restraints.

Open up Quiet Computer room to use a multipurpose meeting room for groups up to 2 people.

Open up bathroom for public use