

Regular Meeting of the Kilbourn Public Library Board of Trustees
Thursday, February 8, 2018

Members present: Glenn Deedon, Diane Effinger, Bill Pettit, Julie Ennis, Cathy Borck, Library Director. Absent: Jo Ann Luke and Mike Freel.

- I. Call to Order
 - A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by Vice-President, Bill Pettit, at 4:30 pm.
- II. Meeting called to order by President, Mike Freel. Motion to approve minutes from last month made by Dianne. Second by Glenn. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
 - A. All library statistics for the month of January were increased from last month and last year
- IV. Financial Report made by Cathy
 - A. End of year and monthly report
 - B. Motion to approve the monthly expenditures made by Julie, second by Glenn. Motion carried.
- V. Committee report
 - A. Columbia County - given by Dianne
 1. Library Advocate - winner will be Friends of the Library group from Wyocena
 2. Budget still in the works
 3. Report on Emergency Preparedness - Kilbourn Library will be involved in trainings
 4. March 16, 9 a.m., Portage Library - local boards are invited to attend the county meeting to hear a speaker on library advocacy
- VI. Unfinished business
 - A. Update on ESL classes
 1. First class was held this past Monday with 3 attendees
 2. Planning on doing a six week session
- VII. New Business
 - A. Annual Report
 1. Motion to approve the 2017 Annual Report made by Dianne, second by Glenn. Motion carries.
 2. Motion to Agree to South Central Library System effectiveness made by Glenn, second by Julie. Motion carries.

- B. Trust fund report
 - C. Donation request from Wisconsin Dells School District for books for Read Across America. Motion made to donate \$2100.00 to district by Glenn, second by Dianne. Motion carries.
- VIII. Items for referral to next meeting - none
- IX. The next meeting will be Thursday, March 8, 2018, at 4:30 pm.
 - X. The meeting adjourned on a motion by Julie, second by Dianne. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary

February 8, 2018

Director's Report

Friends of the Library

Volunteer report of hours

January hours 27 volunteers worked 149.5 hours

Library statistics for the month of January

Door Count – 7568

Last year – 7120 Last month – 6045

Computer users – 698

Last year – 637 Last month – 555

Wireless users – 513 users / 4638 sessions

Last year – 507 users/ 4343 sessions Last month – 444 users / 3390 sessions

Circulation – 8111

Last year – 7464 Last month – 6540

Bookmobile Circulation – 700

Last year – 437 Last month – 466

January Events

Saturday programs

1/6 – Papercraft – Snowflakes - 8

1/13 – Lego Day - 9

1/20 – Movie Day – *My Little Pony* - 5

1/27 – Open House - 200

Book club read *Miller's Valley* by Anna Quindlen and 21 people attended discussion.

2 Tweens & Teens watched *The Lego Ninjago Movie* on January 18.

Early release day activities and a movie- 31 attended.

Monday – Frank Fischer Events

Craft Day - 18

Movie – *Hidden Figures* - 0

Yahtzee - 11

Card Club - 6

February Events

Saturday programs

2/3 – Valentine Card Making - 29

2/10 - Lego Day

2/17 – Movie Day – *CoCo*

2/24 – Craft Day – Watercolor Snowflake

Book club is reading *Everyone Brave is Forgiven* by Chris Cleave

Monday – Frank Fischer Events

Lunch & Puzzles - 12

Make fleece scarf & hats

Movie – *My Cousin Rachel*

Farkle

Tweens & teens are watching *Wonder*

Early release & no school day activities