

Regular Meeting of the Kilbourn Public Library Board of Trustees  
Wednesday, February 12, 2020

Members present: Bill Pettit, Dan Anchor, Dianne Effinger, Sara Ketterer, Cathy Borck, library director. Absent: Jo Ann Luke, Kerri Ryan, Glenn Deedon.

- I. Call to Order
  - A. Proper notice having been given pursuant to Sect. 19.84 of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Bill, at 4:30 pm.
- II. Motion to approve minutes from last month made by Dan. Second by Dianne. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
- IV. Financial Report made by Cathy. Motion to approve the monthly expenditures made by Dan, second by Sara. Motion carried.
- V. Committee Report –
  - A. Columbia County Library Board – Dianne
    1. Dianne reported that discussion at the last meeting was preliminary and in preparation for the joint meeting of the board and the directors in March. She will have a report on that at our April meeting.
- VI. Unfinished business - none
- VII. New business
  - A. Discussion and approval of Annual Report
    1. Cathy went through the annual report, the trust fund report and the annual report spreadsheet.
  - B. There was an incorrect amount in the annual report under section VIII. Other Funds Held by The Library Board. That amount should be \$148,965 as reported on the trust fund report and annual report spreadsheet. Motion by Dan, second by Dianne to approve the annual report with the above change. Motion carried.
- VIII. Items for referral to next meeting
  - A. Review policy manual Electronic Use Policy
- IX. The next meeting will be Wednesday, March 11, 2020, at 4:30 pm.
- X. The meeting adjourned on a motion by Sara, second by Dan. Motion carried.

Respectfully submitted, Cathy Borck, Library Director

## February 12, 2020

Director's Report

### Friends of the Library

Volunteer report of hours: January hours – 19 volunteers worked 133.5 hours.

Today they began setting up downstairs to begin pricing of books for our summer and fall sales.

### Library statistics

#### January

Door Count – 8609

Last year – 5917 Last month – 5760

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Computer users – 581

Last year – 513 Last month – 498

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Wireless users – 546 users / 4556 sessions

Last year – 493 / 4543 Last month – 498 users / 4212 sessions

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Circulation – 6556

Last year – 6460 Last month – 5859

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Bookmobile Circulation – 663

Last year – 463 Last month – 414

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### January Events

Saturday programs

1/4 – Papercraft – Paper Holiday décor - 8

1/11 – Lego Day -10

1/18 – Movie Day – *Malificent: Mistress of Evil* - 0

1/25 – Open House – *Get Wild at Your Library* – 240

Book club is read books by the author Joshilyn Jackson – 14 people attended.

Monday – Frank Fischer Events

1/6 Sequence & Yahtzee - 14

1/13 Crafts & Card playing - 10

1/20 Movie & Book Discussion–*Where'd You Go, Bernadette?*8

1/27 Jigsaw Puzzles & Cards - 9

## **February Events**

Saturday programs

2/1 – Papercraft – Valentine & wreath making – 16

2/8 – Lego Day -11

2/15 – Movie Day – *Arctic Dogs*

2/22 – Craft Day – Snowy Owl & Hibernating Bear craft

2/29 – Celebrate Leap Day

Book club is reading *The Gown: A Novel of the Royal Wedding* by Jennifer Robson.

Monday – Frank Fischer Events

2/3 Crazy Eights & Yahtzee

2/10 Heart tote bag craft & Hearts card game

2/17 Movie & Book Discussion–*The Wife*

2/24 Farkle & 500 Rummy

Jody is holding a Teddy Bear Valentine Sleepover this week. She started this program last year and had a good response. Children drop off their favorite stuffed animal to spend the night at the library having all kinds of adventures.

We are looking at two of our bookmobile stops, Lake Delton Apartments and Woodland Apartments, to see what changes we might be able to make them more successful. Part of the problem is the time of year and the weather. We may possibly move the stop or change times and then we will do some PR to increase attendance.