

CITY OF WISCONSIN DELLS
DESIGN REVIEW COMMITTEE MEETING MINUTES

June 17, 2020

Chris Tollaksen called the meeting to order at 9:30 a.m. Notice of the meeting was provided to the *Dells Events* and posted in accordance with State Statutes.

Present: Alder Jesse DeFosse, Dan Gavinski, and Jackie Morse (via ZOOM).

Others: City Planner/Zoning Administrator Chris Tollaksen (chaired), Stephanie Gunderson, Brian Holzem, Jeff Morris and Mayor Ed Wojnicz.

1. Call to order at 9:30 a.m. Attendance noted.
2. Motion by Gavinski and seconded by DeFosse to approve June 3, 2020 meeting minutes. Motion carried unanimously.
3. Sign Applications - None
4. **Outdoor Seating**
 - a. 206 Broadway – Dells Distillery – Public Works placed tables and chairs from the city out in front of Dells Distillery on Monday June 1. The Distillery would like to continue using the table and chairs provided throughout the summer season and be able to serve food and beverage at them. Tollaksen noted that they would need to verify that Distillery could serve alcohol at the tables, this committee is just approving the tables and chairs in this location. A rental fee for the table and chairs, paid to the city, was discussed as well as a fee for rental of space to do so. Tollaksen has appropriate calculations to figure out total fees for use of public right of way usage and equipment rental. Outdoor seating has become popular in these times of COVID. The committee expressed urgency to accept terms and be flexible, however, more guidelines should be stated in design standards in the future, i.e. number of chairs at table, circle vs. square tables. The aesthetic was acceptable to the committee for the Distillery. DeFosse motioned to accept with the ability to tweak if needed. Gavinski seconded; motion carried unanimously.
5. **Building/site Plan**
 - a. 212 Broadway – Façade Improvement – Tabled, waiting for a quorum vote.
6. **Discussion/Decision on Façade Improvement Grants**
 - a. 27 Broadway – Riverfront – Gavinski motioned to approve the final design of the façade improvement, Morse seconded, motion carried unanimously. Gavinski recommended that the CDA add a requirement to the Façade Improvement Grant that the business must be required to be open to receive the allotted grant money.

7. Discussion/Decision on Sign Ordinance and/or Design Standards - None
8. Items for referral to future meeting – None
9. Next Meeting is set for Wednesday, July 8, 2020 at 9:30 a.m.
10. Motion to adjourn by DeFosse, seconded by Gavinski. Motion unanimously carried and meeting adjourned at 10:00 a.m.

Stephanie Gunderson