

CITY OF WISCONSIN DELLS
DESIGN REVIEW COMMITTEE MEETING MINUTES

August 22, 2018

Chairperson Jesse DeFosse called the meeting to order at 10:00 a.m. Notice of the meeting was provided to the *Dells Events*, WNNO Radio and posted in accordance with State Statutes.

Present: Jacqueline Morse, Maria Rosholt, Ben Borchert and Alderman Jesse DeFosse.

Others: City Planner/Zoning Administrator Chris Tollaksen, Stephanie Gunderson, Brian Holzem and Mayor Wojnicz.

Absent: Dan Gavinski

1. Motion by Borchert and seconded by Rosholt to approve the July 11, 2018 meeting minutes. Motion carried unanimously.

2. Sign Applications

- a. Colotlan Restaurant – 324 Broadway: Morse motioned to approve the replacement awning based on the rendering provided by Baraboo Tent and Awning for the front and side of their building. Color was acceptable as well as signage on the front awning only. Rosholt seconded, motion carried unanimously.

3. Outdoor Seating/Dining Applications - None

5. Building/Site Plan Applications

- a. San Antonio Restaurant – 742 Eddy Street: A bouncy ball vending machine has been placed on rented public space in front of the restaurant’s northern building. The Design Review Committee discussed their view on whether outdoor vending machines should be allowed on public space, rented public space or private property. Morse motioned to not allow such vending machines in these outdoor spaces. Rosholt seconded, motion passed unanimously.

There was discussion about a speaker on the Private property at the entrance alcove to the San Antonio restaurant. Tollaksen stated he believed the DRC had the right to review and approve or deny installation of a speaker, vending machine, or other “site design” items on private property when they are near the public ROW, in plain view of the public ROW, and meant to be seen from the public ROW. Informally the committee also advised that the existing large speaker did not seem appropriate, but Tollaksen could approve a smaller speaker without future review by the committee. Informally the committee also advised that it did not appear there was an appropriate location for the vending machine in the entrance alcove on the private property.

6. Façade Improvement Grant Projects -None
7. Proposed Changes to Design Standards – None
8. Items for Future Meetings – None
9. Next Meeting is set for Wednesday, September 5, 2018.
10. Motion to adjourn by Borchert, seconded by Rosholt. Motion unanimously carried and meeting adjourned at 10:25 a.m.

Stephanie Gunderson