

Regular Meeting of the Kilbourn Public Library Board of Trustees  
Thursday, December 7, 2017

Members present: Mike Freel, Dianne Effinger, Bill Pettit, Glenn Deedon and Cathy Borck, Library Director.

- I. Call to Order
  - A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Mike Freel, at 4:35 pm.
- II. Roll call and introduction of guests
  - A. Adam Yeomans from CESA 10 introduced.
  - B. Motion made by Bill to amend agenda and move CESA 10 presentation to item #3. Second by Glenn. Motion carried.
- III. CESA 10 report – Adam Yeomans
  - A. Report on actions taken on geothermal system: replaced VFDs, programming changes to pumps, adjustments to water temperature, adjusted differential water pressure settings, replaced outside temperature & humidity sensors, adjusted air handler pressure settings and adjusted schedules to occupancy. Also reported on boiler system upgrades: pumps replaced with VFD pumps, boiler controls back on DDC system, schedules adjusted to occupancy, VAVs evaluated and adjusted or fixed.
  - B. Motion to approve 1 year monitoring contract with CESA 10 made by Bill. Second by Glenn. Motion carried.
- IV. Motion to approve minutes from last month made by Bill. Second by Dianne. Motion carried.
- V. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
- VI. Motion to approve the Financial Report and monthly expenditures made by Glenn, second by Dianne. Motion carried.
- VII. New business
  - A. ESL classes.  
Motion made by Glenn to table this discussion item until next month.  
Second by Bill. Motion carried.
- VIII. Items for referral to next meeting
  - A. ESL classes
- IX. The next meeting will be Thursday, January 4, 2018, at 4:30 pm.
- X. The meeting adjourned on a motion by Glenn, second by Dianne. Motion carried.

Respectfully submitted, Cathy Borck, Library Director