

City of Wisconsin Dells Parks, Recreation, & Waterway Committee

Meeting Agenda

Monday, December 12 2016 5:30 PM

300 La Crosse St Wisconsin Dells, WI 53965

Chairperson: Jesse DeFosse

Committee Members: Mike Warnke, Tammy Mayer, Joey Van Dinter,
Becky Gussel, Lauren Witcha, Gordon Priegel

1. Call to order and note attendance.
2. Approval of the November 7, 2016 Meeting Minutes.
3. Discussion and Decision on survey task orders from MSA for Veteran's, Weber, Bowman, Jenkins, and boat dock area.
4. Discussion and Decision if needed on After School Literacy Pilot Program with Kids Ranch.
5. Items for referral.
6. Adjournment

Aldersperson Jesse DeFosse, Chairperson
Posted and Distributed – December 9, 2016

Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, and their attendance creates a quorum of the Common Council, this meeting may technically be considered a meeting of the Common Council for the purposes of the Wisconsin Open Meetings Law. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.

PARKS, RECREATION, AND WATERWAYS COMMITTEE

CITY OF WISCONSIN DELLS 300 La Crosse St

WISCONSIN DELLS, WI 53965

November 7, 2016

1. Chairperson DeFosse called the meeting to order at 5:30 P.M. Notice of the meeting was provided to the Dells Events, WNNO Radio, and posted in accordance with State Statutes.

Present: Chairperson DeFosse, Mike Warnke, Joey Van Dinter, Tammy Mayer, Thad Meister

Others: Dillon Brill

Excused: Lauren Witecha, Becky Gussel, Gordy Priegel

2. Motion by Mayer seconded by Warnke to approve the September 6, 2016 meeting minutes. Motion carried unanimously.
3. Motion by Van Dinter and seconded by Mayer have the 3% increase to boat dock fees start in 2018 and every other year after since there was a larger increase in 2016. All pool user fees will go up \$5.00 excluding senior citizens and daily passes. Meister noted that pool fees have not been increased for at least 5 or more years and annual operating cost have increased. Motion carried unanimously.

Res. Individual w/ lessons - \$68.00

Res. Family w/ lessons - \$115

Res. Family w/o lesson - \$93

Res. Daily Swim Pass - \$5.00

Res. Swim Lesson - \$35

Non Res. Individual w/ lessons - \$83

Non Res. Family w/ lessons - \$ 147

Non Res. Family w/o lessons - \$115

Non Res. Daily Pass - \$6.50

Non Res Swim Lesson - \$45

Group Swim Rate (20 or more people)

Seniors - Free

4. Discussion only improvements to the boat docks. Committee members directed Meister to look into a comprehensive plan to improve all of the docks and possible dredging if needed. MSA will be asked to provide assistance with this. No Action was taken.
5. There were no items for referral. A December 5 meeting will be held if needed.
6. Motion by Van Dinter and seconded by Mayer to adjourn at 6:15 PM. Motion carried unanimously.

Thad Meister

Parks, Recreation, & Waterway Director



Task Order

PROFESSIONAL SERVICES

More ideas. Better solutions.

To: **City of Wisconsin Dells**
Thad Meister
919 Bowman Road, P.O. Box 655
Wisconsin Dells, WI 53965

Date of Issuance: **December 5, 2016**

MSA Project No.: **00085070.0**

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: Jenkins Park Survey

The scope of the work authorized is: Survey Jenkins Park Parcel #588 for consideration of a new frontage sidewalk, retaining walls, and railing along River Road. See the attached map (Exhibit A) for the survey limits. One (1) Diggers Hotline locate will be coordinated to locate any existing utilities within the project site. In addition, some additional topographic points will be picked up for consideration of a focal point feature to be developed on this parcel. A CADD based base map of the existing conditions will be developed.

In addition, the Jenkins Park property corners will be located, surveyed, and flagged in the field on both Parcels #588 and #577. The property line between the Park and the Inn to the south of Parcel #588 that fronts River Road will be identified in the field. Pricing of project assumes corner property irons are in existence. Setting corner irons, if needed, is outside of this scope and can be performed on a time and materials basis.

The schedule to perform the work is: approximate start: December 7, 2016
approximate completion: January 6, 2017

The lump sum fee for the work is: \$2,450.00

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Thad Meister
Director of Parks and Rec.
Date: _____

John M. Langhans
John M. Langhans
Team Leader
Date: December 5, 2016

Clerk Name: _____
Date: _____

Raine Gardner
Raine Gardner, P.E.
Project Manager
Date: December 5, 2016

919 Bowman Road, P.O. Box 655
Wisconsin Dells, WI 53965
Phone: (608) 254-7458

1230 South Boulevard
Baraboo, WI 53913
Phone: (608) 355-8895
Fax: (608) 356-2770



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Date of Issuance: December 5, 2016

MSA Project No.: 00085067.0

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: Bowman Park Shelter Survey

The scope of the work authorized is: Survey Bowman Park as indicated on the attached map (Exhibit A) for the removal of the existing stable house and the development of a new park shelter to include an enclosed and open air areas. One (1) Diggers Hotline locate will be coordinated for the site to locate any existing utilities within the project area. A CADD based basemap will be developed as part of this project for the use of a future design development phase (which the design development is not included in this project).

The schedule to perform the work is: approximate start: December 7, 2016
approximate completion: January 6, 2017

The lump sum fee for the work is: \$1,700.00

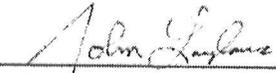
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Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Thad Meister
Director of Parks and Rec.
Date: _____



John M. Langhans
Team Leader
Date: December 5, 2016

Clerk Name: _____
Date: _____



Raine Gardner, P.E.
Project Manager
Date: December 5, 2016

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Date of Issuance: **December 5, 2016**

MSA Project No.: **00085045.0**

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: Wisconsin Dells Marina Survey

The scope of the work authorized is: Survey the City's existing boat marina shoreline areas and adjacent WDNR property for considerations to future ADA access to the marina if upgraded. The survey limits are identified on Exhibit A. One (1) Digger's Hotline locate will be coordinated for the project site prior to the survey. A CADD basemap will be developed for preliminary planning purposes. A one (1) page preliminary plan considering ADA compliance for the site (docks, piers, access, etc.) will be developed. Considerations of developing an ADA compliant ramp, on WDNR property, down to the piers will be considered. A preliminary plan review meeting will be held to discuss this option with WDNR to see if this could be allowed and negotiated with the City/WDNR.

The schedule to perform the work is: approximate start: December 7, 2016
approximate completion: January 27, 2017

The lump sum fee for the work is: \$3,000.00

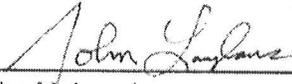
This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Thad Meister
Director of Parks and Rec.
Date: _____



John M. Langhans
Team Leader
Date: December 5, 2016

Clerk Name: _____
Date: _____



Raine Gardner, P.E.
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Date of Issuance: December 5, 2016

MSA Project No.: 00085077.0

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: Miscellaneous Parks Survey

The scope of the work authorized is: Identify the existing property line along the south/southwestern side of Veterans Park between the park and the railroad tracks. The property line will be flagged along the length of the park, in the areas in question of the existing fence location as indicated on the attached map (Exhibit A.) One (1) Digger's Hotline locate will be coordinated prior to the property line location/survey.

Also, Weber Park's western existing property line will be flagged (as indicated on the attached map Exhibit B) as well as all the other property corners will be located and flagged. One (1) Digger's Hotline locate will be coordinated prior to the property line location/survey. Pricing of project assumes corner property irons are in existence. Setting corner irons if needed is outside of this scope and can be performed on a time and materials basis.

The schedule to perform the work is: approximate start: December 7, 2016
approximate completion: January 6, 2017

The lump sum fee for the work is: \$1,600.00

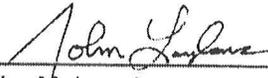
This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF WISCONSIN DELLS

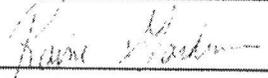
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Date: _____



John M. Langhans
Team Leader
Date: December 5, 2016

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Date: December 5, 2016

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