

CITY OF WISCONSIN DELLS MEETING AGENDA

MEETING DESCRIPTION: PARKING BOARD

DATE: MONDAY, AUGUST 26, 2019 TIME: 5:00PM LOCATION: MUNICIPAL BUILDING COUNCIL CHAMBERS, 300 LACROSSE STREET, WIS. DELLS, WI 53965

		COMMITTEE MEMBERS	
Ald. Ben Anderson - Chair	Ald. Mike Freel	Police Chief Jody Ward	Nick Morse
Mayor Ed Wojnicz	Ald. Dan Anchor	DPW Director David Holzem	Keith Koehler
1	Call to Order, Attendance Noted		
2	Approval of the May 29, 2019 Meeting Minutes		
3	Discussion/Decisions on Improved La Crosse Street/Veterans Drive Parking Lot No. 7 <ul style="list-style-type: none"> a. Overall Layout b. Bus Parking c. Designated Parking Area for Municipal Building Services d. Designated Parking Area for Parks & Rec Ball Fields/Pool e. Kiosk Locations 		
4	Discussion/Decision on Parking Passes <ul style="list-style-type: none"> a. Free Local Parking Pass – Area, Criteria and Process b. Downtown Employee Parking Pass – Area, Criteria, and Process c. Prorated Parking Pass Fee Option 		
5	Discussion/Decision on Current Parking Enforcement Hours of 9:00am to 10:00pm as Stated in Municipal Code Sec. 7.03(9)(a)		
6	Initial Discussion on 2020 Parking Utility Operating Budget		
7	Initial Discussion on Parking Improvements for the 2020 Capital Budget <ul style="list-style-type: none"> a. Affect on Parking if Lot 4 is Donated and Plaza is Constructed on Elm Street b. Lot 2 Improvements Due to Possible Increase in Usage c. Other Parking Area Improvements 		
8	Next Meeting Date and Time (Monday, September 9, 2019)		
9	Adjournment		
		Ald. Ben Anderson, Chairperson	Posted: August 23, 2019
<p>Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, their attendance may create a quorum of another city commission, board or committee under the Wisconsin Open Meetings Law; However no formal action will be taken by any governmental body at the above stated meeting other than the body, committee, commission, or board identified in this meeting notice. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.</p>			

**CITY OF WISCONSIN DELLS
PARKING BOARD MEETING MINUTES
WEDNESDAY, MAY 29, 2019**

1. Chairperson Anderson called the meeting to order at 5:30P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

Present: Ald. Ben Anderson, Mayor Ed Wojnicz, Ald. Mike Freel, Public Works/Utilities Director David Holzem, Police Chief Jody Ward, and Keith Koehler.

Excused: Dan Anchor and Nick Morse

Others: Ald. Terry Marshall, City Clerk/Coordinator Nancy Holzem, Jenifer Dobbs from the WDVCB and Jim Losleben from ZEF Energy

2. Motion by Koehler seconded by Ald. Freel to approve the March 25, 2019 meeting minutes. Motion carried unanimously.

3. Proposal for Electric Car Charging Stations

Jim Losleben from ZEF Energy attended the meeting and gave a presentation providing information on electric vehicle charging stations. The charging unit that he is proposing costs between \$60,000-\$65,000 per unit. Depending on the size of the charging station, vehicle charges can take anywhere from 30 minutes to several hours. According to Jim, a \$27,000 federal grant is currently available towards the purchase but only until the end of the year. Questions brought up were: how many stations would be needed and at what locations, what charging levels should be offered, are there other funding sources available to assist with the costs, what rates would be charged to the customer, what regulations will the Public Service Commission (PSC) have on these, how do you control how long a car stays in a charging location, is this a service the city should provide or should they be privately owned, what is the maintenance/operational costs and life expectancy of the machines, and what are the costs from comparable companies. Chairperson Anderson stated that the board would need more information and more time to research these questions before making any decisions. Motion by Koehler seconded by Ald. Freel to table this item. Motion carried unanimously.

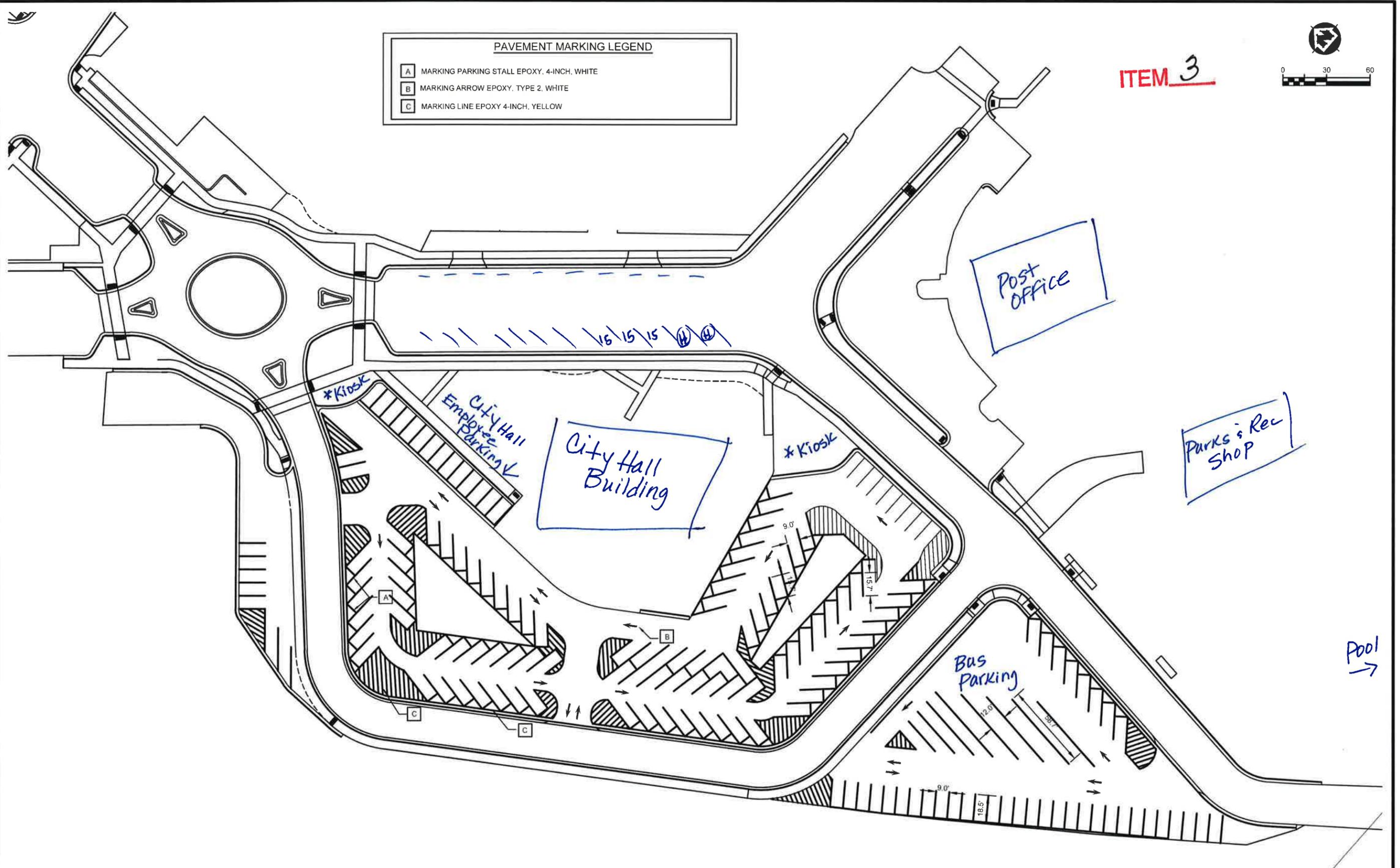
4. Use of New Parking Lots by WDVCB

The board discussed whether or not to allow tents to be staked in the new parking lot areas by City Hall once they have been completed. Jenifer Dobbs from the WDVCB stated that due to the large size of the tent for the Dells on Tap Festival, stakes have to be used instead of concrete blocks to weight the tent down. Public Works Director David Holzem stated that pounding stakes in black top weakens the integrity of it and also provides entrance points for water to get in under the surface; however he stated that he understands the importance of events in the downtown area. Ald. Freel stated that downtown events have a far greater financial impact on local businesses which outweighs the cost of future repairs that may be needed to the lot. Motion by Ald. Freel seconded by Koehler, to allow tent stakes to be used for Dells on Tap with the WDVCB being responsible to make sure the holes are properly plugged after the event to the satisfaction of the Director of Public Works and Chief of Police. Motion carried unanimously.

5. Future agenda item to include continued discussion regarding electric vehicle parking areas. No date was set for the next meeting.
6. Motion by Koehler seconded by Ald. Freel to adjourn. Motion carried unanimously and the meeting adjourned at 6:40P.M.



Nancy R. Holzem
Nancy Holzem
City Clerk/Coordinator



PAVEMENT MARKING LEGEND	
A	MARKING PARKING STALL EPOXY, 4-INCH, WHITE
B	MARKING ARROW EPOXY, TYPE 2, WHITE
C	MARKING LINE EPOXY 4-INCH, YELLOW

ITEM 3



50 - PARKING UTILITY

	2017 ACTUAL	2018 ACTUAL	(←) BUDGET	(←) 2019 Y-T-D	(→) PROJ. FYE	(←) DEPARTMENT REQUESTED	2020 FINANCE RECOMMENDED	(→) PROPOSED BUDGET	REQ % of Change
<u>REVENUES</u>									
<i>07/16/2019</i>									
4513-050 OT FINES & PARKING CITATIONS	\$ 134,764	\$ 126,146	\$ 110,000	\$ 43,212	\$ -	\$ 110,000	\$ -	\$ -	0.00%
4621-050 MISC SERVICE FEES	\$ 506	\$ 3,135	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4633-050 PARKING METERS	\$ 200,665	\$ 197,857	\$ 185,000	\$ 83,668	\$ -	\$ 185,000	\$ -	\$ -	0.00%
4634-050 PAYSTATION & LOT/STALL RENTALS	\$ 349,685	\$ 342,311	\$ 300,000	\$ 151,837	\$ -	\$ 300,000	\$ -	\$ -	0.00%
4800-050 MISCELLANEOUS REVENUE	\$ -	\$ 13,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL PARKING UTILITY REVENUES	\$ 685,620	\$ 682,913	\$ 595,000	\$ 278,717	\$ -	\$ 595,000	\$ -	\$ -	0.00%
<u>EXPENSES</u>									
5345-050-1000 SALARIES	\$ 72,984	\$ 85,139	\$ 74,411	\$ 47,092	\$ -	\$ 76,076	\$ -	\$ -	2.24%
5345-050-1500 HEALTH INSURANCE	\$ 6,322	\$ 6,583	\$ 3,728	\$ 1,775	\$ -	\$ 3,550	\$ -	\$ -	-4.77%
5345-050-1600 RETIREMENT EXPENSE	\$ 2,146	\$ 2,085	\$ 2,076	\$ 1,180	\$ -	\$ 2,117	\$ -	\$ -	1.95%
5345-050-1700 FICA	\$ 5,546	\$ 6,447	\$ 5,693	\$ 3,584	\$ -	\$ 5,820	\$ -	\$ -	2.23%
5345-050-2000 EXPENSES	\$ 22,995	\$ 25,008	\$ 17,500	\$ 7,024	\$ -	\$ 25,000	\$ -	\$ -	42.86%
5345-050-2010 PROCESSING FEES	\$ 56,560	\$ 68,530	\$ 45,000	\$ 10,164	\$ -	\$ 70,000	\$ -	\$ -	55.56%
5345-050-2200 ELECTRICITY	\$ 6,279	\$ 5,715	\$ 5,900	\$ 2,895	\$ -	\$ 6,500	\$ -	\$ -	10.17%
5345-050-4000 PARTS & REPAIR	\$ 1,537	\$ 2,887	\$ 4,500	\$ 1,624	\$ -	\$ 4,500	\$ -	\$ -	0.00%
5345-050-4030 DEPRECIATION	\$ 25,967	\$ 29,301	\$ 26,000	\$ -	\$ -	\$ 29,000	\$ -	\$ -	11.54%
5345-050-5100 WORKMANS COMP INSURANCE	\$ 1,498	\$ 719	\$ 1,500	\$ 1,529	\$ -	\$ 1,500	\$ -	\$ -	0.00%
5345-050-5900 PAYMENT IN LIEU OF TAX	\$ 21,614	\$ 24,546	\$ 22,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	13.64%
5345-050-5921 TRANSFER TO GENERAL FUND	\$ 225,800	\$ 224,441	\$ 260,192	\$ -	\$ -	\$ 250,938	\$ -	\$ -	-3.56%
TOTAL PARKING EXPENSES	\$ 449,248	\$ 481,401	\$ 468,500	\$ 76,867	\$ -	\$ 500,000	\$ -	\$ -	6.72%
<u>PARKING OUTLAY</u>									
5730-050-8200 EQUIPMENT OUTLAY	\$ 61,663	\$ -	\$ 56,500	\$ 37,018	\$ -	\$ 70,000	\$ -	\$ -	23.89%
5730-050-8999 CAPITAL RESERVE OUTLAY	\$ 20,000	\$ -	\$ 70,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	-64.29%
TOTAL PARKING OUTLAY	\$ 81,663	\$ -	\$ 126,500	\$ 37,018	\$ -	\$ 95,000	\$ -	\$ -	-24.90%
TOTAL EXPENDITURES	\$ 530,911	\$ 481,401	\$ 595,000	\$ 113,885	\$ -	\$ 595,000	\$ -	\$ -	0.00%
REVENUE OVER/(UNDER) EXPENDITURES	\$ 154,709	\$ 201,512	\$ -	\$ 164,832	\$ -	\$ (0)	\$ -	\$ -	

Parking Utility - Capital Equipment Request

Equipment Outlay Details:	5 Pay Stations	\$ 67,500.00
	?? Meter Brackets	\$ 2,500.00
	Total	\$ 70,000.00

ITEM 7

Lot #'s	Description	# of stalls	Approx.Sq.Ft.	Approx.Sq.Yd.	\$/SY 35	\$/SY 50	w/ 2" thickne (Tons)	Time Frame	Potential Repairs Required
1	Across from PD	43	13067.00	1451.89	\$50,816.11	\$72,594.44	174.23		
2	Behind Country Keg	76	23424.00	2602.67	\$91,093.33	\$130,133.33	312.32	soon	Crack-filling
3	Behind Gyrotron	44	17699.00	1966.56	\$68,829.44	\$98,327.78	235.99		
4	Chalet	78	26392.00	2932.44	\$102,635.56	\$146,622.22	351.89		
5	Fisher's Bar	37	16909.00	1878.78	\$65,757.22	\$93,938.89	225.45	soon	Asphalt-Very Poor
6	Nig's	34	14416.00	1601.78	\$56,062.22	\$80,088.89	192.21		
8 (Total)	Showboat & Jag	110	46000.00	5111.11	\$178,888.89	\$255,555.56	613.33		
		422							
City Hall	Area surrounding CH	~ 200	71000.00	7888.89	\$276,111.11	\$394,444.44	946.67		
8 (N 1/2)	Showboat	46		0.00			0.00		
					\$890,193.89	\$1,271,705.56			

Cost Est. based on \$60/ ton (revised 3/9/16 to \$70/ton)

Asphalt = 120 #'s per SY/inch

Col. I = S.Y. x 2" x 120 lbs./2000 lbs. (Devided by 2000 = Tons of material needed)

		SY-coverage	#'s/ SY	\$
3/9/2016-Fine grade/2.5"hot mix	~\$10.15/s.y.	6.7	300	\$ 67.67
-Fine grade/3.5"hot mix in 2 lifts	~\$13.75/s.y.	4.8	420	\$ 65.48

1	Across from PD	43	YES	43	
2	Behind Country Keg	76			
3	Behind Gyrotron	44			
4	Chalet	78			
5	Fisher's Bar	37	YES	30	2 reserved
6	Nig's	34			
8 (Total)	Showboat & Jag	110	YES	64	
				137	

Wisconsin Dells Parking Lots



Kiosk Pay Parking Lot \$ Parking PAY KIOSK

Meter Pay Parking Lot

