CITY OF WISCONSIN DELLS MEETING AGENDA

Meeting Description: COMMON COUNCIL MEETING
Date: MONDAY, AUGUST 19, 2019 Time: 7:00PM Location: MUNICIPAL BUILDING COUNCIL CHAMBERS - 300 LA CROSSE STREET, WISCONSIN DELLS, WI

MAYOR	COUNCIL MEMBERS		
	FIRST DISTRICT	SECOND DISTRICT	THIRD DISTRICT
Edward Wojnicz	Jesse DeFosse	Mike Freel	Ben Anderson
	Brian Holzem	Terry Marshall	Dan Anchor

OPENING	
1	Call to Order & Roll Call Attendance
2	Pledge of Allegiance
3	Approval of Consent Agenda Items: a. July 15, 2019 Common Council Meeting Minutes b. Schedule of Bills Payable dated August 19, 2019 c. Applications for Bartender Licenses
AGENDA ITEMS	
4	Citizen Appearances/Public Comment for Any Non-Agenda Item – not subject to discussion
5	Application for a Special Events/Parade Permit Received from the WoZhaWa Committee for the Annual WoZhaWa Festival Parade Sunday, September 15, 2019
6	Applications for Temporary Class B Beer (Picnic) License Submitted by the Knights of Columbus for September 12-15, 2019 for the WoZhaWa Festival
RESOLUTIONS	
7	Resolution to Approve the Task Order with MSA Profession Services for Design, Bidding and Construction Services for Utility and Roadway Improvements Associated with the New High School Project
8	Resolution Authorizing MSA Professional Services to Begin Design Work on a Single-Lane Roundabout at US Hwy 12 and County Hwy A
9	Resolution Authorizing the Submittal of WEDC-Community Development Investment Grant Application for Wizard Quest Village Project; and Authorizing Proper City Officials to Accept Grant Funds and Execute all Necessary Documents - Contingent Upon Project Moving Forward and a Signed Development Agreement
10	Resolution to Adopt the Updated Sauk County Hazard Mitigation Plan for 2019-2024
11	Resolution to Approve a Conditional Use Permit to Connie Flackey to Allow Overnight Lodging in the House at 709 Elm Street, with Contingencies
12	Resolution to Approve a Conditional Use Permit to Chris Alexander to Allow an Additional Mini-Storage Facility at 919 County H, with Contingencies (Site Plan is still pending Plan Commission Approval)
13	Resolution to Approve the Revised Cost Estimate for the Territorial Transfer of the Trappers Turn Area under the Master Territorial Transfer Agreement with WP&L/Alliant
14	Resolution to Approve the Purchase of a 2019 Dodge Truck for the Water, Sewer & Electric Utilities
15	Resolution to Approve the Request of Nick & Jackie Morse for a Private Residential Well at 984 S. Grouse Lane in Adams County
16	Resolution to Appoint Assistant City Attorney Joseph Hasler to City Attorney due to the Retirement of Current City Attorney James Gerlach; and John Gerlach will Continue as Assistant City Attorney

ORDINANCES	
17	**Second Reading of Proposed Ordinance to Repeal Code Sec. 19.708(10) and 16.04 – Licensing of Campground and Camping Resorts Since They are Licensed by the State**
CLOSING	
18	**Business for Referral to Subsequent Meetings**
19	**Adjourn**
	Nancy R. Holzem, City Clerk/Coordinator
	Posted: August 16, 2019
	PLEASE BE ADVISED THAT UPON REASONABLE NOTICE, THE CITY OF WISCONSIN DELLS WILL FURNISH APPROPRIATE AUXILIARY AIDS AND SERVICES TO AFFORD INDIVIDUALS WITH DISABILITIES AN EQUAL OPPORTUNITY TO PARTICIPATE IN MEETING ACTIVITIES.

ITEM 3c

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 69511

Council Date Granted: _____ Police Dept Verification: 7-10-19 By: RC - CH

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: ✓ Deny: _____

☑ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Belk (Last) Hannah (First) N (Middle)

Home Address: 307 Clark St (Street) Beetsburg (City) WI (State) 53959 (Zip)

Mail License to (if different from Home Address): _____ Street City State Zip

Date of Birth: 07/04/1997 Drivers License # B420-3349-7744-08 State WI

Phone Number: (608) 415-3618

List any other State(s) resided in within the last 5 years: _____

License to be used at (Name of Wisconsin Dells Business): High Rock Cafe

Have you been convicted of a felony?	Yes ___	No ✓
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs?	Yes ___	No ✓
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)?	Yes ___	No ✓
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City?	Yes ___	No ✓

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: Hannah Belk Date: 07/08/2019

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 69654

Council Date Granted: _____ Police Dept Verification: _____ By: _____

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: X Deny: _____

☒ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Brown (Brown) (Last) Abbygail (First) Debra (Middle)

Home Address: 155 Sweetbriar dr (Street) Wisconsin Dells (City) WI (State) 53965 (Zip)

Mail License to (if different from Home Address): 550 State Hwy. 13 (Street) Po Box 45 (City) Wisconsin Dells (State) WI 53965 (Zip)

Date of Birth: 5-14-1998 Drivers License # N/A State _____

Phone Number: 702-576-6163

List any other State(s) resided in within the last 5 years: Jamaica

License to be used at (Name of Wisconsin Dells Business): AmericInn

Have you been convicted of a felony?	Yes ___	No ✓
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs?	Yes ___	No ✓
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)?	Yes ___	No ✓
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City?	Yes ___	No ✓

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: A. Brown Date: July 16, 2019

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 69883

Council Date Granted: _____ Police Dept Verification: 8/12/19 By: GS

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: X Deny: _____

☒ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Campbell (Last) Jillian (First) Lee (Middle)

Home Address: 212 Xanadu Rd #101 (Street) Wisc Dells (City) WI (State) 53965 (Zip)

Mail License to (if different from Home Address): N/A (Street, City, State, Zip)

Date of Birth: 12-20-85 Drivers License # 514 4328 596007 State WI

Phone Number: 608 477 1234

List any other State(s) resided in within the last 5 years: —

License to be used at (Name of Wisconsin Dells Business): River Walk

Have you been convicted of a felony? Yes ___ No ✓

Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes ___ No ✓

Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes ___ No ✓

Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes ___ No ✓

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: JCampbell Date: 8/8/2019

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 **Amount Paid: $** 60.00 **Receipt No.** 69652

Council Date Granted: _____ **Police Dept Verification:** JS 7-23-19 **By:** JS

License #: _____ **Date Issued:** _____ **Police Chief Recommendation: Approve:** X **Deny:** _____

☐ **New $60 (attach Beverage Server Training Cert.)** ☒ **Renewal $60** ☐ **Temp. $10 (Event Dates:** _____)

Name Kehm (Last) Kolleen (First) Marie (Middle)

Home Address 501 E Cranston Ave (Street) Fowler (City) CO (State) 81039 (Zip)

Mail License to (if different from Home Address): 550 State Hwy 13 (Street) Wisconsin Dells (City) WI (State) 53965 (Zip)

Date of Birth: May 2, 1958 **Drivers License #** 17-061-3986 **State** CO

Phone Number: 608-558-5525

List any other State(s) resided in within the last 5 years: Wisconsin

License to be used at (Name of Wisconsin Dells Business): AmericInn

Have you been convicted of a felony? Yes ___ No X
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes ___ No X
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes ___ No X
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes ___ No X

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: Kolleen M Kehm Date: July 16, 2019

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 69609

Council Date Granted: _____ Police Dept Verification: 7-19-19 By: JS

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: ✓ Deny: ____

☒ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Klicko (Last) Sage (First) Lyn (Middle)

Home Address: 347 8th Street (Street) Reedsburg (City) WI (State) 53959 (Zip)

Mail License to (if different from Home Address): _____ Street City State Zip

Date of Birth: 12/13/2000 Drivers License # K420-7420-0953-07 State WI

Phone Number: 608-963-8457

List any other State(s) resided in within the last 5 years: _____

License to be used at (Name of Wisconsin Dells Business): River Front Terrace

Have you been convicted of a felony?	Yes ___	No X
Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs?	Yes ___	No X
Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)?	Yes ___	No X
Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City?	Yes ___	No X

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: Lyn Klicko Date: 07/16/19

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 696053

Council Date Granted: _____ Police Dept Verification: 7-23-19 By: JS

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: X Deny: ____

☒ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Moddes (Last) Kimberly (First) K (Middle)

Home Address: 273 Lake Shore Drive (Street) WI Dells (City) WI (State) 53965 (Zip)

Mail License to (if different from Home Address): 550 State Highway 13 (Street) PO Box 45 (City) Wisconsin Dells (State) WI (Zip) 53965

Date of Birth: 11/23/1975 Drivers License # M320 5117 5923 07 State WI

Phone Number: 262 705 7111

List any other State(s) resided in within the last 5 years: —

License to be used at (Name of Wisconsin Dells Business): AmericInn

Have you been convicted of a felony? Yes ___ No X

Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes ___ No X

Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes ___ No X

Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes ___ No X

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: Kimberly Moddes Date: 7/17/2019

CITY OF WISCONSIN DELLS
APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

Per Wis. SS 125.32(2) and 125.68(2) and City Code 16.12(5)

SEE BACK SIDE OF APPLICATION FOR IMPORTANT INFORMATION.

FOR OFFICE USE ONLY

Current Licensing Period: July 1, 2018 to June 30, 2020 Amount Paid: $ 60.00 Receipt No. 69892

Council Date Granted: _____ Police Dept Verification: 8/12/19 By: DS

License #: _____ Date Issued: _____ Police Chief Recommendation: Approve: X Deny: ____

☒ New $60 (attach Beverage Server Training Cert.) ☐ Renewal $60 ☐ Temp. $10 (Event Dates: _____)

Name: Romanowski (Last) Jedrzej (First) Jerzy (Middle)

Home Address: 611 Church Street (Street) Wisconsin Dells (City) WI (State) 53965 (Zip)

Mail License to (if different from Home Address): _____ Street City State Zip

Date of Birth: 09-15-1995 Drivers License # B552-4309-5335-08 State WI

Phone Number: 608-408-0678

List any other State(s) resided in within the last 5 years: _____

License to be used at (Name of Wisconsin Dells Business): Dells Distillery

Have you been convicted of a felony? Yes ___ No —

Have you been arrested or convicted of any law or ordinance pertaining to alcohol or drugs? Yes ___ No —

Have you been arrested or convicted of any State, Federal or Local Laws (other than speeding tickets)? Yes ___ No —

Do you currently have any outstanding citations, parking tickets, and/or utilities owed to the City? Yes ___ No —

If you answered yes to any of the above questions, please list information below or on a separate page:

Date	Nature of Offense	County	State

Under penalty by law, I, the undersigned, state that I am the person named in this application and that I have read and made complete and truthful answers to each question. I agree to comply with all Federal, State and Local Laws, Resolution and Ordinances regarding the sale of alcohol beverages if a license is granted to me. I have read the back of the application and understand the parameters for denial of this license.

Signature of Applicant: [signature] Date: 8-9-19

ITEM 5

CITY OF WISCONSIN DELLS
APPLICATION FOR
SPECIAL EVENT and /or STREET CLOSING PERMIT

- Date Application Submitted: August 5, 2019 Application Fee $160 Receipt No. 69833
- Application must be submitted to City Clerk no less than 10 days before the next Common Council meeting.
- Applications may not be amended after approval, unless done so by the Police Chief or designee.

1. Applicant Information

Applicant's Name: Ed Wodnicz

Organization/Business (if any): Wo Zna Wa Committee

Address (include city/zip):

Contact Phone Number: Email: ewodnicz@gmail.com

2. Event Purpose

Event Name or Title: ~~Parade~~ Wo Zna Wa Repeat Event? ☒Yes ☐No

Organization Associated with Event (if applicable): Non-profit Event? ☒Yes ☐No

Purpose of Event (Include detailed description of event/activities): Parade

3. Event Information & Assembly

Date(s) of the Actual Event: 9/15/2019

Date/Time event will assemble: 12:00 P.M. Date/Time event will begin: 1:30 P.M.

Time event will end: 3.00 P.M. Time event will disband: 4:00 PM

Event website (if any):

Name of contact person on day of event: Cell:

LIST STREETS/AREA TO BE CLOSED - ATTACH MAP OF PROPOSED CLOSURES & INDICATE PROPOSED USES:

Washington Ave, Superior St., Broadway - Vine

Number of Barricades Needed & Locations (if applicable):

Will this event include: **Fireworks?** ☐Yes ☒No If yes, a Fireworks Display Permit is needed.

Beer/Wine Sales? ☐Yes ☒No If yes, a Temporary Class B Beer/Wine License is needed.

If yes, please list who will be obtaining those permits/licenses:

*Approximate maximum number in attendance at one time: 50,000

Attendance estimate based on? History

Traffic Assistance Needed: ☒Yes ☐No If yes, location and time(s):

ITEM 6

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 08/09/2019

☐ Town ☐ Village ☑ City of Wisconsin Dells County of Columbia

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/12/2019 and ending 09/15/2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☑ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Knights of Columbus Council #4392-Our Lady of the Dells Society, Inc.

(b) Address 603 Oak Street, Wisconsin Dells,Wisconsin 53965
(Street) ☐ Town ☐ Village ☑ City

(c) Date organized

(d) If corporation, give date of incorporation 12/10/2010

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☑

(f) Names and addresses of all officers:

President Pat Moertl, PO Box 129, County Road B, Grand Marsh, WI. 53936-0129

Vice President Raymond Pruitt, 135B Grand Canyon Road, Baraboo, WI. 53913

Secretary Craig Hillard, W8650 State Road 23, Briggsville, WI.53920

Treasurer Michael Horkan, 1605 Dee Ann Ct., Wisconsin Dells, WI. 53965

(g) Name and address of manager or person in charge of affair: Brad Koenig, 1116 Race Street, Wisconsin Dells, WI. 53965

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 700 Capital Street at the south intersection of Broadway and Capital Street

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Wo Zho Wa

(b) Dates of event 09/12/2019

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer Michael T. Horkan *(Signature / Date)* KNIGHTS OF COLUMBUS *(Name of Organization)*

Date Filed with Clerk 8-8-2019 Date Reported to Council or Board

Date Granted by Council License No.

ITEM 7

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Finance Committee from their August 19, 2019 meeting;

It APPROVES Task Order No. 00085092 with MSA Professional Services for design, bidding and construction services for utility and roadway improvements associated with the new high school project.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

Task Order
(#00085092)

To: **City of Wisconsin Dells**
David Holzem
300 La Crosse St
Wisconsin Dells, WI 53965

Date of Issuance: **08-15-2019**

MSA Project No.: **00085092**

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: WDHS Utility Extensions/CTH A Roadway Improvements

The scope of the work authorized is: See attached scope of services

The schedule to perform the work is: approximate start: Aug. 2019
approximate completion: Aug. 2020

The estimated fee for the work is: See attached scope and corresponding fees

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and materials basis. A list of reimbursable expenses is included on the attached rate schedule.

Master Services Limit of Cost for Professional Services (Section 1.3):
It is hereby acknowledged by Owner and Engineer that the estimated cost of professional services associated with this task order will exceed the cost threshold established in the Master Services Agreement dated February 6, 2012. Upon acceptance of this task order, all terms and conditions of the master services agreement will remain, with the exception of Section 1.3, limit of cost for professional services.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files.

CITY OF WISCONSIN DELLS

_____

Ed Wojnicz
Mayor
Date:_____

Attest: City Clerk

_____

Clerk Name: Nancy Holzem
Date:_____

300 La Crosse St
Wisconsin Dells, WI 53965
Phone: 608-254-2012
Fax: nholzem@dellscitygov.com

MSA PROFESSIONAL SERVICES, INC.

Tim Mikonowicz
Team Leader
Date: 08-15-2019

1230 South Blvd
Baraboo, WI 53913
Phone: 608-355-8905
Fax: tmikonowicz@msa-ps.com

SCOPE OF SERVICES-ENGINEERING

WDHS Utility Extensions and CTH A Roadway Improvements
City of Wisconsin Dells

Project Description

The project includes installing a new 12-inch water main from USH 12/Pioneer Drive, north along USH 12 to the new high school property and 8-inch water main from the school to the northern limits of the school property near CTH A and Standrock Rd. The project also includes a new duplex submersible lift station at the intersection of CTH A and Commercial Ave, standby generator, and controls, rerouting of force main to public right of way, and gravity sanitary sewer from the lift station to the new high school. Roadway work will consist of improving CTH A and portions of Commercial Avenue from a rural section to an urban section with curb and gutter, storm sewer, roadway base, asphalt pavement, and a concrete multi-use path.

Design Phase Services

- Complete topographic survey of the roadway and utility project areas on County coordinate system.
- Coordinate geotechnical investigation (soil borings) to determine soil characteristics, presence of groundwater and depth to bedrock, including providing location and depth requirements. This information will also be used to design the pavement cross-section and identify groundwater and soil conditions for utility installation. ***The City has contracted directly with Chosen Valley Testing for this work for $11,185. These costs will be invoiced directly to the City and therefore, not included as part of this task order.***
- Prepare 30% preliminary plan and profile drawings, including preliminary utility locations, lift station design, storm sewer routing, general roadway configuration, and R/W or easement needs, and review with City staff.
- Review existing lift station configuration, utility mapping, and R/W configurations.
- Attend one meeting with City to review 30% preliminary design and cost estimates.
- Attend project walk-thru on site to review preliminary plans, conflicts with trees, public and private utility conflicts, and sidewalk and driveway requirements.
- Revise preliminary plans based on comments from meetings and correspondence with City.
- Provide preliminary plans to utility companies (gas, telephone, electric and cable TV) for comments related to conflicts or required relocations.
- Coordination with WisDOT for work in R/W permitting and proposed utility alignments
- Prepare lift station design report and WDNR submittals.
- Submit WDNR sanitary sewer main and water main extension permits.
- Prepare project cost estimate with department allocation of costs based on preliminary design.
- Attend one meeting with City Staff to review 90% design and cost estimates, gather staff input and make recommendations.
- Prepare final plans based on comments.

- Attend and conduct one Public Information Meeting to review project and solicit comments/concerns. (***Optional, upon request from City staff as required)***
- Prepare a Storm Water Management and Erosion Control Plan and Construction Site Notice of Intent (including $140 submittal fee) and submit to WDNR.
- Preparation of Project Manual including specifications and bidding documents.
- Prepare updated cost estimate based on final design.
- Forward final plans, specifications and cost estimate to City and Utilities for review and comment.
- Prepare Advertisement for Bids and forward to City for publishing in official news paper *(advertising costs to be paid by the City)*.
- Perform an internal Quality Assurance/Quality Control (QA/QC) plan and specification review.
- Project administration and correspondence.
- Reimbursables: Reproduction, Postage, Fax, UPS, GPS, Mileage.

Bidding Phase Services

- Reproduce project plans and specifications (20 assumed).
- Distribute electronic plans/specifications to statewide "plan rooms".
- Solicit prospective bidders utilizing the Quest electronic bidding network.
- Correspondence with prospective bidders and material supplier questions during project advertising period.
- Prepare and distribute addenda to plan holders (two assumed)
- Attend and conduct the bid opening.
- Review bids and prepare bid tabulation.
- Prepare letter of recommendation and Notice of Award.
- Attend one Public Works/Council meeting to present bid results and recommend award
- Prepare and administer construction contracts.
- Reimbursables: Reproduction, Postage, Fax, UPS, Mileage.

Construction Phase Services

Construction Administration

- Attend and conduct one pre-construction meeting, and prepare minutes from that meeting and distribute to attendees.
- Review shop drawings and construction materials proposed by the contractor.
- Attend bi-weekly meetings with Contractor, staff and/or City officials to review construction progress (5 assumed).
- Review and recommend contractor's pay requests (4 assumed).
- Review change order requests and make recommendation to Owner (2 assumed).
- Attend lift station start-up and equipment training sessions.
- Attend one "walk-through" inspection with Owner's representative(s).
- Prepare "punch list" of items required for final completion of project.
- Issue and administer project closeout documents.
- Review contractor's notes and 'as-built' records and prepare reproducible record

drawings. Three copies of record drawings to be provided to the Owner.

- Prepare project cost breakdown with department allocation.
- Coordinate and attend an 11-month project review prior to expiration of one-year warranty period.
- Update City water, sanitary, and storm sewer maps/GIS database.
- Project administration and correspondence.
- Reimbursables: Reproduction, Postage, Fax, UPS, and Mileage.

Construction Staking

- Provide construction staking for:
  - Lift station, sanitary sewer, force main, water main and appurtenances, and storm sewer
  - Curb and gutter
  - Red-top gravel grades

Construction Observation

- Construction observation and documentation of major project components and critical operations consisting of:
  - An estimated 640 hours of construction observation and documentation by a Professional Engineer.
  - Reimbursables: Reproduction, Postage, Fax, UPS, GPS, Mileage

<u>Additional Services (available but not included in the above Scope of Services)</u>

- Publishing costs for public notices (including Advertisement for Bids).
- Geotechnical investigation cost
- Sanitary sewer televising cost
- Surveys including CSMs and Plats for properties and/or highway R/W.
- Land Acquisition and/or Eminent Domain Assistance
- Additional Meetings

SUMMARY OF FEES

WDHS Utility Extensions and CTH A Roadway Improvements
City of Wisconsin Dells

Service	Estimated Fee (Hourly Basis)
Engineering	
Design	$147,900
Bidding and Contract Administration	$8,150
Construction Administration	$38,800
Construction Staking	$9,300
Construction Observation	$95,225
Total	$299,375

Other Estimated Costs (invoiced directly to the City)

Item	Estimated Cost
Geotechnical Investigation	$11,185

ATTACHMENT A:
RATE SCHEDULE

CLASSIFICATION	LABOR RATE
Architects	$111 – $170/hr.
Clerical	$ 55 – $110/hr.
CAD Technician	$ 65 – $125/hr.
Geographic Information Systems (GIS)	$ 94 – $138/hr.
Housing Administration	$ 68 – $115/hr.
Hydrogeologists	$114 – $147/hr.
Planners	$ 89 – $160/hr.
Principals	$180 – $250/hr.
Professional Engineers	$ 85 – $153/hr.
Project Manager	$ 85 – $180/hr.
Professional Land Surveyors	$ 79 – $160/hr.
Staff Engineers	$ 74 – $144/hr.
Technicians	$ 65 – $125/hr.
Wastewater Treatment Plant Operator	$ 72 – $ 92/hr.

REIMBURSABLE EXPENSES	
Copies/Prints	Rate based on volume
Fax	$1.00/page
GPS Equipment	$40/hour
Mailing/UPS	At cost
Mileage – Automobile (currently $0.545/mile)	Rate set by Fed. Gov.
Mileage – MSA Truck	$0.70/mile
Nuclear Density Testing	$25.00/day + $10/test
Organic Vapor Field Meter	$100/day
PC/CADD Machine	Included in labor rates
Stakes/Lath/Rods	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost
Trimble Geodimeter	$30/hour

- Labor rates represent an average or range for a particular job classification. These rates are in effect until January 1, 2020.

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

ITEM 8

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Finance Committee from their August 19, 2019 meeting;

It AUTHORIZES MSA Professional Services to begin design work on a single-lane roundabout at US Hwy 12 and County Hwy A.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

ITEM 9

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Finance Committee from their August 19, 2019 meeting;

IT AUTHORIZES the submittal of a Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant Application for the Chalet - Wizard Quest Development; and if the grant is awarded, IT AUTHORIZES the proper city officials to accept the grant funds and execute all necessary documents.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

CONNECTING PEOPLE AND PLACES >

COMMUNITY DEVELOPMENT INVESTMENT GRANT

BUILDING VIBRANT COMMUNITIES IN WISCONSIN®

The livelihood of our communities is directly linked to quality services and infrastructure that support economic competitiveness. Wisconsin communities that mobilize people and resources inspire positive and substantive local development. The Wisconsin Economic Development Corporation's (WEDC's) **Community Development Investment (CDI) Grant Program** helps transform communities by supporting local development that is as unique as the communities in Wisconsin.

HOW IT WORKS

The CDI Grant Program will support urban, small city and rural community re/development efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community-driven efforts.

ELIGIBILITY REQUIREMENTS

Grant recipients must demonstrate significant, measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners.

LEARN MORE

For more information about becoming eligible for the Community Development Investment Grant Program, contact a Wisconsin Economic Development Corporation (WEDC) regional economic development director or call 855-INWIBIZ toll free.

You can find the list of regional directors and territories covered at wedc.org/regional.

Community Development Investment Grant

PROGRAM GOAL:

The goal of the Community Development Investment (CDI) Grant Program is to incent primarily downtown community development in the state of Wisconsin.

This program primarily supports the following WEDC Strategic Pillar and Focus Area:

Community and Economic Opportunity: Community Development

PROGRAM DESCRIPTION:

The program will support urban, small city and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community-driven efforts. Funded activities should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners.

ELIGIBILITY REQUIREMENTS:

Definitions:

"Designated Rural County" means a county with a population density of less than 155 residents per square mile as of the 2010 Census.

Municipalities (including counties, cities, villages and towns), tribal entities and other governmental authorities designated by a municipality to apply on its behalf will be eligible to receive grant assistance under the following restrictions:

- Grant recipients must provide a minimum 3:1 match investment in project costs.
- No more than 30 percent of the match investment may consist of other state and/or federal grant sources.
- Applicants must provide a signed resolution by the governing elected body authorizing the submittal of an application to the CDI Grant Program.
- Generally, applicants may only receive one CDI Grant per fiscal year; applicants within Designated Rural Counties may receive more than one grant per year, based on available funding.
- An applicant that was impacted by an event that has resulted in a State or Federal Disaster Declaration within the 24 months prior to submitting an application may receive funds for mitigation or preparedness planning and will receive additional considerations including the following:
  - WEDC may reduce or waive the match requirements
  - Applicants must demonstrate that all other funding mechanisms (CSBG, WI Disaster Fund, FEMA, etc.) have been evaluated and fully utilized before applying for WEDC CDI Grant funding.

Eligible activities include:

DOWNLOAD PROGRAM DETAILS

Download an informational sheet about Community Development Investment Grants.

CONTACT A REGIONAL ECONOMIC DEVELOPMENT DIRECTOR

If you are interested in applying for or have questions about the Community Development Investment Grant program, please contact your regional economic development director.

AWARD REPORTING OVERVIEW VIDEO

- Building renovation
- Historic preservation
- Demolition
- New construction
- Infrastructure investment
- Project or site development planning

Eligible projects are:

- Development of significant destination attractions
- Rehabilitation and reuse of underutilized or landmark buildings
- Infill development
- Historic preservation
- Infrastructure efforts, including disaster prevention measures, providing substantial benefit to downtown residents/property owners
- Mixed-use developments (not exclusively residential)

Activities ineligible for grant assistance or match include, but are not limited to:

- Past costs
- In-kind contributions
- Indirect construction costs (a.k.a. "soft" costs)

WEDC will take the following into account when considering a CDI Grant:

- Impact on the community
- Financial justification
- Previous planning efforts
- Readiness to proceed
- Involvement of public-private partnerships
- Other factors determined by WEDC

INCENTIVES AND AVAILABLE FUNDING (FY19): $5,000,000

The grants will be limited to 25% of eligible project costs, with a maximum grant amount of up to $250,000.

At least 50% of the funds will be awarded to cities/towns within Designated Rural Counties.

ACTIVITIES AND EXPECTED OUTCOMES:

Assist 12 communities and achieve 22:1 leverage of other investment.

PERFORMANCE REPORTING:

Recipients will be required to semi-annually submit a performance report document capital investment and assessed taxable property values, as well as any other contract deliverable.

WEDC may impose additional reporting requirements to evaluate project performance and to ensure compliance with contract deliverables.

APPLICATION AND AWARDS PROCESS:

The CDI Program has a continuous application process. Applicants for a CDI Grant should complete an application through a regional economic development director. The completed application will be assigned to an underwriter and will go through the award review process.

For more information on application review, internal process and award distribution, please refer to WEDC's award administration policies and procedures.

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Wizard Quest
Wizard Quest

ITEM 10

Resolution No. _____
City of Wisconsin Dells

A RESOLUTION ADOPTING THE UPDATED NATURAL HAZARD MITIGATION PLAN

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000, which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive federal grant monies for pre-disaster mitigation projects; and

WHEREAS, the City of Wisconsin Dells worked with Sauk County Emergency Management to update the countywide hazard mitigation plan that was first adopted in 2005; and

WHEREAS, the City of Wisconsin Dells Common Council considered the updated plan entitled "Sauk County Hazard Mitigation Plan: 2019-2024" at its meeting on August 19, 2019; and

WHEREAS, the Wisconsin Dells Common Council makes the following findings regarding this matter:

1. Natural disasters pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the [city / village] to undertake any of the recommended activities and/or projects.
6. Adoption of this plan is needed to apply for federal funding for certain mitigation projects.

NOW THEREFORE, BE IT RESOLVED, the plan entitled "Sauk County Hazard Mitigation Plan: 2019-2024" is adopted; and

BE IT FURTHER RESOLVED, the City Clerk is directed to send a signed copy of this resolution, at her earliest convenience, to Jeff Jelinek, Sauk County Emergency Management Director; Sauk County; 510 Broadway; Baraboo, WI 53913;

Adopted this 19th day of August, 2019

Attest:

_____
Edward E. Wojnicz
Mayor

_____
Nancy R. Holzem
City Clerk/Administrative Coordinator

ITEM 11

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the City Plan Commission from their August 12, 2019 meeting;

IT APPROVES a Conditional Use Permit to Connie Flackey in order to allow Overnight Lodging at 709 Elm Street, Parcel No. 11291-83 with the following contingencies:

1. Building Inspector ensures that there are no code or safety issues with the house.
2. Applicant obtains and remains current with a State of Wisconsin ATCP Tourist Rooming House License.
3. Overnight rentals of the house will be subject to Premier Resort Tax and Room Tax collection and applicant must provide clear accounting of the rental transactions.
4. As a commercial use of this property, it is subject to snow removal billing.
5. Any nuisances are to be addressed to the satisfaction of the city, including but not limited to noise, maintenance and parking. Failure to address nuisances to the city's satisfaction can cause this permit to be revoked.
6. Applicant abides by the following restrictions:

    a. Owner provides current, local, primary contact information to the Police Department and the Zoning Department.
    b. Renters sign an agreement not to cause excessive noise, not to trespass on neighboring property, and not to cause any other nuisances.
    c. This permit is not transferable. Any new owner or operator of the property will have to obtain a new Overnight Lodging Permit.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

709 Elm St (Parcel 11291 83)
Conditional Use Permit - Overnight Lodging
Vacation rental of home
Staff report for Plan Commission 081219

The City of Wisconsin Dells has received a Conditional Use Permit application from Connie Flackey to allow Overnight rentals at 709 Elm St. (Parcel 11291-83). This property is in the C-2 Commercial-downtown Zoning District, which requires a Conditional Use Permit per the City of Wisconsin Dells zoning code.

As an existing home this use should not have any significant effect on traffic flow, the natural environment or future development of the area. This house is at the edge of the downtown commercial zone, on the N-W corner of Elm and Washington. To the west of this property is the funeral home, but around the other three sides are residences. Overnight vacation rentals of single family homes present similar issues as employee housing facilities. The existence and extent of these issues lies primarily in the management of the property. If this house were to be a "party house", it could create a substantial nuisance to surrounding properties and create issues for the City. This house is in a surrounded by a mix of residences and a motel.

The applicant had stated the home has 3 bedrooms and 1 bathroom. The maximum occupancy of the overnight rental will be 9 people, and that the house would be rented to one group at a time. Individual bedrooms would NOT be rented to different groups. The parking requirement for a motel is 1 parking space per room, so this 3 room house should have 3 parking stalls. This house has an existing driveway that appears to be able to handle 5 cars.

As a commercial rental, the applicant shall pay PRT & room tax on the rental of the commercial unit. The applicant shall provide the City with their identification numbers and clearly report the tax payments for this facility to the city. It is also noted that the City removs snow from the roads in this area. After plowing the snow is removed from the street and trucked away. This snow removal cost is billed back to all commercial properties based on lineal frontage. As a commercial use, this property will be subject to these snow removal charges.

The applicant for this property intends to book short term rentals of this facility through web-sites such as Airbnb and VRBO. The applicant lives in the City, will be the official manager, and will be responsible to correct any nuisances that may occur on the property. It should be made clear to the applicant that violation of conditions, poor management of the facility, or the creation of nuisances from this overnight use will result in revocation of the use permit. At a minimum, if the facility is cited as a "Chronic nuisance property", if the applicant does not address the nuisances to the satisfaction of the City.

Due to the relative uniqueness of this use in the City, the issues this use has caused in the Village of Lake Delton, and the importance of the management of the use; it may still be

prudent for the granting of this permit to be non-transferrable and any new owner or operator of the property will have to obtain a new CUP.

As such, approval of this **CUP** should carry the following contingencies:

1. The building inspector ensures there are no code or safety issues with the house
2. The applicant obtains and remains current with a State of Wisconsin ATCP Tourist Rooming House license.
3. The overnight rental of the house will be subject to PRT & room tax and the applicant is responsible for providing clear accounting of the rental of this property.
4. As a Commercial use, this property will be subject to snow removal billing.
5. Any nuisances are addresses to the satisfaction of the City, including but not limited to noise, maintenance, and parking. Failure to addresses nuisances to the City's satisfaction can cause this permit to be revoked.
6. Applicant abide by the following restrictions:
    a. Owner provides current, local, primary contact information to the Police Department and Zoning Office.
    b. Renters sign an agreement not to cause excessive noise, not to trespass on neighboring property, and not to cause any other nuisance
    c. This permit is non-transferrable, any new owner or operator of the property will have to obtain a new Overnight Lodging permit.

Chris Tollaksen
City of Wisconsin Dells
08/12/2019

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

General Instructions. Complete this application as it applies to your project and submit one copy to the zoning administrator along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-253-2542. You may obtain a digital copy of this file from the zoning administrator.

- Office Use Only -

Initial application fee	$525.00
Receipt number	69711
Application number	CUP 6-2009

1. Applicant Information

Applicant name	Connie Flackey
Street address	709 Elm St
City	Wis. Dells
State and zip code	WI 53965
Daytime telephone number	(608) 535-4895
Fax number, if any	—
E-mail, if any	cflackey@hotmail.com

2. Subject property information

Street address	709 Elm St.	
Parcel number	11291-83	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification(s)	Commercial	
Describe the current use	Residential	

3. Proposed use. Describe the proposed use.

Vacation Rental – entire use of 1st & 2nd floor
(Would not have access to basement or attic)

4. Operating conditions. For non-residential uses, describe anticipated operating conditions (hours of operation, conditions that may affect surrounding properties, etc.)

Daily/weekly rental use to families on vacation

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

7. **Project map.** Attach a scaled map showing the information as listed at the end of this application Use one of the following page sizes as appropriate: 8½" x 11", 11" x 17", or 24" x 36"

8. **Applicant certification**

- I certify that the application is true as of the date it was submitted to the City for review.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the agreement below

	7/1/19
Applicant Signature	Date

Governing Regulations	The procedures and standards governing this application process are found in Chapter 19, Article 4, Division 6, of the City's Municipal Code

Reimbursement Agreement for Application Review Costs

A. Payment for Eligible Costs.
By submitting this application for review, the applicant agrees to pay all administrative costs incurred by the City in the processing, study, and review of the application including costs for planning, legal, engineering, and related services, referred to herein as eligible costs

B. Guarantee of Payment.
To guarantee reimbursement, the applicant shall submit one of the following along with this application:
1. an irrevocable letter of credit in the name of the City in an amount as set by the zoning administrator; or
2. a cash deposit in an amount as set by the zoning administrator.

If a cash deposit is used to guarantee reimbursement, the City will periodically deduct from the cash account such amounts necessary to pay for eligible costs and submit a written statement to the applicant. If a letter of credit is used, the applicant agrees to pay such amounts as invoiced within 7 days of the invoice date. An interest rate of 1½ percent shall be charged on invoices not paid within 30 days of the invoice date. The City shall access the letter of credit to pay for overdue invoices, including late penalty charges, and submit a written notice to the applicant.

If remaining monies in the cash account are insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to deposit additional monies into the cash account in an amount as set by the zoning administrator. If the principal amount of the irrevocable letter of credit is insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to submit a second letter of credit in an amount as set by the zoning administrator. The applicant may withdraw this application prior to final action by the City Council by submitting a written letter to the City. Upon such notice, the City shall cease all work related to the review of the application. However, withdrawal of this application does not terminate this reimbursement agreement.

If the applicant does not pay for eligible costs, the City Clerk/Treasurer shall add the outstanding balance to the tax roll as a special assessment against the subject property In addition, the City may pursue other legal means to obtain the outstanding balance as allowed by law.

C. Termination of Guarantee.
If a cash deposit is used to guarantee reimbursement, the City agrees to reimburse the applicant any unused monies in the cash account, including earned interest, within 60 days of the date when the City Council takes final action on the application. If a letter of credit is used, the City shall send a written letter to the applicant releasing the applicant from the letter of credit when all outstanding invoices have been paid.

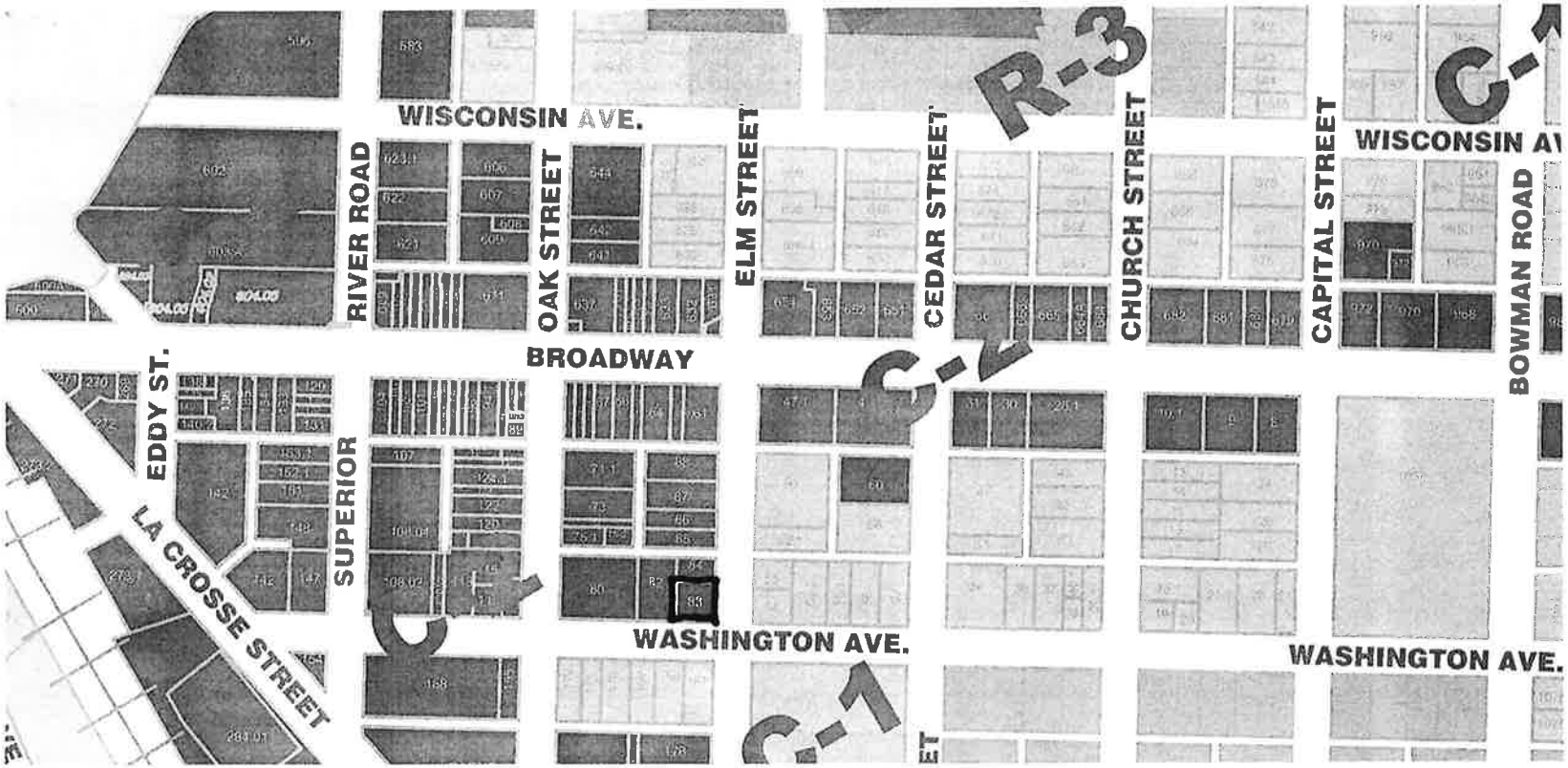
	7-1-19
Applicant Signature	Date

709 Elm St - Proposed Vacation Rental

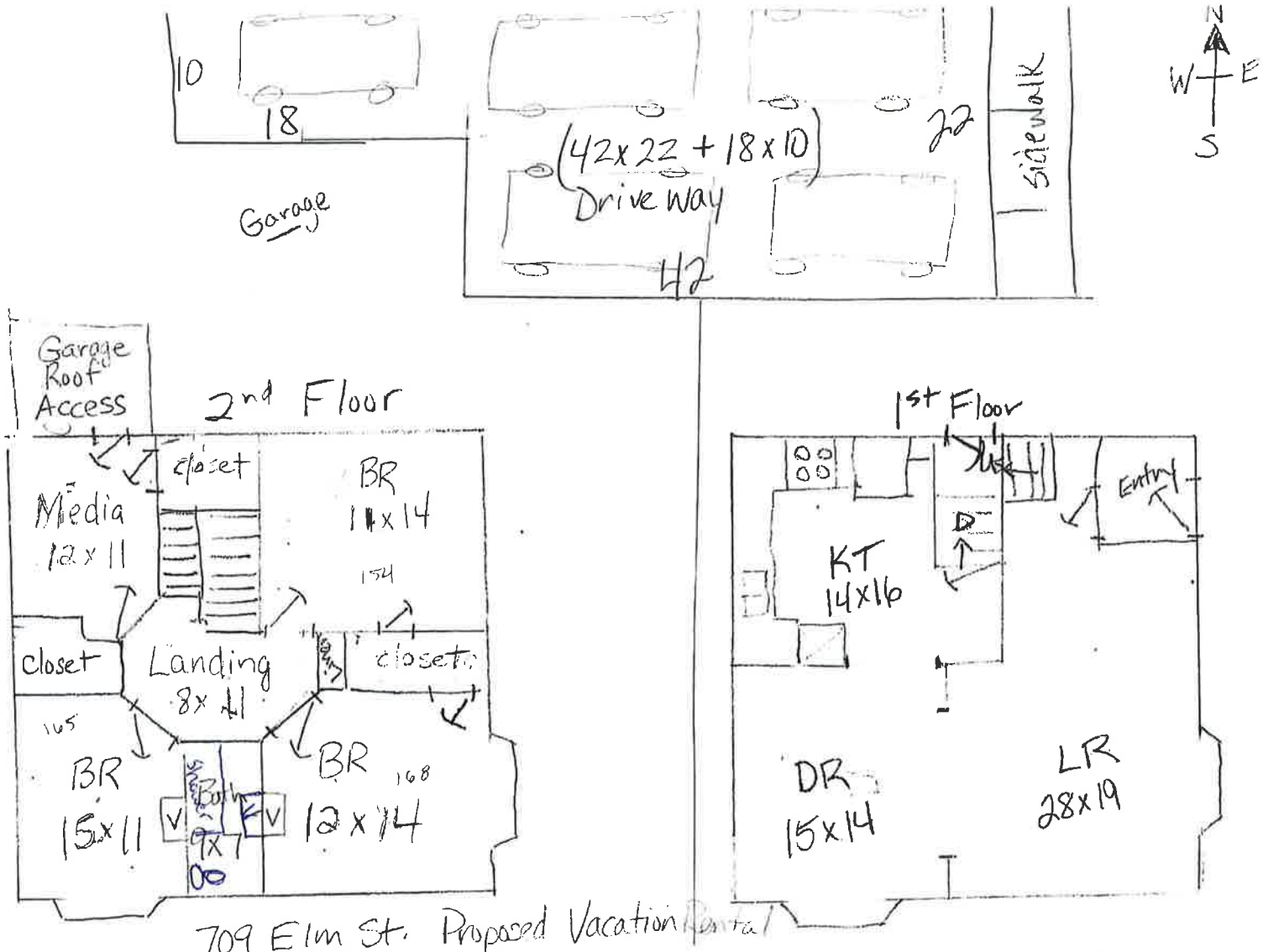
Parcel # 11291-83

Sec 3, T13N, R6E ; Sec. 10, T13N, R6E

S 80' of Lots 20 & 21, Blk 66, Kilbourn City



☐ Subject Property
709 Elm St.

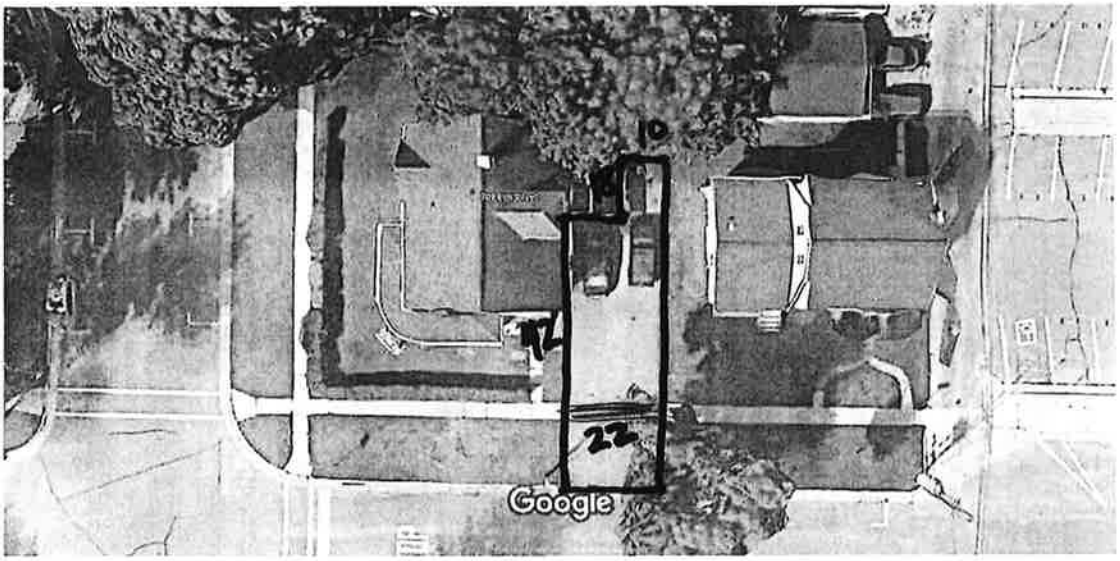


709 Elm St. Proposed Vacation Rental

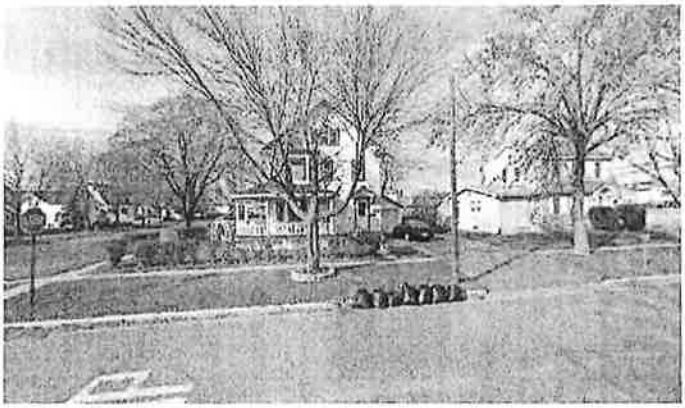
Floor Plan with Room Measurements & Driveway measurements

(Approx. 1700 sf) (Parking for 5 vehicles)

Google Maps 709 Elm St



Imagery ©2019 Google, Map data ©2019 10 ft



Driveway/Parking Measurements

709 Elm St

Wisconsin Dells, WI 53965

Directions Save Nearby Send to your phone Share

J6GG+GX Wisconsin Dells, Wisconsin

Photos

ITEM 12

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the City Plan Commission from their August 12, 2019 meeting;

IT APPROVES a Conditional Use Permit to Chris Alexander in order to allow the expansion of a mini-storage facility at 919 County Hwy. H, Sauk County Parcel No. 291-0049-00000, with the following contingencies:

1. Applicant brings the existing facility into compliance with the paving requirements.
2. Applicant formally dedicates the existing road right-of-way to the public.
3. Any nuisances are addressed to the satisfaction of the city, including but not limited to maintenance, traffic, parking and storm water.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

919 County Hwy H (Parcel 291-0049-00000)
Conditional Use Permit – Mini Storage Facility
Staff report for Plan Commission 081219

The City of Wisconsin Dells has received a Conditional Use Permit application from Chris Alexander to allow the construction of an additional Mini Storage Facility building at 919 County Hwy H (Sauk Co, City of Wisconsin Dells Tax Parcel 291-0049-00000). This property is in the C-3 Commercial-highway Zoning District, which requires a Conditional Use Permit per the City of Wisconsin Dells zoning code.

This Site already houses a 50ft x 150 ft foot mini-storage facility building. This application is to install an additional 40ft x 100 ft building. After having the property surveyed, the applicant has reduced the building size to 40ft x 70 ft to fit in the available space.

Mini-storage facilities are a Conditionally Permit Use in this Zoning District, thus a CUP is required to expand the use on this property. The standards for a Mini-Storage facility require a minimum lot size of 2 acres. This lot is approximately 1.84 acre. As this use is already established on this facility, it seems reasonable to allow an expansion of the use, as long as all the other set-back requirements can be met.

These requirements include a building setback of 20 ft from the road Right of Way, and ten feet from the neighboring properties; a 5 ft set-back for any motor vehicle use from any lot line, and minimum drive aisle widths of 12 ft for one way traffic and 24 feet for 2-way traffic. The current standards require that all drive aisles are paved. The applicant has stated that they will pave the drive aisles around both the new and the old building.

The main concern with this proposal is fitting the proposed building on the site. The proposed building appears to be too large to comply with full set-back requirements. In fact, in order to meet the set-backs, the new building will only be able to accommodate a single drive aisle around the side of the building adjacent to the roadway. It seems likely that some people accessing their units near the entrance/exit to the public road, would like to drive from their unit back to the exit without having to go all the way around the building. It may be prudent to reduce the size of the building to allow 2-way drive aisles all the way around the building. Obviously, for business reasons the applicant would like to maintain the maximum building size possible. At the very least the applicant shall clearly indicate the location and direction of 1-way traffic.

It is also noted that the road Right of Way for this property has not been formally dedicated. Any approval of this project should be contingent on the applicant formally dedicating the Right of Way to the public.

As an existing use at this Site, this use should not have any significant effect on the natural environment, future development of the area, or off-site traffic. It is noted that this general area has been prone to flooding, particularly the property to the east of this property. Generally full storm water plans are not required for projects that do not disturb less than 1 acre of property, as is expected with this project. However, due to the history of flooding in this area, the final site plan for this project should make some effort to evaluate and address the storm water on this site.

As such, approval of this **CUP** should carry the following contingencies:

1. The applicant bring the existing facility into compliance with the paving requirements.
2. The applicant formally dedicated the existing road Right of Way to the public.
3. Any nuisances are addresses to the satisfaction of the City, including but not limited to maintenance, traffic, parking, and storm water.

During the platting of this site it discovered that there are private utility easements over this property for the Cell tower located on the west side of the property. It also appears that some of the utilities installed to serve the tower were not installed within the easement. As the applicant is a new owner of the property, they have just recently made contacted with the Cell Tower owners to work out the Site issues. As such, the owners are looking for Use approval at this time, and may have to come back with an updated Site plan.

An initial review of the Site seems to indicate that many of the issues could be resolved if the building size is reduced to 30 ft x 70 ft. If no other issues arise during the administrative review of this project, the Committee could approve the preliminary Site plan for a smaller building as contingent on City Staff approval of the final Site Plan.

If a smaller building is required, the applicant would like to explore added a second building north of the Cell Tower site. It appears this may be possible, but this new building and drive aisle, which would have to include a turn-around, could be rather close to adjoining residence. It seems reasonable to ensure a buffer remains between the proposed building and the adjacent residence. The Zoning code set-back for this area is 20ft from a residentially zoned parcel. It seems reasonable to require a minimum 20 ft set-back and the maintenance of a visual screen, such as trees and/or a fence.

Approval of the Site Plan at this time should carry the following contingencies:

1. The final Site Plan allows for a minimum of 24 ft wide, 2-way drive aisles.
2. And adequate buffer is maintain between any new building and neighboring residential properties.
3. The final Site Plan is approved by the Easement holder.
4. The final Site Plan is approved by City Staff. City staff reserve the right to require full Committee and Council approval of the Final plan if they deem necessary.

Chris Tollaksen
City of Wisconsin Dells
08/12/2019

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

General instructions. Complete this application as it applies to your project and submit one copy to the zoning administrator along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-253-2542. You may obtain a digital copy of this file from the zoning administrator.

- Office Use Only -

Initial application fee	$525.00
Receipt number	69708
Application number	

1. Applicant information

Applicant name	Chris Alexander
Street address	436 Wisconsin Dells PKWY
City	Lake Delton
State and zip code	WI 53940
Daytime telephone number	608-381-4799
Fax number, if any	
E-mail, if any	chris@soldinwi.com

2. Subject property information

Street address	919 County Hwy H	Fela Sign N Store LLC
Parcel number	0049-00000	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification(s)	Commercial	Note: the Zoning map can be found on the "Planning & Zoning" Department page of the City web-site: www.citywd.org
Describe the current use	Mini Storage units, Cell/radio Tower	

3. Proposed use. Describe the proposed use.

-Adding additional 50x100 mini storage building.
-Paving of current gravel base material with asphalt in-between buildings and aprons.

4. Operating conditions. For non-residential uses, describe anticipated operating conditions (hours of operation, conditions that may affect surrounding properties, etc.)

No general hours of operation. No known additional effects on surrounding properties.

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

5. **Off-site effects**. Describe any potential nuisances and mitigating circumstances relating to street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials.

No additional. Building location to be towards Old Hwy 12 away from hwy H

6. **Review criteria.** The plan commission in making its recommendation and the common council in making its decision must consider the factors listed below. Provide a response to each. (See Section 19.373 of the Municipal Code.)

a. Consistency of the proposed use with the city's comprehensive plan and neighborhood plan or other subarea plan, if any

Compliant with current uses and additional tax revenue based on expansion

b. Effects of the proposed use on traffic safety and efficiency and pedestrian circulation, both on-site and off-site

None as building will be on backside of property

c. The suitability of the subject property for the proposed use

Excellent as building will match current use/uses

d. Effects of the proposed use on the natural environment

Minimal as land is relatively level. No additional grading will need to be done to accommodate new building

e. Effects of the proposed use on surrounding properties, including operational considerations relating to hours of operation and creation of potential nuisances

No change

f. Effects of the proposed use on the normal and orderly development and improvement of the surrounding property for uses permitted in the district

No additional effects to surrounding property as it will be consistent with current use

g. Effects of the proposed use on the city's financial ability to provide public services

None, will add tax base revenue to property

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

7. **Project map.** Attach a scaled map showing the information as listed at the end of this application. Use one of the following page sizes as appropriate: 8½" x 11", 11" x 17", or 24" x 36".

8. **Applicant certification**

- I certify that the application is true as of the date it was submitted to the City for review.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the agreement below.

	7/01/19
Applicant Signature	Date

Governing Regulations	The procedures and standards governing this application process are found in Chapter 19, Article 4, Division 6, of the City's Municipal Code.

Reimbursement Agreement for Application Review Costs

A. Payment for Eligible Costs.
By submitting this application for review, the applicant agrees to pay all administrative costs incurred by the City in the processing, study, and review of the application including costs for planning, legal, engineering, and related services, referred to herein as eligible costs.

B. Guarantee of Payment.
To guarantee reimbursement, the applicant shall submit one of the following along with this application:
1. an irrevocable letter of credit in the name of the City in an amount as set by the zoning administrator; or
2. a cash deposit in an amount as set by the zoning administrator.

If a cash deposit is used to guarantee reimbursement, the City will periodically deduct from the cash account such amounts necessary to pay for eligible costs and submit a written statement to the applicant. If a letter of credit is used, the applicant agrees to pay such amounts as invoiced within 7 days of the invoice date. An interest rate of 1½ percent shall be charged on invoices not paid within 30 days of the invoice date. The City shall access the letter of credit to pay for overdue invoices, including late penalty charges, and submit a written notice to the applicant.

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If the applicant does not pay for eligible costs, the City Clerk/Treasurer shall add the outstanding balance to the tax roll as a special assessment against the subject property. In addition, the City may pursue other legal means to obtain the outstanding balance as allowed by law.

C. Termination of Guarantee.
If a cash deposit is used to guarantee reimbursement, the City agrees to reimburse the applicant any unused monies in the cash account, including earned interest, within 60 days of the date when the City Council takes final action on the application. If a letter of credit is used, the City shall send a written letter to the applicant releasing the applicant from the letter of credit when all outstanding invoices have been paid.

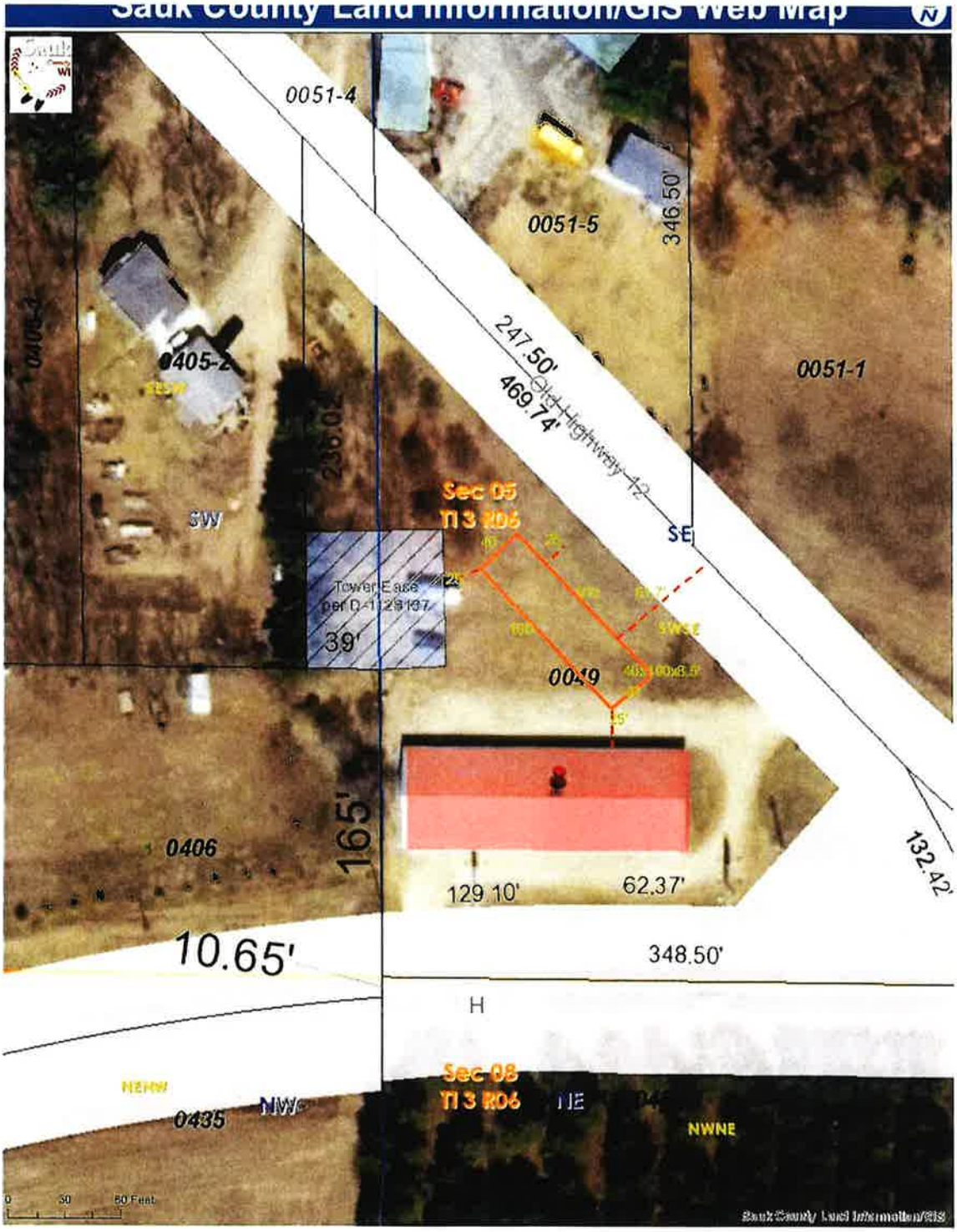
	7/01/19
Applicant Signature	Date

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

Project Map Checklist

Project Information	Included ?
Project name (e.g., business name, subdivision name)	☑
Applicant name	☑
Preparation date	☑
Survey Information	
North arrow and graphic scale	☑
Address of subject parcel or legal description	☑
Property boundaries	☑
Acreage of subject parcel	☑
Project Development Information	
Easements/rights-of-ways (location, width, purpose, ownership)	☑
Common areas/conservancy areas (location, purpose, ownership)	☑
Setting	
Property boundaries within 50' of the subject parcel	☑
Land uses within 50' of the subject parcel	☑
Zoning district boundaries within 50' of the subject parcel	☑
Municipal boundaries within 50' of the subject parcel	☑

Site Features (Existing and Proposed)	Included ?
Wetlands	☐
Woodlands	☐
Wildlife habitat, including critical wildlife habitat	☑
Environmentally sensitive features	☑
Water resources (rivers, ponds, etc.)	☑
Floodplain boundaries	☑
Environmental and man-made hazards including brownfields, contaminated sites, unstable soils, high groundwater, bedrock, high-pressure natural gas lines, and others as appropriate	☑
Fences, buffers, and berms	☑
Existing trees and other prominent vegetation	☑
Transportation Facilities (Existing and Proposed)	
Streets	☑
Driveways and road access onto public and private roads	☑
Sidewalks / trails	☑
Buildings / Structures (footprint, use, etc.)	
Existing and proposed within subject parcel	☑
Existing within 50' of subject parcel	☑


Sauk County Land Information/GIS Web Map
0051-4
0051-5
346.50'
0051-1
247.50'
469.74'
Old Highway 12
0405-2
236.02'
SW
SE
Sec 05
T13 R06
Tower Easement
per D-1129137
39'
0049
165'
0406
129.10'
62.37'
132.42'
10.65'
348.50'
H
Sec 08
T13 R06
0435
NWNE
0 50 100 Feet
Sauk County Land Information/GIS

ITEM 13

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Public Works Committee from their August 12, 2019 meeting;

IT APPROVES the revised cost estimate of $224,280 for the territorial transfer of the Trappers Turn area, per the Master Territorial Agreement with WP&L/Alliant.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

Wisconsin Dells Water & Light Utility
Cost Estimates for 2011 through 2016
Latest Update: 10/03/12

sum of items purchased in First Transfer Agreement: **$274,448**

2011 Estimates

A) Purchase Alliant facilities on STH 13 in section of highway constr	$24,131
B) Connect customers along STH 13 prior to highway constr.	$137,800
2011 Total	**$161,931**

2012 Estimates

A) Purchase Alliant facilities at Chula Vista and Rio Condos (Transfer Area A)	
a1) Purchase transformers rented by Chula Vista from Alliant	**$116,712**
a2) Purchase Alliant facilities serving Chula Vista and Rio Condos	**$42,037**
a3) Install pad-mounted primary metering at Chula instead of purchasing Alliant's	$14,700
a4) Construct facilities to the primary metering point at Chula	$19,500
a5) Construct feeder ties in the Chula and Rio area	$7,000
B) Purchase Alliant customer services on River Road in golf course area (Transfer Area E)	
b1) Purchase Alliant facilities serving customers to be transferred	**$25,353**
b2) Estimated costs to tie in customers transferred	$5,000
2012 Total	**$230,302**

2013 Estimates

A) Purchase Alliant facilities on STH 13 above Illinois Ave. (Transfer Area B)	
a1) Purchase Alliant facilities on STH 13	**$55,582**
a2) Construct feeder tie at River Road	$32,400
a3) Construct feeder tie on STH 13 at south end	$5,000
B) Purchase Alliant facilities on Illinois Ave. & STH 23 (Transfer Area C)	
b1) Purchase Alliant facilities	**$26,151**
b1a) Remove line on Illinois Ave	$16,700
b2) Purchase Alliant underground cable on STHs 13 and 16 (Transfer Area D)	**$8,614**
b3) Connect UG to Wis. Dells system with switchgear	$12,000
C) Joint construction of metering on STH 23 with Alliant	$14,000
D) Costs to finish 12 kV loop	
d1) Unit 9 partial - Underground circuit along STH 16 south of STH 23	$57,100
d2) Unit 11 - Voltage conversion along R/R	$7,500
d3) Unit 11A - Finnegan substation feeder exit	$17,200
E) Costs to rebuild Wis Dells underbuild on west side Alliant line project	$99,300
2013 Total	**$351,547**

2014 Estimates

A) Purchase Alliant facilities on northwest side (Transfer Area F)	
a1) Purchase Alliant facilities	$97,467
a2) Construct all tie feeders to allow connection to system	$5,000
2014 Total	**$102,467**

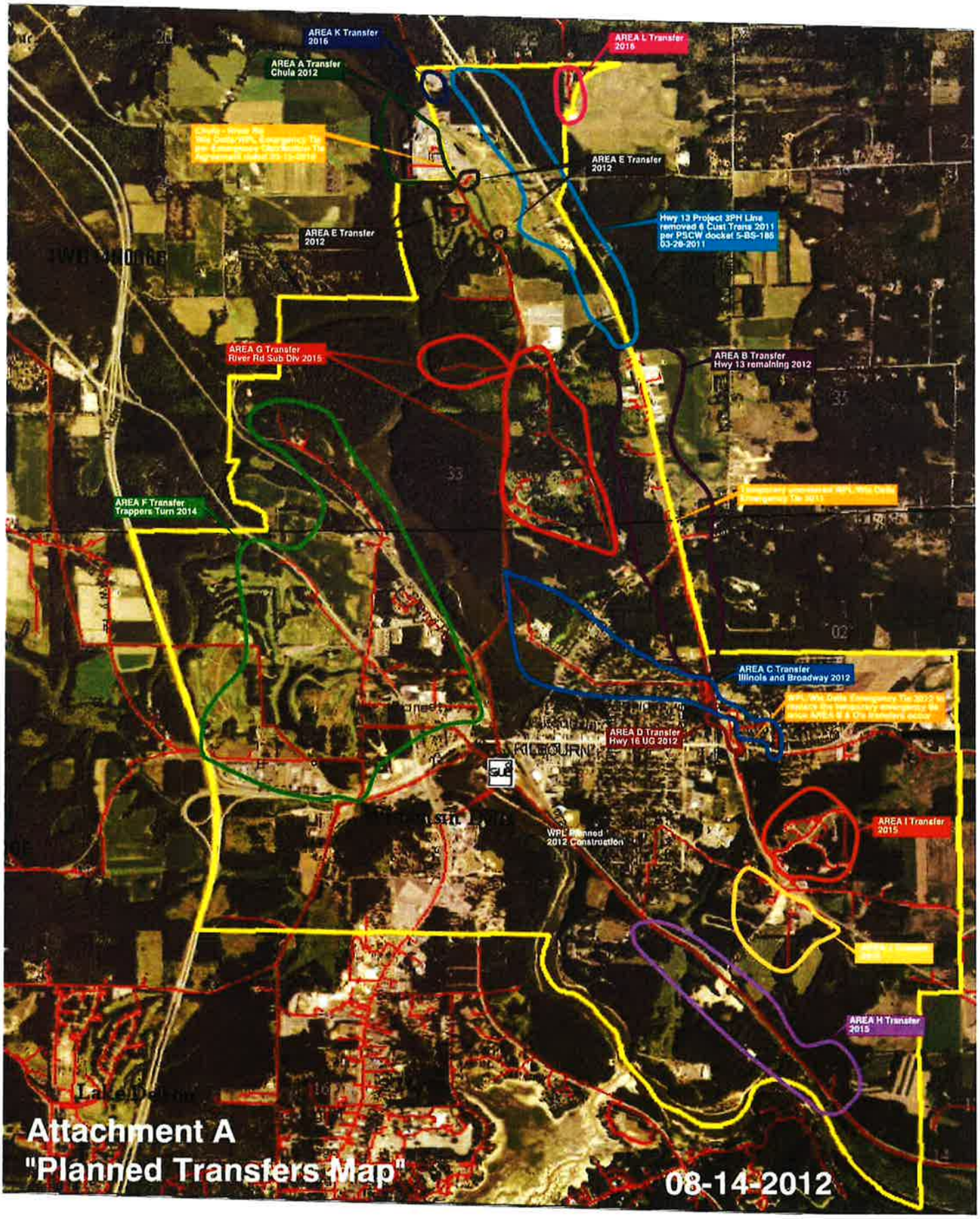
Revised Cost
$224,280.81

2015 Estimates

A) Purchase Alliant facilities on River Road (Transfer Area G)	
a1) Purchase Alliant facilities on River Road	$147,073
a2) Construct all tie feeders to allow connection to system	$13,200
B) Purchase Alliant facilities by Saint Vincent, Deerwood Glen, and Lynch Rd.	
b1) Purchase Alliant facilities in Deerwood Glen, Saint Vincent (Transfer Area I)	$185,456
b2) Construct all tie feeders to allow connection to system	$21,600
b3) Purchase Alliant facilities in Lynch Rd. area (Transfer Area J)	$36,728
C) Purchase Alliant facilities along R/R tracks (Cambria 1PH - Transfer Area H)	
c1) Purchase Alliant facilities along R/R tracks	$4,829
c2) Construct all tie feeders to allow connection to system	$1,500
2015 Total	**$410,386**

2016 Estimates

A) Purchase Alliant facilities on Golden Road (Transfer Area K)	
a1) Golden Avenue area purchase	$18,424
a2) Costs to tie in area purchased	$25,200
B) Purchase Alliant facilities on 9th Avenue at Golden (Transfer Area L)	
b1) Purchase Alliant facilities on 9th Avenue	$7,000
b2) Construct all tie feeders to allow connection to system	$25,000
2015 Total	**$75,624**



Attachment A
"Planned Transfers Map"

08-14-2012

ITEM 14

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Public Works Committee from their August 12, 2019 meeting;

IT APPROVES the purchase of a 2019 Dodge truck for meter reading for the cost of $23,907 from Kayser Dealership. This will replace a 2003 truck.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

Meter Reading Truck Replacement_Cost Comparison

Existing Truck	**Dodge**		**2003**			
Dealer	**Make**	**Location**	**Year**	**Total**	**Costs**	**Discount/Savings**
Portage Ford	Ford	Portage	2018	$37,145.00	$28,000.00	$9,145.00
Portage Dodge	Dodge	Portage	2019	$36,135.00	$26,000.00	$10,135.00
Kayser	Dodge	Sauk City	2019	$36,060.00	**$23,907.00**	$12,153.00
Glacier Valley	Ford	Baraboo	2019	$35,542.55	$27,900.00	$7,642.55

ITEM 15

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Public Works Committee from their August 12, 2019 meeting;

IT APPROVES the request of Nick & Jackie Morse for a private well for a new home being constructed at 984 S. Grouse Lane, Adams County Parcel No. 291-02000-0107.

_____
Edward E. Wojnicz, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ayes, _____nays ____ abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

Chris Tollaksen

From:	Nicole Hartmann <nicole@cchofwaunakee.com>
Sent:	Monday, July 29, 2019 9:52 AM
To:	Chris Tollaksen
Subject:	Morse - S Grouse Lane, WI Dells

Chris,

We (Classic Custom Homes of Waunakee), on behalf of Nick & Jackie Morse, would like to request permission to install a private well in the City of WI Dells on S Grouse Lane. The build is located on Lot #1 of parcel #291-02000-~~0106~~ 0107 in Adams County (although the lot does have a piece that is in Columbia County, but no structure crosses the county line except the driveway). It will be a 6" water well, 250' deep with a constant pressure pump system of 3/4HP 10GPM. We are building a permanent, single family residential dwelling newly constructed stick built home with four bedrooms.

Thanks

Nicole Hartmann

CLASSIC CUSTOM HOMES OF WAUNAKEE, INC

Job Operations Manager

401 N. Century Avenue

Waunakee, WI 53597

Direct: (608) 850 4802

Main: (608) 850.4450

Fax: (608) 850 4448

www.cchofwaunakee.com

PARCEL 291-02000-0107
984 S. Grouse Lane
NEW HOUSE
WELL APPROVED 2018
~1200 Ft
142
141
140
109
288
287
286
285

ITEM 16

CITY OF WISCONSIN DELLS
RESOLUTION NO._____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin:

On the occasion of the retirement of James P. Gerlach from the practice of law, Assistant City Attorney Joseph J. Hasler is named and appointed City Attorney; and, John M. Gerlach will continue to act as Assistant City Attorney.

_____
Edward Wojnicz, Mayor

Attest: _____
Nancy Holzem, City Clerk

Vote: _____ayes, _____nays_____abs.
Date Introduced: August 19, 2019
Date Passed:
Date Published:

ITEM 17

CITY OF WISCONSIN DELLS
ORDINANCE NO. A-847
(Campgrounds and Camping Resort Licensing)

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE
The purpose of this ordinance is to remove the licensing requirement for campgrounds since they are licensed by the State.

SECTION II: PROVISIONS REPEALED

A. Wisconsin Dells Code sec. 16.04
B. Wisconsin Dells Code sec. 19.708(10)

SECTION III: PROVISIONS AS REPEALED:

A. 16.04 Repealed in its entirety (Exhibit A)
B. 19.708~~(10) **Local Licensing.** Prior to establishment of this use and every year thereafter, the operator shall obtain a license from the city consistent with chapter 16 of the municipal code.~~

SECTION IV: VALIDITY
Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED
All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE
This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE
This ordinance becomes a part of Wisconsin Dells Code, Chapters 16 and 19.

Edward E. Wojnicz, Mayor

Nancy R. Holzem, Clerk/Coordinator

First Reading Passed: July 15, 2019
Second Reading Passed:
Publication: July 25, 2019