

Regular Meeting of the Kilbourn Public Library Board of Trustees  
Wednesday, August 14, 2019

Members present: Dianne Effinger, Dan Anchor, Sara Ketterer, Kerri Ryan, Bill Pettit, Jo Ann Luke, Cathy Borck (Library Director). Absent: Glenn Deedon.

- I. Call to Order
  - A. Proper notice having been given pursuant to Sect. 19.84 of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Bill Pettit, at 4:30 pm.
- II. Motion to approve the minutes from last month made by Dianne. Second by Dan. Motion carried.
- III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.
- IV. Financial Report made by Cathy. Motion to approve the monthly expenditures made by Dan, second by Sara. Motion carries.
- V. Committee reports
  - A. Columbia County Board Meeting - Cathy
    1. Budget discussion -
      - a) 4 directors will go to present how not having enough in budget is affecting libraries, looking for 4% increase
      - b) New director from Portage is wanting to be more proactive with the county board
      - c) Discussion about all the programming that is happening such as workforce help and medicare, etc.
- VI. Unfinished Business
  - A. Discussion of 2020 Operating and Capital Budget
    1. Cathy went through budget by line items
    2. Discussion of capital projects including solar panels and generator
- VII. New Business
  - A. Discussion of new library employee
    1. Motion to approve the hiring of Carrie Honolka made by Dan, second by Jo Ann. Motion carried.
- VIII. Items for next month
  - A. Approval of 2020 Operating and Capital Budget
    1. Discuss Fines/Fees line on budget
  - B. Solar panel company to attend meeting
  - C. The next meeting will be Wednesday, September 4, 2019, at 4:30 pm.
- IX. The meeting adjourned on a motion by Dan, second by Dianne. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary

August 14, 2019

## Director's Report

### Friends of the Library

#### Volunteer report of hours

July hours – 17 volunteers worked 156.5 hours

### Library statistics

#### July

Door Count – 7807

Last year – 8866 Last month – 7414

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Computer users – 730

Last year – 714 Last month – 730

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Wireless users – 874 users / 6263 sessions

Last year – 311 users / 1783 sessions Last month – 726 users / 5195 sessions

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Circulation – 6329

Last year – 6335 Last month – 6005

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Bookmobile Circulation – 526

Last year – 440 Last month – 391

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### July Events

#### Saturday programs

7/6 – Papercraft – Rocket craft - 22

7/13 – Lego Day - 13

7/20 – Movie Day – Wonder Park - 15

7/27 – Craft Day – Suncatchers - 0

Book club read Circe by Madeline Miller – 22 attended discussion

### Monday – Frank Fischer Events

Yahtzee & Kings in the Corner - 12

Farkle & Stenciled Signs - 13

Movie & Book Discussion – Crazy Rich Asians - 14

Pictionary & Scrabble - 16

Upham Woods presented a Voyager Program - 7

Live horses – 73

Luke's last day was July 30. We had 20 people play Euchre that day and another 25 stop in after for cake and to wish Luke well.

### August Events

#### Saturday programs

8/3 – Papercraft – Dragonflies & Watermelons - 0

8/10 – Lego Day - 12

8/17 – Movie Day – Missing Link

8/24 – Craft Day – Suncatchers

8/31 - Family fun Day – Pack a picnic scavenger hunt

Book club is reading The Library Book by Susan Orlean with the discussion being held on the patio.

#### Monday – Frank Fischer Events

Yahtzee & Kings in the Corner - 9

Shut the Box & Bookmark making - 13

Movie & Book Discussion – Wild

Adult coloring and Uno

Mascot Day was held Friday, August 2 – great crowd – over 200 people

Friday is the summer reading finale. Andrew the Magician will be here. We will award the summer reading prizes.