

Regular Meeting of the Kilbourn Public Library Board of Trustees  
Thursday, April 7, 2016

Members present: Dianne Effinger, Glenn Deedon, Mike Freel, Jo Ann Luke, Bill Pettit, Julie Ennis, Kerri Ryan, and Cathy Borck, Library Director.

I. Call to Order

A. Proper notice having been given pursuant to Sect. 19.84 (2) of Wis. Statutes, and therefore being in compliance with the Open Meeting Law, the meeting was called to order by President, Mike Freel, at 4:30 pm.

II. The minutes of the previous meeting were approved by Dianne, seconded by Jo Ann. Motion carried.

III. The Library Director's Report will be available to members prior to the meeting and included as an attachment to the minutes.

IV. Motion to approve the Financial Report was made by Glenn. Seconded by Bill. Motion carried.

V. Columbia County Library Board Meeting Report

A. Dianne attended the meeting. It was a joint meeting with library directors.

B. Annual report was given. Comments were included from each individual library.

C. Library Advocate of the Year announced – Mary Lou Sharpie – Columbus Library

VI. Old Business

A. Geothermal – Was determined it is not cost-effective to shut off. When we replace the boiler, possibly hook up new system to existing system. We will get a bid when needed.

VII. New Business

A. Policy review

B. Library Assistant Job Description Review

1. Discussed qualifications

2. Bi-lingual a plus

3. Tech savvy and experience with social media

4. Remove from duties – “maintain pamphlet file,” page 45

C. Approval for allowing SCLS to bill for adjacent county reimbursements.

Motion made by Dianne. Seconded by Glenn. Motion carried.

VIII. Items for Referral to Next Meeting

A. Lost items and collecting money

IX. Next meeting set for Thursday, May 5, 2016, at 4:30 pm.

X. The meeting adjourned on a motion by Glenn, seconded by Bill. Motion carried.

Respectfully submitted, Kerri Ryan, Secretary