

# CITY OF WISCONSIN DELLS MEETING AGENDA

Meeting Description PUBLIC WORKS COMMITTEE

Date: MONDAY, JULY 11, 2016 Time: 5:30PM

Location: MUNICIPAL BUILDING 300 LA CROSSE STREET, WISCONSIN DELLS, WI

	<b>Committee Members</b>		
	Ald. Dar Mor-Chair	Ald. Ed Wojnicz	
	Mayor Brian Landers	Ald. Brian Holzem	

**AGENDA ITEMS:**

1	CALL MEETING TO ORDER AND ATTENDANCE
2	APPROVAL OF THE MINUTES FROM THE JUNE 20, 2016 PUBLIC WORKS MEETING
3	DISCUSSION/DECISION ON CONTRACTING WITH DELMORE CONSULTING IN REGARDS TO COMPREHENSIVE STREET CONDITION REVIEW
4	UPDATE ON MSA TRAFFIC STUDY FOR DOWNTOWN
5	DISCUSSION ON PROJECT UPDATES 1) RIVERWALK 2) CAPITAL STREET 3) ST. CECILIA'S 4) ANY OTHER PROJECTS
6	CONVENE INTO CLOSED SESSION PURSUANT TO WISCONSIN STATE STATS 19.85(1) (e) & (g) FOR DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION AND CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.
7	RECONVENE INTO OPEN SESSION
8	ANY OTHER ITEMS FOR REFERRAL TO FUTURE MEETING
9	FUTURE PUBLIC WORKS MEETING (Monday, August 8, 2016 @ 5:30pm)
10	ADJOURNMENT

**Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, their attendance may create a quorum of another city commission, board or committee under the Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body, committee, commission, or board identified in this meeting notice. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.**

ALDERPERSON DAR MOR, CHAIRPERSON

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# Delmore Consulting

## Comprehensive Road Management Services

July 7, 2016

**City of Wisconsin Dells**

**David Holzem**

*Director of Public Works & Utilities*

300 La Crosse Street

Wisconsin Dells, WI 53965

Dear City of Wisconsin Dells:

This proposal outlines the scope of work to include a comprehensive street condition review and mapping.

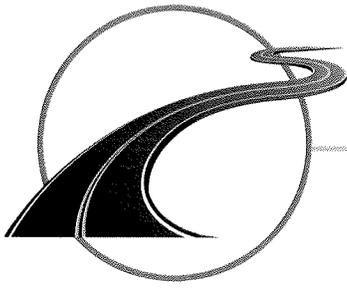
### **OBJECTIVE**

Develop a database and interactive map of the City's current street system to include an inventory of all City owned streets and their current condition, as well as viability and/or need for chip sealing. This information will be gathered and compiled into a portfolio in both an electronic database and a written report. This ensures that the information gathered will benefit the Public Works Department for years to come.

### **SCOPE OF SERVICES**

#### **Street Condition Review**

1. Evaluate the current street surface condition
2. Categorize the evaluated streets into the following viability subsets:
  - a. Newly constructed streets requiring little or no maintenance
  - b. Streets that will benefit from moderate maintenance, such as chip sealing
  - c. Streets requiring major structural improvements or reconstruction
3. Categorize the evaluated streets that will benefit from moderate maintenance, such as chip sealing, into the following subsets:
  - a. Tier 1 - Very Good to Excellent condition: sealing the asphalt surface this early in the life of the pavement will greatly extend its longevity
  - b. Tier 2 – Most common time to apply chip seal as an effective pavement preservation method.
  - c. Tier 3 – Streets that are heavily cracked that need to be held together a few more years, until major structural improvements can be made



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## Comprehensive Road Management Services

4. Create an interactive map showing the evaluated streets

### **Post Review Work**

- 1- Recommend a list of streets to be chip sealed in 2016
- 2- Review qualified streets with David Holzem, Director of Public Works & Utilities, City of Wisconsin Dells, to incorporate the underground utilities and their condition and integrate these results.

### **BENEFITS**

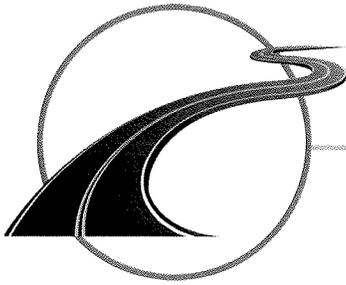
When the portfolio is completed, the City of Wisconsin Dells will have a tangible record of City owned streets in an interactive map and a written report that can be easily accessed. The information gathered will provide the City with the knowledge needed to help determine short and long term goals. In addition, the portfolio will provide the City of Wisconsin Dells with an accurate depiction of their streets.

### **DATA FILE FORMATS**

The data gathered by Delmore Consulting will be compatible with ESRI software programs.

Sincerely,

Jeffrey N. Delmore  
*Owner*



# Delmore Consulting

Comprehensive Road Management Services

## CITY OF WISCONSIN DELLS COMPREHENSIVE ROAD MANAGEMENT SERVICES AGREEMENT

**Total** cost of the project

**\$6,500\***

**\*Payment Terms:**

50% upon acceptance of proposal

50% upon completion of services

**NOTE:** this proposal may be withdrawn by us if not accepted in 15 days

### **Acceptance of Proposal**

\_\_\_\_\_  
*City of Wisconsin Dells - Authorized Signature*

\_\_\_\_\_  
*Delmore Consulting, LLC - Authorized Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*