



**CITY OF WISCONSIN DELLS  
PUBLIC WORKS COMMITTEE MEETING MINUTES  
MONDAY, MARCH 25, 2019**

1. Chairperson DeFosse called the meeting to order at 5:00P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

Present: Ald. Jesse DeFosse, Mayor Ed Wojnicz, Ald. Brian Holzem and Ald. Terry Marshall

Others: Ald. Ben Anderson, Ald. Dan Anchor, Ald. Mike Freel, City Clerk Nancy Holzem, Public Works/Utilities Director David Holzem, City Planner/Zoning Administrator Chris Tollaksen, Police Chief Jody Ward, City Attorney Joseph Hasler, Tim Mikonowicz from MSA, Jim McClyman, and Christopher Jardine from the *Dells Events*.

2. Motion by Ald. Marshall seconded by Ald. Holzem to approve the February 11, 2019 meeting minutes. Motion carried unanimously.

3. Superior/La Crosse Street Reconstruction Project

Motion by Ald. Holzem seconded by Ald. Marshall to accept the low bid of \$2,786,405.78 submitted by Gerke Excavating Inc for the 2019 Superior/La Crosse Street Reconstruction Project No. 00085084. Only one other bid was received for the project and that was from A-1 Excavation Inc for \$3,056,252.95. Motion carried unanimously.

4. Water Dragon 2019 Contract

Motion by Ald. Holzem seconded by Ald. Marshall to approve the Contract Cleaning Agreement with Water Dragon Inc for 2019 downtown pressure washing services. Sidewalks with pavers will be treated separately to avoid dislodging or washing out the joint sand. Motion carried unanimously.

5. Show Striping 2019 Contract

Motion by Ald. Marshall seconded by Ald. Holzem to approve the proposal submitted by Show Striping Industries for 2019 line making services. Motion carried unanimously.

6. Elm Street Public Plaza Proposal

The committee discussed Kevin Ricks' proposal for the city to vacate a portion of Elm Street from Broadway to the parking lot/alley entrance, and to construct a public plaza at that location. This is in conjunction with Ricks' other request to have the public parking lot behind the Chalet building donating to him so he can provide free parking for his customers, should he purchase the building and relocate his Wizard Quest business there. City Planner/Zoning Administrator Chris Tollaksen stated that the second story walk way on the Chalet building is a projecting structure in the State's right-of-way and the Ricks would need their approval before any changes were made to the building. Committee members stated that getting public input before closing part of another street for a plaza would be a good idea. Public Works/Utilities Director David Holzem stated that it will take time to look at the utilities in that area before a plaza could be constructed in the roadway. City Attorney Hasler stated that before the city spends a lot of time and effort on this there should be a memorandum of understanding in place. Additionally, Mr. Ricks should provide the city a copy of his offer to purchase the Chalet

property with the contingencies he is asking the city for. Motion by Ald. Holzem seconded by Ald. Marshall to table this item until more information is available. Motion carried unanimously.

7. Kilbourn Bridge Light Pole Sculptures & Banners

The committee reviewed a request from the BID Committee/Kevin Ricks to add sculptures on to the Kilbourn Bridge light poles. Public Works Director David Holzem stated that there have been issues with light poles on the bridge due to the wind load and the vibration. It was questioned if Kevin has received approval from the D.O.T. to place his proposed metal canoes in their right-of-way on the bridge as the proposed sculptures for the light poles are part of that project. Ald. DeFosse stated that you would not want one without the other as they are meant to go together. No approval has been obtained yet from the D.O.T. Motion by Ald. Holzem seconded by Ald. Marshall to table this item until more information is available. Motion carried unanimously.

8. Newport Run Utility Easement Agreement

Motion by Holzem seconded by Wojnicz to approve the Utility Easement Agreement with Newport Run LLC (Eric Helland) for the Windy Hill Road area. Motion carried unanimously.

9. McClyman Land Request

Jim and Lisa McClyman requested to obtain 20 to 30 feet of city owned parcel 232.B which is adjacent to their home at 426 Church Street. Part of their retaining wall is currently on that parcel which is a vacant lot with underground storm sewer. After discussion it was motion by Mayor Wojnicz seconded by Ald. Holzem to approve the request at no cost for the land contingent upon the City Planner and Public Works Director determining the area to be given so that it does not interfere with the storm sewer. McClyman's will have to pay for a new Certified Survey Map and any costs associated with the land transfer. Motion carried unanimously.

10. Verizon-Small Cell Update

David reported that Verizon is willing to relocate small cell location SC02 from the laminated pole on the north side of Broadway to a location on the south side of Broadway at the intersection of Broadway and La Crosse Street. This would include replacing the existing street light pole with a multi-use pole that would accommodate the street light and their small cell equipment. Costs related to this relocation and pole reconstruction would be the sole responsibility of Verizon.

11. Items for referral

None

12. Next meeting was scheduled for Monday, April 8, 2019 at 5:30pm.

13. Motion by Ald. Marshall seconded by Ald. Holzem to adjourn. Motion carried unanimously and the meeting adjourned at 5:35P.M.

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Nancy Holzem  
City Clerk/Coordinator



**ITEM\_3**

3-22-2019

Lake Delton

Mr. Gary Hansen

50 Wis. Dells Parkway

Wisconsin Dells, WI. 53940

Gary,

I am providing this document to share with you the trade in Value of the 2004 Vector Combination Sewer Jetter Truck.

Trade value \$40,000.00

If the unit is inspected and tested by MacQueen Equipment we may be able to increase the value of the truck to \$50,000.00 provided we find nothing major wrong with the unit including major tank rust issues. This is not a guarantee to the value, it is a potential ballpark, again depending on the inspection.

Once again thank you for the opportunity,

Regards,

Thomas Poole

MacQueen Equipment

262-397-6177

[Thomas.poole@macqueenequipmentgroup.com](mailto:Thomas.poole@macqueenequipmentgroup.com).



WISCONSIN  
HISTORICAL  
SOCIETY

March 26, 2019

Brandan Hager, PE  
Senior Project Engineer  
MSA  
1230 South Boulevard  
Baraboo, WI 53913

Re: Request to Disturb – Kilbourn City Mound site (CO-0053/BCO-0146)  
130 Washington Avenue, Wisconsin Dells, WI  
WHS 19-0268/CO

Dear Mr. Hager,

I have received your request to disturb, on behalf of the City of Wisconsin Dells, the uncatalogued Kilbourn City mound site in order to perform roadway reconstruction and utility replacement within the existing right-of way at the intersection of Superior Street, Washington Avenue and La Crosse Street.

Your Authorization to conduct this work shall be valid for a period of one year from the date of this letter. This Authorization applies only to the work activities specifically described in your submittal dated March 25, 2019 (and received March 26, 2019). All planned ground disturbing activities that occur within the uncatalogued boundaries of the Kilbourn City mound site, pursuant to the provisions of Wis. Stats. § 157.70 (4) and Wis. Administrative Code § 2.04 (4), shall be *monitored* by a qualified archaeologist, as defined in Wis. Stat. § 157.70 (1) (i). *Hydrovac use is not authorized within the boundaries of the uncatalogued burial site as there are alternate acceptable means to safely perform the proposed work; its' use will violate the terms of this Authorization.*

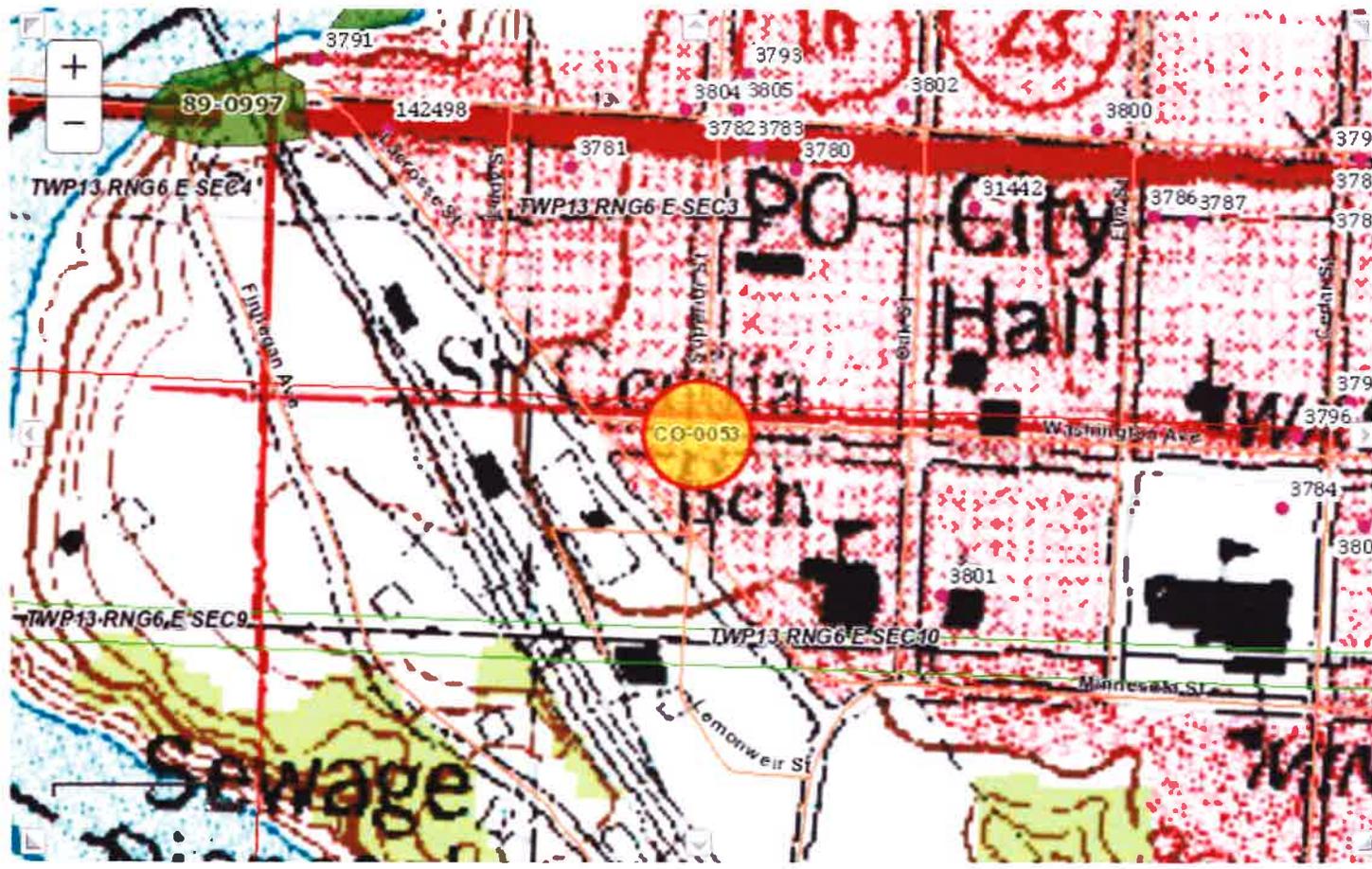
If during the proposed ground disturbing activity you encounter human remains, you must stop work at that location and contact our office (1.800.342.7834 or 608.264.6493) immediately for further coordination and, in the event that human remains must be excavated and analyzed, for negotiation and execution of an appropriate contract. Work cannot proceed in that area until such a contract is in place.

Any deviation from the plans described in your submittal materials that may occur within the uncatalogued boundaries of the burial site that involves ground disturbing activity must be described in writing and forwarded to my office for further review and Authorization. Such modified work is not covered or authorized by this letter.

Once the monitoring work has been completed, please forward a copy of the report for our files and indicate the name(s) of the qualified archaeologist(s) on site. If you have any questions, please contact me.

Sincerely,

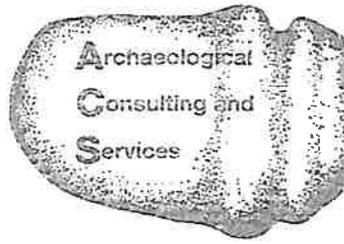
Leslie E. Eisenberg, Ph.D., RPA #10264  
State Historic Preservation Office  
608.264.6507 (voice)  
608.264.6504 (fax)  
E-mail: [leslie.eisenberg@wisconsinhistory.org](mailto:leslie.eisenberg@wisconsinhistory.org)



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Archaeological Consulting and Services

POB 260274 Madison, Wisconsin 53726-0274  
608-438-7993 (cell)  
psalkin.acs@gmail.com



Cultural  
Resource  
Management

April 5<sup>th</sup>, 2019

Mr. Brandan Hager  
MSA Professional Services, Inc.  
1230 South Blvd.  
Baraboo, Wisconsin 53913

RE: Archaeological Monitoring  
Road Reconstruction and utilities replacement  
Wisconsin Dells, Columbia County  
47CO-0053/BCO-0146

Dear Mr. Hager:

The following is a proposal and cost estimate for a program of archaeological monitoring at the Kilbourn City Mound (47CO-0053/BCO-0146) site in Wisconsin Dells, Columbia County. We understand that site is uncatalogued. We are very familiar with the general project area from previous projects. Archaeological Consulting and Services, Inc. has conducted over 2130 projects since 1976.

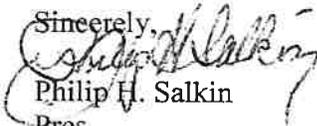
To conduct this project, we will first obtain the required "Public Lands Permit" to perform an archaeological study on public lands. We will then do the required literature and records search. The fieldwork will consist of monitoring all earth-moving activities. We do not have to be present when existing pavement and base course are removed. If any human remains or evidence of mound fill is found, we will immediately contact Dr. Eisenberg for consultation to efficiently remove any materials. A project report will be completed within about two weeks of the completion of the fieldwork.

We understand that there could be three mobilizations for the different portions of this project. It is possible that the initial work may indicate that the degree of previous disturbance makes it so unlikely that any significant finds will be made that no further visits are necessary. However, due to the sensitivity of burial/mound sites, we will always be cautious. Initially, we will have two people on-site. At least one will be an archaeologist on the list of these qualified to work on burial/mound sites. If the project goes on for several days we may reduce the crew to one.

If only one trip is required for this project, the cost will be \$1300. This includes obtaining the permit, the literature and records search, the fieldwork, any lab analysis and the preparation of the report. If additional days are required, the cost will be \$600-\$1000/day, depending on what, if anything is found.

Thank you the opportunity to provide this proposal. Please do not hesitate to inquire for additional information or services we may provide.

Sincerely,

  
Philip H. Salkin  
Pres.



# Mississippi Valley Archaeology Center

University of Wisconsin-La Crosse  
1725 State Street  
La Crosse, WI 54601-3788

Phone: (608) 785-8463  
FAX: (608) 785-6474  
Web site: www.uwlax.edu/mvac

**MVAC Bid #:** 19/04/02

**Date:** April 4, 2019

**MVAC Project Title:** 47CO53 Wis Dells

**From:** University of Wisconsin-La Crosse Business Services (hereinafter "University")

**For:** Mississippi Valley Archaeology Center (hereinafter "MVAC")

**MVAC staff contact:** Wendy K. Holtz-Leith, 608-785-8455

**Submitted to:** Brandan Hager, PE

**Re:** Monitoring of ground disturbing activities within uncatalogued burial site 47CO53/BCO-0146.

MVAC hereby proposes to provide archaeological monitoring for ground disturbance associated with road work and utility upgrades at the intersection of Superior and La Crosse Streets in the city of Wisconsin Dells. The project area overlaps uncatalogued burial site 47CO53/BCO-0146. MVAC will provide a "qualified archaeologist" as specified under Wis. Stats. § 157.70 (1) (i) and Wis. Admin. Code § HS 2.04 (6) to monitor ground disturbing activities that have the potential to impact human remains within the project boundaries. If human remains are encountered, all work will cease in that area and the WHS will be notified; any further work involving any such remains will be considered above and beyond the scope of this current contract. The sum to not exceed total includes 12 days of monitoring by one archaeologist. The monitoring will be overseen by a "qualified archaeologist" as specified. All work will be conducted in accordance with professional guidelines, including the Wisconsin Archeological Survey's 2012 *Guide for Public Archeology in Wisconsin*. Deliverables will include a summary report describing the work and its results. All artifacts, materials, etc. resulting from this project will be curated at the MVAC, unless otherwise agreed upon.

All material is guaranteed to be as specified, and the above work is guaranteed to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for a sum **not to exceed \$4600.00**, with payment to be made as follows: Billing will be done by the University with payment in full due 30 days after submittal of the final report.

Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. Performance under this agreement is subject to acts of nature, strikes, accidents, or delays beyond MVAC's control, such as weather/ground conditions or landowner permission situations.

The University and the Client jointly agree:

1. That the State of Wisconsin will indemnify University employees, officers, and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, pursuant to sections 895.46(1) and 893.82, of the Wisconsin State Statutes.
2. That the Client will indemnify its employees, officers and agents against liability for damages arising out of their activity while acting within the scope of their respective employment or agency, either by providing insurance or for political subdivisions of the State of Wisconsin pursuant to section 895.46 of the Wisconsin State Statutes.
3. By executing this agreement, neither the University nor the Client waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party.
4. Workmen's Compensation and public liability coverage on the above work will be in effect by the University.
5. This agreement shall be construed and governed by the laws of the State of Wisconsin.

**IN WITNESS WHEREOF, the parties hereto hereby set their hand below.**

**For: Mississippi Valley Archaeology Center**

*Katherine P. Stevenson*

Date: April 4, 2019

Katherine Stevenson  
Projects Director, MVAC

**For: MSA [client]**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ ; Title: \_\_\_\_\_