

PUBLIC WORKS COMMITTEE
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING-300 LA CROSSE STREET
DECEMBER 14, 2015

Chairperson Mor called the meeting to order at 5:30 PM. Notice of the meeting was provided to the Dells Events, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Dar Mor, Mayor Landers, Ed Wojnicz and Ald. Brian Holzem
Others: Public Works Director David W. Holzem, City Planner Chris Tollaksen, Asst. City Atty. Joseph Hasler, DPW Office Clerk Monica Dorow-Leis, City Clerk Nancy R. Holzem, Ald. Fox, Kevin Ruhland, John Langhans, and Ed Legge from the Dells Events
2. Motion by Ald. Wojnicz, seconded by Ald. Holzem, to approve the minutes of the November 9, 2015 meeting. Motion carried.
3. David Holzem presented the MSA Task Order for Capital Street Reconstruction. David said the project will probably cost more due to possible storm water issues may need to be addressed with this project that is not factored into the cost. This was updated information only.
4. Ald. Mor said they had a meeting with Vierbicher Associates December 11th and they had an updated timeline for the Wisconsin Dells Bike Path. Mor said within the next couple of weeks, they should have Bureau of Structures (BOS) approval for a section of wall that has been a project hang-up. They were exploring the option of leaving it open, where if they could not do the limestone boulders, they would try to do a pre-approved structural retaining wall and they were going to go before the BID with that. When the city brought up the new contract for the construction phase, Chris brought up the city's concerns with the cost overruns and basically asked them to estimate a fair number and hopefully forgive some of the cost. Around mid-January they should be coming up with a new cost. Vierbicher will be coming to BID with the next update, then mid-January come in with something for the next Public Works meeting. This has been a BID project from the start. No decision was needed through Public Works. BID will make their recommendation to council. Ald. Mor said Vierbichers' feels that it would get approved, and with bidding things out in January, the timeline could still be met. Chris Tollaksen said probably bidding in February, with answers in March to try to get construction going in April. Chris said the city would need to get actual bids to figure out where they are in cost estimates. The estimates now are right at the limit. There may need to be additional meetings, depending on the bid results if the bids come in high. This item was updated information only.
5. BID opening is Thursday. Sewerage Commission meeting December 22, 2015. Common Council had the first reading of two to approve a sewer rate increase. If Lake Delton terminates the dryer project, there would not be a sewer increase at this time, but the city would readdress a rate increase in the next year or two to cover depreciation costs. If the dryer project does go through, then in a few years after the increase, the city would look at the actual costs to figure out further rate adjustments based on that. This item was discussion only at this time.
6. Kevin Ruhland with MSA said he received a response letter from WiDOT and they recommended a stop and go intersection. Kevin said they did some follow-up since the last Public Works meeting touching base with WiDOT and received a clarification follow-up letter. Kevin highlighted the following items from the letter:
 - The intersection did not meet signal warrants. The intersection only meets threshold for peak hour traffic and only in the case of an event occurring, whether or not the 9th Avenue/Waubee Road intersection is closed or not.
 - Kevin said for the States' Design Guidance, they would not consider a round-a-bout a viable alternative because the intersection does not meet the criteria for a traffic signal. Kevin said he followed up with a colleague of his that specifically specializes in round-a-bouts, and he

said if a 2-way stop has the operations they are seeing and creating long waits, then a round-a-about could be considered, but at the regions discretion. Apparently, some regions are more open to it, where the North Central Region is pretty strict on adhering to the signal warranting criteria.

- The DOT is looking for a right turn lane from the South into the site and a left turn lane from the North.
- Alternatives 1 (no raised median) & 2 (includes raised medians) presented meet WiDOT design standards. The upfront costs would be city funded. It is Chris' understanding that whoever is benefiting from this (currently only Woodside Way) would be special assessed. At such time when DOT would finish their project on that highway, around 2022, then the city will potentially be reimbursed up to 50% of what is deemed valuable to WiDOT. It is Kevin's' understanding that what gets built to standards required at this time may not be the same as in the future, so they would have to fit it into whatever program they have. One possibility is when it comes time to rebuild the intersection in the future, the construction credits could range from 0-50%. There is a current State/Municipal Memorandum of Understanding (MOU). Chris said the position the state is taking is the MOU applies the city now, building as to what they have said we could build. The MOU states they will issue the city temporary access valid thru 2016. Chris said in the email with the letter attachment received Friday stated the state would like to see a schedule on the intersection progression and then would work with the city on extending the existing temporary access. John Langhans asked if the MOU mentioned future cost share and Chris said yes. Mor suggested the city create a timetable and get cost sharing figure back from state, then get the MOU amended for the 2016 deadline. Mayor Landers is going to look into speaking to someone about the two intersections to put some eyes on this, because this region is not responding to safety concerns. Landers said, reading their letter, they are completely arbitrary to him and certain aspects contradictory, using such words with no clear-cut answer from them. He said at this meeting he does not want to commit to any intersection presented. Ald. Wojnicz agreed. Motion by Mayor Landers, seconded by Ald. Holzem to table this item for now. Motion carried. When the city decides on amending the State/Municipal MOU, they need to lock down as to what part of the construction they see value in.

7. David Holzem said they need to update and create GIS maps. David said the original proposal from MSA included electrical as well. After speaking to the city electric foreman, Forster should be involved in the electric mapping system with their knowledge of the city's system. This mapping would include asset and condition management, which would include data information, what they have, the location and the condition assessment of the system. If the city moves forward with the sewer treatment project, through the Clean Water Fund (CWF) Program, it would open up another avenue of grant money. If funded by a CWF loan program, then the city can enter into another grant program for Fiscal Sustainability Plan (FSP), basically analyzing the replacement fund, critical infrastructure inventory and potentially energy audits on what the city has. If the city does an FSP, it opens up the funding for GIS mapping and for CMOM components as well. The city would have to do the FSP to be able to tap into the funding for the other two things. John Langhans said the city would be eligible for a 50% matching grant up to \$15,000. There is an avenue to fund CMOM and GIS through this program, otherwise the city will never see that out of the DNR and that window is only open now and is good for maybe a year, maybe two. Currently, CMOM is an unfunded mandate and as long as the FSP is done, both fund the CMOM. John does not have all the information as to what is needed and the cost for the FSP, but thinks it is worth pursuing. This funding just came to their attention last week. David said it would be funded by the utilities and may need to tap into a small percentage of PRT money, but would like to avoid using any PRT money. This would have to be rolled with the closing of any CWF loan, which is coming up January 11, 2016 and John said the closing of the treatment plant loan is what opened the door for the additional funding. Motion by Ald. Wojnicz, seconded by Mayor Landers recommend to council move forward with the GIS mapping projects (combination of MSA & Forster Electrical Engineering). Motion carried.

8. David said any location will require some utility improvement due to the aging infrastructure. This item was discussion only and no action was needed.
9. Dar said the 1-Way Pair Option from the MSA Traffic Study seemed to be the preferred option for the downtown area. Dar suggested the traffic study information to be on the city website. Chris Tollaksen talked about looking at parking area and traffic flows with future development and plaza. Kevin said he would get together with Chris to discuss.
10. A proposed ordinance to repeal the Cemetery Board (the cemetery is now under the Public Works Department) will be decided upon at the next meeting (Legislative).
11. Scheduled is the next Public Works meeting Monday, January 11, 2016 @ 5:30pm.
12. Motion by Ald. Wojnicz, seconded by Ald. Holzem to adjourn. Motion carried and the meeting adjourned at 6:23 pm.

Monica Dorow-Leis
Public Works Office Clerk