

FINANCE COMMITTEE MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
OCTOBER 6, 2015

Chairperson Holzem called the meeting to order at 5:37PM. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Ald. Brian Holzem, Ald. Mike Freel and Ald. Dar Mor
Excused: Mayor Brian Landers
Others: City Clerk Nancy R. Holzem, City Treasurer Karen Terry, Director of Public Works David Holzem, Library Director Cathy Borck, Fire Chief Scott Walsh, Police Chief Jody Ward, Ald. Ed Fox and Ed Legge from the *Dells Events*.
2. Motion by Ald. Mor seconded by Ald. Freel to approve the minutes of the September 21, 2015 meeting. Motion carried unanimously.
3. Motion by Ald. Mor seconded by Ald. Freel to pay the commercial promissory note for the purchase of a truck by the Fire Department. Motion passed unanimously.
4. Fire Chief Scott Walsh presented the proposed 2016 operating budget for the Fire Department noting there was no increase in the operating budget. City Treasurer Karen Terry stated the Fire Department will operate as a Special Revenue fund starting in 2016. This will include the contracted service revenue from the five townships the Fire Department services as well as the 2% Fire dues and the City portion of the service. Chairperson Holzem thanked Chief Walsh and the Fire Department officers for their cooperation during this budget cycle.

Library Director Cathy Borck presented the proposed 2016 operating budget for the Kilbourn Library which included a 2% increase in expenses. In addition the Library would like to hire a part-time Library Assistant for a total operating budget of \$542,083. The City's portion equals \$257,432 and Lake Delton's contribution for 2016 will be a \$284,651 in operating expenses and \$100,577 in debt retirement. Cathy also stated the Library will receive \$92,972 in contributions from surrounding counties based on usage. These funds will be spent on debt retirement and capital projects.

Police Chief Jody Ward presented the proposed 2016 budget for the Police Department which included a 2.44% increase in revenue due to an increase in DMV services, and a 6.22% increase in expenses. Chief Ward noted that there is a substantial increase in expenses due to a change in responsibility from the Parking Utility to the Police Department. These changes included \$57,200 in wages previously recorded in the Parking Utility.

City Treasurer Karen Terry stated the full 6.22% increase was a total of \$115,300, noting the breakdown as follows:

\$37,100 – 2% Increase in operating costs
\$14,000 – New part-time Clerical Staff (Dispatch Wages)
\$5,000 – Additional OT Wages
\$2,000 – Two Tasers
\$57,200 – Wages previously recorded in Parking Utility

The total increase without the Parking Utility expenses reflects a 3.13% increase in operating expenses for the Police Department. Chief Ward also requested \$100,730 in Capital expenditures including two equipped squad cars totaling \$78,000, a new server totaling \$14,880, and repairs to the Police Department building totaling \$7,850.

Chief Ward presented the 2016 proposed Parking Utility budget noting this utility was previously recorded as a City department, but will be recorded and recognized as a City Utility starting in 2016. There will be a decrease of \$57,200 in operating expenses due to the change of responsibility of wages for Police Department. The budget reflects an increase of \$80,000 in revenue due to the approved rate increase in parking fees and the extension of the parking season. Chief Ward stated he was unclear how much this would impact the revenue and stated he felt his numbers were a conservative estimate. The Parking Utility requested a designated outlay of \$50,000 for future repairs and projects of the utility. Chief Ward also requested \$16,000 for a new kiosk stating that currently the City does not have any reserve machines and if one was damaged for any reason we would not have any means to replace it quickly.

Chief Ward stated there will be no change in the Public Safety & Training budget as well as no change to the Emergency Government budget for 2016.

5. Lisa McClyman requested a \$3000 donation for two scholarships for Wisconsin Dells high school students to travel abroad to our sister city of Iwaizumi, Iwate, Japan. The City would be allowed to appoint a representative to be part of the committee to choose the recipients of each scholarship. McClyman stated each trip cost \$4,200 per student and there are many deserving kids that simply can't afford to go on this trip without donations. The funds would cover \$1,350 of the trip cost plus \$150 gift to the hosting family in Japan. Chairperson Holzem stated while he thought this was a worthy cause he didn't know if this was the best committee to bring this request as the City does not pledge donations of tax payer dollars. City Clerk Nancy Holzem recommended McClyman reach out to the United Way fund. Alderperson Mor stated he felt that because the recipients would be traveling to our sister city that he could consider a donation as there is a direct link to a City function. Chairperson Holzem requested McClyman to reach out to other agencies for donation and bring back a formal request for discussion and decision if needed.
6. The next budget review meeting will be held on Tuesday, October 13th at 5:00pm.
7. Motion by Ald. Freel seconded by Ald. Mor to adjourn. Motion carried unanimously and the meeting adjourned at 6:09 PM.