

COMMUNITY DEVELOPMENT AUTHORITY MEETING
CITY OF WISCONSIN DELLS
NOVEMBER 29, 2016

Chairperson Borchert called the meeting to order at 5:00P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

1. Present: Chairperson Ben Borchert, Ald. Mike Freel, Joan Ragan, Lisa Delmore, Shaun Tofson and John Campbell
Excused: Ald. Jesse DeFosse
Others: City Clerk/Coordinator Nancy Holzem, Ald. Brian Holzem, Sue Koehn from MSA and City Attorney Joseph Hasler.
2. Motion by Ald. Freel seconded by John Campbell to approve the April 11, 2016 meeting minutes. Motion carried unanimously.
3. Motion by Ald. Freel seconded by Lisa Delmore to approve qualified RLF home owner application No. 51 for the estimated amount of \$22,100 for home repairs. Motion carried unanimously.
4. Sue Koehn from MSA gave the committee an update on the regionalization of the CBDG RLF program and other changes to the program. Columbia County will be the lead county for the southern region. Applicants meeting the program guidelines, in addition to qualified projects, must be approved. MSA is requesting the authority to approve the applications without bring them before the CDA. Motion by Ald. Freel seconded by Lisa Delmore to approve MSA's approval process for future home repair applications. MSA will provide updates, as requested, to be provided at future CDA meetings. Motion carried unanimously.
5. The committee reviewed and discussed Mayor Landers' request to amend the existing façade grant program, Section 8 in the CDA's Economic Development Revolving Loan Fund Program Manual. The proposal is to change the existing ten \$10,000 matching grant opportunities to three \$20,000 grants and one \$40,000 grant, with added criteria. Motion by Ald. Freel, seconded by Lisa Delmore to approve the Mayor's proposal as follows:
 - a. 3 matching grants at an amount of "up to \$20,000".
 - b. 1 matching grant at an amount "up to \$40,000".
 - c. Minimum grant amount remains at \$1000.
 - d. The criteria of being a year-round business is removed.
 - e. The criteria of being a PRT collecting business is added.
 - f. Requirement of the business to be open year-round is removed.Motion carried unanimously.
6. Next meeting will be Monday, January 23, 2017 at (tentatively) 6:00pm to approve the refinancing of the CDA Bonds.
7. Motion by John Campbell seconded by Joan Ragan to adjourn. Motion carried unanimously and the meeting adjourned at 5:30pm.

Nancy R. Holzem
City Clerk/Coordinator