

CITY OF WISCONSIN DELLS MEETING AGENDA

Meeting Description COMMON COUNCIL MEETING

Date: MONDAY, NOVEMBER 16, 2015 Time: 7:00PM Location: MUNICIPAL BUILDING
300 LA CROSSE STREET, WISCONSIN DELLS, WI

MAYOR		COUNCIL MEMBERS		
BRIAN L. LANDERS		FIRST DISTRICT	SECOND DISTRICT	THIRD DISTRICT
		Jesse DeFosse	Mike Freel	Ed Fox
		Brian Holzem	Dar Mor	Ed Wojnicz
OPENING				
1	CALL TO ORDER & ROLL CALL			
2	PLEDGE OF ALLEGIANCE			
3	APPROVAL OF CONSENT AGENDA ITEMS: a. Approval of the October 19, 2015 Common Council Meeting Minutes b. Schedule of Bills Payable dated November 16, 2015 c. Applications for Bartender Licenses			
4	COMMITTEE UPDATES BY CHAIRPERSONS: (BID, PARKS & REC, LIBRARY, LEGISLATIVE, PARKING BOARD, PLAN COMMISSION, FINANCE, PUBLIC WORKS, DESIGN REVIEW COMMITTEE & PUBLIC SAFETY)			
PUBLIC HEARINGS				
5	PUBLIC HEARING ON PROPOSED 2016 CITY BUDGET			
AGENDA ITEMS				
6	PUBLIC COMMENT/ CITIZEN APPEARANCES FOR ANY NON-AGENDA ITEM			
7	APPLICATION FOR AN ORIGINAL CLASS B BEER & CLASS C WINE LICENSE SUBMITTED BY MYRT AND LUCY'S CHAT & CHEW LLC, MARIJO ZIETLOW AGENT, FOR MYRT AND LUCY'S CHAT & CHEW, 414 BROADWAY, FOR THE LICENSING PERIOD OF NOVEMBER 17, 2015 THRU JUNE 30, 2016 (Contingent upon current license issued for this location being surrendered.)			
RESOLUTIONS				
8	RESOLUTION TO APPROVE THE FOLLOWING 2016 BUDGETS: a. General Operating & Debt Levy Budget b. Capital Budget & Disbursement of Premier Resort Tax (PRT) Funds c. Business Improvement District (BID) Operating Budget			
9	RESOLUTION TO APPROVE THE WRITE-OFF OF DELINQUENT A/R INVOICES 201304166029 AND 201304166030			
10	RESOLUTION TO APPROVE THE 2015 AUDIT ENGAGEMENT LETTER WITH JOHNSON-BLOCK & COMPANY			
11	RESOLUTION TO APPROVE THE PROPOSAL FROM MSA FOR RIVERWALK STORY TELLING VIGNETTES; AND ENTRANCE FEATURE DESIGN AND CONSTRUCTION			
12	RESOLUTION TO APPROVE THE REMOVAL OF 4 PARKING STALLS IN THE 500 BLOCK OF BROADWAY (NORTH SIDE); AND THE REMOVAL 5 PARKING STALLS IN THE 200 BLOCK OF BROADWAY (3 NORTH SIDE, 2 SOUTH SIDE)			
13	RESOLUTION TO APPROVE THE PROPOSAL FROM MSA FOR BROADWAY 200 & 500 BLOCK CAFÉ ZONE DESIGN AND CONSTRUCTION			

ITEM 3c

CITY OF WISCONSIN DELLS
OPERATOR'S (BARTENDER) LICENSE APPLICATION

FOR OFFICE USE ONLY

Receipt# 52982
Amount Paid: \$ 60.00
License Exp. Date Provisional: _____ (not more than 60 days)
Operators-June 30, 2016 (even year)
Temporary Period _____ (not more than 14 days)
Council Date Granted: _____
License #: _____ Date Issued: _____

Police Dept Verification: 10/9/15 RC -CH
Police Chief: _____ Approved: [Signature]
Denied: _____

Please Note:

- You must be 18 years of age or older to apply.
- Answer all questions truthfully and completely. A background record check will be conducted by the Police Dept.
- A Beverage Server Certificate, proof of registration in the class, or proof of having an Operator License within the last two years must accompany all New License Applications.

Application Date 10/7/15

License Applying For:

- New \$60
- Renewal \$60
- Provisional \$10
- Temporary \$10 (Bona Fide Clubs Only)
Date(s) Needed (14 day max.): _____
Limited to one per year. No training course required.

Check the appropriate box that applies to you:

- I have an Operator's License in effect at this time. (Attach proof if not held w/City of Wisconsin Dells)
- I have held an Operator's License within past 2 years (Attach proof)
- I have completed the Beverage Server Training Course within past 2 years (Attach Completion Certificate)
- I am enrolled in the Beverage Server Training Course
Class Date and Location: _____
(After completing the course, bring in your certificate to receive license)
- I am applying for a Temporary Operator's License

To the Common Council of the City of Wisconsin Dells, Wisconsin:

I herby apply for a license to serve from the date hereof to June 30, 2016, inclusive, fermented malt beverages and intoxicating liquors, subject to limitations imposed by Secs. 125.04, 125.12, 125.32, 125.68 of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, federal, state, or local, affecting the sale of such beverages and liquors if a license is granted to me.

PLEASE PRINT

Name LOHR NIKKI A

Home Address 311 Bowman Rd Wis. Dells WI 53965
Street City State Zip

Mail License to (if different from Home Address) _____
Street City State Zip

Previous Addresses within the past 10 years

Drivers License # LE00-6218-0746-02 State Issued WI

Phone Number 608-253-5814 Date of Birth 7/6/1980 Place of Birth Madison, WI

Physical Description Sex F Race White Height 5'4" Eye Color: Brown Hair Color: Brown

License to be used at (Name of Business) Chalet Lanes & Lounge

(Continued)

- 1. Have you been convicted of any felony or misdemeanor? Yes ___ No
- 2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes ___ No
- 3. Are there currently any charges, federal, state, or local pending against you? Yes ___ No
- 4. Do you currently have any outstanding forfeitures owed to the City of Wisconsin Dells? Yes ___ No

If you answered **yes** to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

<u>Date</u>	<u>Nature of Offense</u>	<u>County</u>	<u>State</u>

STATE OF WISCONSIN

COUNTIES OF COLUMBIA, SAUK, ADAMS & JUNEAU

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application: that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Signature of Applicant: NUKKI WOH Date: 10/7/15

Subscribed and sworn to before me this 7th day
of October, 2015.
[Signature]
Notary Public
My Commission Expires: 10/25/2015



(Continued)

- 1. Have you been convicted of any felony or misdemeanor? Yes ___ No
- 2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes ___ No
- 3. Are there currently any charges, federal, state, or local pending against you? Yes ___ No
- 4. Do you currently have any outstanding forfeitures owed to the City of Wisconsin Dells? Yes ___ No

If you answered **yes** to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

<u>Date</u>	<u>Nature of Offense</u>	<u>County</u>	<u>State</u>

STATE OF WISCONSIN
COUNTIES OF COLUMBIA, SAUK, ADAMS & JUNEAU

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Signature of Applicant: Maulin Date: 10/30/2015

Subscribed and sworn to before me this 30th day
of October 20 15.
[Signature]
Notary Public

My Commission Expires: 10-25-2019



- 1. Have you been convicted of any felony or misdemeanor? Yes ___ No
- 2. Have you been convicted of any license law or ordinance regulating the sale and/or consumption of fermented malt beverages or intoxicating liquors? Yes ___ No
- 3. Are there currently any charges, federal, state, or local pending against you? Yes ___ No
- 4. Do you currently have any outstanding forfeitures owed to the City of Wisconsin Dells? Yes ___ No

If you answered **yes** to any of the above questions, list the offense convicted of, pending conviction, date of conviction, and state and county of conviction.

<u>Date</u>	<u>Nature of Offense</u>	<u>County</u>	<u>State</u>

STATE OF WISCONSIN

COUNTIES OF COLUMBIA, SAUK, ADAMS & JUNEAU

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Signature of Applicant: Bruama Smith Date: 10/7/15

Subscribed and sworn to before me this 7th day of October, 2015.

Tammy L Miller
Notary Public

My Commission Expires: 4-14-18



**CITY OF WISCONSIN DELLS
OFFICIAL NOTICE
NOTICE OF PUBLIC HEARING - 2016 PROPOSED BUDGET**

ITEM 5

Notice is hereby given that in accordance with Section 65.90(4) of the Wisconsin Statutes, the Common Council of the City of Wisconsin Dells will hold a Public Hearing in the Common Council Chambers of the Municipal Building, located at 300 La Crosse Street on Monday, November 16, 2015 at 7:00 P.M. on the Proposed **2016 General Fund & Debt Service Budget**. All interested citizens will have the opportunity to give written and oral comment.

The 2015 estimated City tax levy rate for the proposed 2016 budget per **\$1,000 of assessed valuation** and various comparison levy rates of 2014, 2013, 2012, 2011, 2010, 2007, 2005, 2004, 1996 and 1992, are shown below. The estimated average tax levy rate for **2015 is \$9.68/M** as compared to **\$9.50/M for 2014**. The tax levy amount for 2015 is **\$3,376,634.00**. This is an increase of **1.77%** or **\$58,693.00** from the 2014 tax levy amount.

	<u>Sauk County</u>	<u>Columbia County</u>	<u>Adams County</u>	<u>Juneau County</u>
2015 EST. CITY LEVY RATE WITH EST. TID INCREMENTS INCLUDED	\$10.01	\$9.53	\$9.69	\$10.11
2014 ACTUAL CITY LEVY RATE with TID increment included	\$9.45	\$9.35	\$9.94	\$9.45
2013 ACTUAL CITY LEVY RATE with TID increment included	\$9.17	\$9.13	\$9.68	\$10.42
2012 ACTUAL CITY LEVY RATE with TID increment included	\$9.14	\$8.70	\$8.21	\$9.88
2011 ACTUAL CITY LEVY RATE with TID increment included	\$8.64	\$9.03	\$8.50	\$10.09
2010 ACTUAL CITY LEVY RATE with TID increment included	\$9.26	\$9.44	\$9.23	\$10.46
2007 ACTUAL CITY LEVY RATE with TID increment included	\$8.43	\$8.22	\$7.65	\$8.15
2005 ACTUAL CITY LEVY RATE with TID increment for Sauk	\$10.28	\$10.84	\$10.65	\$9.83
2004 ACTUAL CITY LEVY RATE with TID increment for Sauk	\$10.07	\$10.20	\$9.84	
1996 ACTUAL CITY LEVY RATE	\$10.59	\$10.35	\$9.58	
1992 ACTUAL CITY LEVY RATE	\$13.51	\$13.01	\$12.21	

A summary of the proposed budget is published herewith and public notice is hereby given that the budget detail is available for public inspection at the Office of the City Clerk and Treasurer in the Wisconsin Dells Municipal Building during the hours of 8:00 A.M. to 4:00 P.M., Monday through Friday.

Please be advised with reasonable notice the City of Wisconsin Dells will make an effort to provide auxiliary aids and services to give individuals who have disabilities an equal opportunity to participate in the Public Hearing and meeting.

	2014 <u>Actual</u>	2015 <u>Budget</u>	Actual through 10/30/15	2016 <u>Proposed</u>	Memo % * Increase (Decrease) From 2015 <u>Budget</u>
COUNCIL & ADMINISTRATION	\$ 436,267	402,940	371,014	411,801	2.20%
MUNICIPAL BUILDING	\$ 82,467	78,451	56,934	72,146	-8.04%
EMS & EMERGENCY GOVT.	\$ 98,198	97,600	95,878	101,600	4.10%
POLICE & PUBLIC SAFETY	\$ 1,929,395	1,856,490	1,471,826	1,971,808	6.21%
MUNICIPAL COURT SYSTEM	\$ 58,270	101,672	78,944	106,225	4.48%
FIRE PROTECTION	\$ 166,404	175,450	91,590	69,325	-60.49%
PUBLIC WORKS/INSPECTION	\$ 1,074,949	1,168,979	779,718	1,221,447	4.49%
PARKS/POOL & RECREATION	\$ 289,044	298,245	248,308	472,807	58.53%
LIBRARY	\$ 247,437	252,384	198,264	542,083	114.79%
RIVERS & BAY	\$ 6,755	18,675	4,458	0	-100.00%
PARKING BOARD	\$ 196,840	201,915	167,582	0	-100.00%
CEMETERY	\$ 70,335	71,700	56,397	73,046	1.88%
ALL OTHERS MISC. EXP	\$ <u>31,436</u>	<u>50,538</u>	<u>45,337</u>	<u>51,388</u>	1.68%
Total Operation Expense	\$ 4,687,796	4,775,039	3,666,250	5,093,676	6.67%
DEBT SERVICE EXPENSE	\$ <u>716,288</u>	<u>1,080,475</u>	<u>1,060,885</u>	<u>990,925</u>	-8.29%
Total Expenditures	\$ 5,404,084	5,855,514	4,727,135	6,084,601	3.91%
Less: Revenues-General	\$ <u>2,578,655</u>	<u>2,537,573</u>	<u>2,204,332</u>	<u>2,707,967</u>	6.71%
Net Expenditures	\$ 2,825,429	3,317,941	2,522,803	3,376,634	1.77%
Surplus/Deficit/Fund Transfers	\$ <u>327,532</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Tax Levy Amount-General & Debt Service	\$ 3,152,961	3,317,941	2,522,803	3,376,634	1.77%

NOTES: * % of increases and (decreases) are approximate due to rounding and are for comparison between each individual classification only of 2016 Proposed and 2015 Budget columns. Additional funding of \$306,430 is being provided to EMS by the PRT Fund. Other Departments receiving additional funding from the PRT Fund are Public Works, WDPD, KFD, and Park and Recreation.

Karen Terry, CMTW
City of Wisconsin Dells, City Treasurer

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning November 17 20 15 ;
ending June 30 20 16 ;

TO THE GOVERNING BODY of the: Town of
 Village of } Wisconsin Dells
 City of }
County of Columbia Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Myrt and Lucy's Chat & Chew LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Member	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Member</u>	<u>Marijo J. Zietlow</u>	<u>1017 Race St Wisconsin Dells WI 53965</u>	<u>WI 53965</u>
Vice President/Member	<u>Member</u>	<u>Matthew D. Zietlow</u>	<u>1017 Race St Wisconsin Dells WI 53965</u>	<u>WI 53965</u>
Secretary/Member				
Treasurer/Member				
Agent		<u>Marijo J. Zietlow</u>		
Directors/Managers				

3. Trade Name Myrt and Lucy's Chat & Chew Business Phone Number _____
4. Address of Premises 414 Broadway St Post Office & Zip Code 53965

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 414 Broadway St - Walk in Cooler, office, Restaurant, patio, plaza

10. Legal description (omit if street address is given above): Restaurant, patio, plaza
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Alabama Dixie Land BBO
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

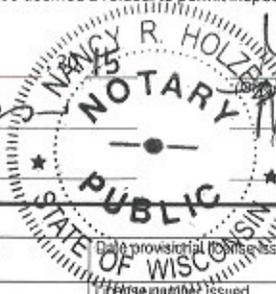
this 26th day of October 2015
Nancy R. Holzer (Notary Public)
Marijo J. Zietlow (Member/Manager of Limited Liability Company/Partner/Individual)
Matthew D. Zietlow (Member/Manager of Limited Liability Company/Partner)
My commission expires 10-18-19 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-26-15</u>	Date reported to council/board <u>11-16-15</u>	Date provincial bonds issued	Signature of Clerk / Deputy Clerk <u>N. Holzer</u>
Date license granted	Date license issued	License number issued	

ITEM 7

LIC	TYPE	FEE
<input type="checkbox"/>	Class A beer	\$
<input checked="" type="checkbox"/>	Class B beer	\$ <u>58.31</u>
<input checked="" type="checkbox"/>	Class C wine	\$ <u>58.31</u>
<input type="checkbox"/>	Class A liquor	\$
<input type="checkbox"/>	Class A liquor (cider only)	\$ N/A
<input type="checkbox"/>	Class B liquor	\$
<input type="checkbox"/>	Reserve Class B liquor	\$
<input type="checkbox"/>	Class B (wine only) winery	\$
	Publication fee	\$ <u>14.00</u>
	TOTAL FEE	\$ <u>130.62</u>



SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of Wisconsin Dells County of Columbia

The undersigned duly authorized officer(s)/members/managers of Myrt and Lucy's Chat & Chew
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Myrt and Lucy's Chat & Chew
(trade name)

located at 414 Broadway St, Wisconsin Dells WI 53965

appoints Marijo Zietlow
(name of appointed agent)

1017 Race St Wisconsin Dells WI 53965
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 29 years

Place of residence last year 1017 Race St, Wisconsin Dells WI 53965

For: Myrt and Lucy's Chat & Chew
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Marijo J. Zietlow
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Marijo Zietlow 10/26/15 Agent's age 29
(signature of agent) (date)

1017 Race St, Wisconsin Dells WI 53965 Date of birth 05/30/86
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

RESOLUTION NO. _____

ITEM 8

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their October 27, 2015 meeting:

It APPROVES AND ADOPTS the following 2016 budgets:

- A. General Operating & Debt Levy Budget
- B. Capital Projects and Disbursement of Premier Resort Tax (PRT) Funds
- C. Business Improvement District (BID) Budget

Brian L Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: _____ ayes _____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

PREMIER RESORT TAX
2016 Budget

ITEM 86

RECEIPTS	2015 Actual + 3rd Qrt	2016 REQUESTED	2016 RECOMMENDED
CARRYOVER 2015 BALANCE	\$ 884,293.69	\$ 422,228.31	\$ 422,228.31
4TH QTR 2014	\$ 244,305.60	\$ 235,000.00	\$ 235,000.00
1ST QTR 2015	\$ 322,521.08	\$ 300,000.00	\$ 300,000.00
2ND QTR 2015	\$ 556,026.09	\$ 450,000.00	\$ 450,000.00
PRT ADMIN FEES REIMB	\$ 38,825.69	\$ 35,000.00	\$ 35,000.00
3RD QTR 2015	\$ 725,000.00	\$ 600,000.00	\$ 600,000.00
Mt Olympus - PRT	\$ 14,501.46	\$ 15,000.00	\$ 15,000.00
TOTAL AVAILABLE	\$ 2,785,473.61	\$ 2,057,228.31	\$ 2,057,228.31
DISBURSEMENTS			
WDVCB - Branding Project - Downtown - .25%	\$ 372,470.85	\$ 320,000.00	\$ 320,000.00
PUBLIC WORKS (50% OF \$1,340,000)	\$ 739,141.11	\$ 640,000.00	\$ 640,000.00
EMS PURCHASE SERVICE COST	\$ 310,429.80	\$ 326,500.00	\$ 326,500.00
RECYCLING PURCHASED SERVICES-partial	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
AIRPORT CAPITAL BUDGET APPROPRIATIONS	\$ 7,500.00		Moved to Gen Fund
DEPOT EXPENSE	\$ 1,316.74		Moved to Gen Fund
BID EXPENSE TRANSFERRED TO DPW	\$ 40,800.00	\$ 40,800.00	\$ 40,800.00
TREE FUND	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
ECONOMIC DEVELOPMENT FUND (Morse Land Contract 5 of 10	\$ 42,850.00	\$ 42,850.00	\$ 42,850.00
TOWN OF DELTON CONTRIBUTION-Sherwood Forest (Install 5 of	\$ 1,691.00		Last install 2015
JUST A GAME EXPANSION-CITY CONTRIBUTION (Install 5 of 10	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CANADIAN PACIFIC RAILWAY RENT	\$ 707.97		Moved to Gen Fund
MISC Expense	\$ 311.25		
KFD - Door in Fire Bay	\$ 2,978.00		
KFD - F350 Truck - Loan Payoff	\$ 20,780.50		
General - Woodside Way Intersection	\$ 260,000.00		
General - 9th Ave. (Amount after Grant)	\$ 60,000.00		
General - River Arts District Projects		\$ 200,000.00	\$ 200,000.00
BID - Riverwalk Contribution	\$ 44,000.00		
Fire Department - Engine 4 Lease Payment (1 of 10 ending 2025)		\$ 43,804.00	\$ 43,804.00
Fire Department - Engine 4 Equipment		\$ 26,400.00	\$ 26,400.00
Fire Department - Hurstedrolics Spreader		\$ 30,000.00	\$ 30,000.00
Fire Department - Office Furniture	\$ 458.14		
Fire Department - Storage Cabinets	\$ 9,661.03		
Fire Department - New Radios	\$ 28,142.00		
Fire Department - Sonar for Boat	\$ 2,000.00		
Library/Community Center - Restroom Remodel		\$ 4,140.00	\$ 4,140.00
Parks - Aquatic Center/Rec Center (Carry over \$150,000 in 2015)	\$ 200,000.00	\$ 300,000.00	\$ 150,000.00
Parks - 3/4 Ton Truck (Carry over \$18,000 in 2015)	\$ 18,000.00	\$ 12,000.00	\$ 12,000.00
Parks - Comprehensive Rec Plan	\$ 15,000.00		
Parks - Groomer	\$ 16,968.00		
Parks - Gator	\$ 7,950.00		
Parks - Rec Center & Ofc Remodel		\$ 10,000.00	\$ 10,000.00
Parks - Ball Field Re-Condition (4 Fields Rotary/Vets)	2 fields per year - Continuous	\$ 22,000.00	\$ 11,000.00
Parks - ADA Upgrades		\$ 10,000.00	\$ 10,000.00
Parks - Electrical Upgrades Vets Park/Pool	Included in Pool Outlay	\$ 3,500.00	
Parks - Scoreboards		\$ 10,000.00	\$ 10,000.00
Parks - Batting Cages Veterans Park	2017 ?	\$ 15,000.00	
Police - Dispatch Remodel	\$ 10,000.00		
Police - Squad Cars (2)	\$ 30,917.88	\$ 66,000.00	\$ 66,000.00
Police - Squad Radio (1)	\$ 5,432.50	\$ 12,000.00	\$ 12,000.00
Police - Server		\$ 15,000.00	\$ 15,000.00
Police - Building Repairs		\$ 7,850.00	\$ 7,850.00
Police/Fire Dept - Phone System	\$ 25,904.03		
River & Bay - Step & Entrance	\$ 25,000.00		
River & Bay - Pay Station	\$ 13,334.50		
TOTAL ALLOCATE	\$ 2,363,245.30	\$ 2,207,344.00	\$ 2,027,844.00
UNALLOCATED BALANCE	\$ 422,228.31	\$ (150,115.69)	\$ 29,384.31

ITEM 8c

Business Improvement District				
2016 BUDGET REQUEST				
				10/27/2015
FUND 21	2015 BUDGET	2015 YTD	REQUESTED 2016 BUDGET	% of BUDGET INC/(DEC)
BID REVENUE				
2015 BID Assessments	\$251,785	\$251,786	\$291,304	\$39,519
4270-210 BID ASSESSMENT REVENUE	\$251,785	\$251,786	\$291,304	16%
WDVCB - July 4th Contribution	\$0	\$3,000	\$3,000	\$3,000
Riverwalk Bridge Lighting - PRT Contribution	\$44,000	\$44,000	\$0	(\$44,000)
4800-210 MISCELLANEOUS REVENUE	\$44,000	\$47,000	\$3,000	-93%
Interest From Operating Bank Account	\$0	\$182	\$240	\$240
4812-210 INTEREST ON INVESTMENTS	\$0	\$182	\$240	#DIV/0!
Transfer for Woodside Developer Agreement	\$25,000	\$25,000	\$25,000	\$0
Transfer for Riverwalk Vignettes and Entrance Features	\$0	\$0	\$87,079	\$87,079
Transfer for Oak Street Planters	\$9,770	\$4,670	\$0	(\$9,770)
Transfer for American Legion Flags	\$1,325	\$1,325	\$0	(\$1,325)
4920-210 TRANSFER FROM SURPLUS	\$36,095	\$30,995	\$112,079	211%
TOTAL BID REVENUE	\$331,880	\$329,963	\$406,623	23%
BID OPERATING EXPENSES				
Downtown Seasonal Clean-up	\$0	\$0	\$4,134	\$4,134
Paid Intern	\$0	\$0	\$5,598	\$5,598
5620-210-2000 OPERATING SUPPLIES	\$0	\$0	\$9,732	#DIV/0!
Office Supplies - Postage	\$0	\$202	\$200	\$200
5620-210-2000 OPERATING SUPPLIES	\$0	\$202	\$200	#DIV/0!
Johnson Block - Audit Fees	\$1,000	\$1,075	\$1,300	\$300
Attorney Fees - Hasler			\$5,000	\$5,000
5620-210-2001 LEGAL & AUDIT FEES	\$1,000	\$1,075	\$6,300	530%
Riverwalk Lights	\$1,700	\$1,286	\$1,800	\$100
5620-210-2200 UTILITY EXPENSE	\$1,700	\$1,286	\$1,800	6%
Downtown Entertainment - Performers	\$22,000		\$22,000	\$0
Downtown Dells - Marketing Taste of Dells	\$5,000	\$4,670	\$4,500	(\$500)
July 4th Celebration	\$12,150	\$12,550	\$20,000	\$7,850
5620-210-2220 FESTIVALS & ENTERTAINMENT	\$39,150	\$17,220	\$46,500	19%
River District Marketing				
WDVCB - All Marketing Channels = No Cost				
Ad-Lit Website Hosting (wisdellsdowntown.com)	\$960	\$960		(\$960)
Ad-Lit Dells.com Links	\$4,410			(\$4,410)
Ad-Lit Mobile Website (wisdellsdowntown.com)	\$340	\$340		(\$340)
Ad-Lit Front Desk Check In Packet	\$2,000	\$2,000	\$2,500	\$500
Ad-Lit Travel Guide	\$11,500	\$5,750	\$11,500	\$0
Billboards				
Highway 16 Sign - Repair & Maintenance	\$2,000		\$2,000	\$0
Interstate Signs	\$5,500		\$5,500	\$0
Lake Delton Sign (Corner) Tommy Bartlett	\$6,000	\$6,000	\$6,000	\$0
Hwy 12 & Hwy 13 (Contract Up March 2016)	\$11,000	\$11,530	\$11,500	\$500
Streetlight Banners	\$3,000			(\$3,000)
5620-210-2230 ADVERTISING & BILLBOARDS	\$46,710	\$26,580	\$39,000	-17%

Business Improvement District				
2016 BUDGET REQUEST				
				10/27/2015
FUND 21	2015 BUDGET	2015 YTD	REQUESTED 2016 BUDGET	% of BUDGET INC/(DEC)
Woodside Way - Year 3 of 10	\$85,000	\$85,000	\$85,000	0%
5620-210-2240 DEVELOPMENT AGREEMENT	\$85,000	\$85,000	\$85,000	0%
Bud Gussel - Bavarian Village Restroom - 1 YR	\$9,000	\$9,144	\$9,144	\$144
DUKW - Wizard Quest Restroom - 1 OF 5	\$15,000	\$15,240	\$15,395	\$395
5620-210-2250 PUBLIC RESTROOMS	\$24,000	\$24,384	\$24,539	2%
Bridge Flag Maintenance	\$3,500	\$7,975	\$3,500	\$0
American Legion Flags	\$1,325	\$1,325	\$0	(\$1,325)
Bleacher Repair	\$0	\$128		\$0
Summer & Fall Flowers - Full Bloom	\$13,000	\$12,590	\$12,990	(\$10)
Maintenance of Flowers - Full Bloom	\$10,500	\$10,000	\$10,100	(\$400)
Perennial Flowers	\$1,000		\$0	(\$1,000)
Oak Street Planters & Flowers	\$9,770	\$9,766	\$5,100	(\$4,670)
Oak Street Maintenance		\$2,880	\$2,880	\$2,880
Autumn Street Decoration - Country Bumpkin	\$4,100		\$4,100	\$0
Oak Street - Autumn Street Decoration - Country Bumpkin			\$1,512	\$1,512
Winter Planters/Riverwalk Decor- Full Bloom (40)			\$3,370	\$3,370
RR Hill & Riverwalk - Weed Control - FRW	\$3,200	\$3,590		(\$3,200)
Riverwalk Maintenance - Painting	\$5,000			(\$5,000)
Riverwalk Maintenance - Seal Bridge	\$500			(\$500)
Riverwalk Maintenance - Mulch	\$1,500			(\$1,500)
5620-210-2700 MAINT. /REPAIR	\$53,395	\$48,254	\$43,552	-18%
TOTAL BID OPERATING	\$250,955	\$204,001	\$256,623	2%
BID OUTLAY				
5720-210-8200 BID OUTLAY	\$0	\$0	\$0	\$0
5720-210-8210 RIVERWALK OUTLAY	\$44,000	\$44,000	\$0	(\$44,000)
TOTAL BID OUTLAY	\$44,000	\$44,000	\$0	-100%
BID ECONOMIC DEVELOPMENT				
5650-999-2000 ECONOMIC DEVELOPMENT EXPENSES				
Brand Standards, Graphic Standards, Temporary Website	\$36,925	\$0	\$0	\$36,925
River Arts District - Phase II				
Riverwalk Vignettes and Entrance Features			\$150,000	\$150,000
TOTAL BID ECONOMIC DEVELOPMENT	\$36,925	\$0	\$150,000	100%
TOTAL EXPENSES	\$331,880	\$248,001	\$406,623	23%
REVENUES OVER/(UNDER) EXPENDITURES	\$0	\$81,963	\$0	Must = Zero

*Prepared by Karen Terry CMTW City Treasurer, City of Wisconsin Dells

DATE: October 11, 2015
TO: Finance Committee
FROM: BID Committee
RE: 2016 BID Budget & Operations Plan



The BID Committee is pleased to submit the 2016 Budget and Operating Plan of Action.

Revenue Points:

- A. This request proposes to increase the 2016 BID assessments revenue by \$39,518.00. This is accomplished simply by reinstating the assessment rates of 2009. In 2010, there was a reduction of all assessments with the intention that it was for one year only. Rates were never returned to the 2009 level. The BID committee commends Karen Terry, City Treasurer, for identifying this during the 2016 budget process.
- B. The BID will transfer \$90,569.00 from its unallocated reserve account to fund the design and development of the Riverwalk History & Story Vignettes. This work will be done with MSA & Zebra Dog.
- C. The BID will transfer \$25,000.00 from its designated reserve account to fund the Woodside Developer Agreement. 2016 is year three of the ten-year agreement.

Operating Points:

- A. In 2015, BID budgeted \$36,925.00 for Economic Development. The funds will be invested this year to complete the Branding Design, Graphic Design and Temporary Website for the downtown revitalization using the services of Zebra Dog. This is the foundation for all branding, design, development and marketing plans.
- B. The July 4 Celebration expenses will increase \$7,850.00 with the intention of building on the activities and entertainment for our residents and visitors.
- C. Beautification on Oak Street for four seasons has increased the plantings and maintenance expenses.
- D. Dells River Arts District – Phase II. The BID has budgeted \$150,000.00 for Riverwalk Vignettes and Entrance Features
- E. Downtown Seasonal Clean-up \$4,134.00. Collaborative conversations with city departments will take place prior to defining this job description. The goal is not to do the work for business owners. The BID strongly supports enforcement of cleanliness ordinances. We have one chance to make a first good impression with the public. The goal is to address every opportunity that we can improve this in 2016.



- F. Paid Intern \$5,598.00. The BID is anticipating increased responsibilities in day-to-day operations with the rollout of the downtown revitalization plans. A job description with focus will be defined.

- G. Note: if the BID determines in the next 5 months that it will not have the Downtown Seasonal Cleanup and the Paid Intern positions, the funds will be redirected to BID Economic Development.

There's great promise with the downtown revitalization. The BID is fully committed and focused to see the transformation begin in 2016.

**CITY OF WISCONSIN DELLS
 BID Assessment Formula**

2016 Budget \$291,304.00

Auto fill from Budget Worksheet

Zone	Rate Ratio	Mill Rate	Value	Assessment
1	1	2.70 \$	42,958,800.00 \$	116,037.68
2	0.666666667	1.80 \$	18,676,200.00 \$	33,631.34
3	0.583333333	1.58 \$	20,778,200.00 \$	32,739.47
4	0.333333333	0.90 \$	61,149,600.00 \$	55,057.85
5	0.166666667	0.45 \$	119,588,800.00 \$	53,837.66

Total \$ 263,151,600.00 \$ **291,304.00**

EMPLOYEE	DEPARTMENT	DISTRIBUTION	YEARLY HOURS	CURRENT HOURLY WAGE	YEARLY SALARY	FICA	TOTAL CITY PORTION	
Downtown Seasonal Clean-up	Downtown Seasonal Clean-up <i>June 1 - Sept 5 - 4 hours per day = 96 DAYS</i> 5-9 pm 7 days a week	21-5620-210-1200	384	\$10.00	\$3,840.00	\$293.76	\$4,133.76	
PAID INTERN	River District Branding - Support Staff <i>June 1 - Sept 1 - 8 hours per day M-F = 65 DAYS</i>	21-5620-210-1200	520	\$10.00	\$5,200.00	\$397.80	\$5,597.80	
BID TOTAL:							\$9,040.00	\$9,731.56

CITY OF WISCONSIN DELLS

RESOLUTION NO. _____

ITEM 9

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the write-off of Four Star Hospitality LLC delinquent A/R invoices 201304166029 (\$59.64) and 201304166030 (\$138.08). The property has since been sold.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

Sawk - 291-0121-2000

CITY OF WISCONSIN DELLS

300 LaCrosse Street
Wisconsin Dells, WI 53965
Phone: (608) 254-2012 • Fax: (608) 254-7329

FOUR STAR HOSPITALITY LLC
DBA COMFORT INN
703 FRONTAGE RD N
WIS DELLS WI 53965

CUST NO#: 10-100786
DATE: 11/01/2015
DUE DATE: 11/30/2015

DATE	REFERENCE	DESCRIPTION	ORIGINAL AMT	PAYMENTS	BALANCE
4/16/2013	I-201304166029	INTEREST ROOM TAX-NOV	59.64	0.00	59.64
4/16/2013	I-201304166030	INTEREST RM TAX-OCT12	138.08	0.00	138.08

Property Sold - 2014
(Over looked during the closing)
Uncollectable

CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS	BALANCE
0.00	0.00	0.00	0.00	197.72	197.72

FOUR STAR HOSPITALITY LLC

ACCOUNT#: 10-100786

TOTAL DUE : \$ 197.72

PLEASE REMIT ENTIRE STATEMENT WITH YOUR PAYMENT

THANK YOU

CITY OF WISCONSIN DELLS

ITEM 10

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the 2015 Audit Engagement Letter with Johnson-Block & Co.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



Certified Public Accountants

406 Science Drive, Suite 100 • Madison, Wisconsin 53711-1097 • TEL 608-274-2002 • FAX 608-274-4320

November 5, 2015

To the City Council and City Treasurer
City of Wisconsin Dells
300 La Crosse Street
Wisconsin Dells, Wisconsin 53965

We are pleased to confirm our understanding of the services we are to provide for the City of Wisconsin Dells for the year ended December 31, 2015.

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Wisconsin Dells as of and for the year ended December 31, 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Wisconsin Dells' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Wisconsin Dells' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedule for the general fund
3. Wisconsin Retirement System Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Wisconsin Dells' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of assigned general fund balances
2. Combining statements of non-major governmental funds

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the additional information referred to in the previous paragraph when considered in relation to the basic financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Wisconsin Dells' financial statements. Our report will be addressed to the City Council of the City of Wisconsin Dells. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Wisconsin Dells' compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the City of Wisconsin Dells in conformity with U.S. generally accepted accounting principles based on information provided by you.

Management Responsibilities

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Management Responsibilities (Continued)

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees and Other

We understand that your employees will locate any documents selected by us for testing and will prepare necessary audit schedules.

The audit documentation for this engagement is the property of Johnson Block & Company, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Johnson Block & Company, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

We expect to begin our audit by the end of January 2016 and to prepare our draft audit reports by June 15, 2016. Carrie Leonard, CPA is the engagement partner and is responsible for supervising the engagement and signing the report. We will also prepare the Department of Revenue financial report form, the Public Service Commission annual reports, and the TID annual reports. We will meet with the City Finance Committee at the conclusion of the audit to discuss our findings.

Engagement Administration, Fees and Other (Continued)

Our fees for the audit and other services will not exceed \$29,800. Fees related to individual parts are estimated as follows:

General City	\$ 8,600
Electric Utility	5,925
Water Utility	4,585
Sewer Utility	4,230
TIDs and CDA	5,160
BID	1,300
	<u>\$29,800</u>

Services related to GASB 68 implementation will be billed at our standard hourly rates.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If additional services are necessary, we will discuss them with you and arrive at a fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to City of Wisconsin Dells and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Very truly yours,

Johnson Block & Company, Inc.

JOHNSON BLOCK AND COMPANY, INC.
CERTIFIED PUBLIC ACCOUNTANTS
MADISON, WISCONSIN

RESPONSE:

This letter correctly sets forth the understanding of the City of Wisconsin Dells.

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____

CITY OF WISCONSIN DELLS

ITEM 11

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the BID Committee from their October 28, 2015 meeting; and the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the proposal from MSA Professional Services for RiverWalk Storytelling Vignettes; and Entrance Feature Design and Construction for the estimated amount of \$77,335 to be paid for by the Business Improvement District.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



PROFESSIONAL SERVICES

More ideas. Better solutions.

Professional Services Agreement

This AGREEMENT (Agreement) is made today 10/21/15 by and between CITY OF WISCONSIN DELLS (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Wisconsin Dells – Riverwalk Storytelling Vignettes and Entrance Feature Design and Construction

The scope of the work authorized is: See attached Exhibit A

The schedule to perform the work is: Approximate Start Date: 11/9/2015
Approximate Completion Date: 9/1/2016

The estimated fee for the work is: \$77,335

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Brian Landers
Mayor
Date: _____



Chuck Bongard, P.E.
Program Manager
Date: 10/21/15

Attest: City/Township/Village Clerk (WI Only)

Clerk Name: Nancy Holzem
Date: _____



John Langhans, P.E.
Team Leader
Date: 10/21/15

300 LaCrosse St.
Wisconsin Dells, WI 53965
Phone: 608-254-2012

1230 South Boulevard
Baraboo, WI 53913
Phone: 608-355-8895

Exhibit A - Scope of Services for City of Wisconsin Dells Riverwalk Storytelling Vignettes Design and Construction

Project Understanding and Assumptions:

The proposed project envisions the design, bidding, and construction of ten (10) storytelling vignettes along the Riverwalk and one (1) entrance feature for the Riverwalk at Broadway and Superior. Each vignette will require a unique approach to provide individual story points. All research, copywriting, image acquisition, draft narrative content and photography shall be provided by the City. We envision the construction of this project to occur in 2 phases – one phase for the existing Riverwalk and one phase for the pending expansion.

The intent of this design effort is to develop unique, production quality artwork for each story point. The “frames”, entrance feature, and landscape architecture features for these vignettes will strive to develop a “standardized and repeatable” application that will allow for future reuse without additional design. Anticipated landscape architecture features include seating, planters, and other public space components. We anticipate the need for additional lighting design and construction to further accent the proposed improvements and promote the Riverwalk as an evening attraction.

Design work will be performed by the team of MSA and ZEBRADOG. Overall project management, bidding, construction administration, and construction services will be provided by MSA.

Phase 100 – Design Estimated Fee = \$66,050 (ZEBRADOG services = \$42,000 of this amount)

Estimated Schedule = 4 to 4.5 months

- Attend one (1) kick off meeting with City Stakeholders
- Attend two (2) design review meetings with City Stakeholders at the design development (60%), and final review stages (90%)
- Perform site visit to review current conditions and perform field measurements/survey.
- Develop a project photo log of existing conditions
- Content acquisition, merge with physical design (copywriting, photography, draft narrative content to be provided by the City)
- Develop schematic design for Riverwalk entrance signage at Broadway and Superior.
- Develop schematic design for 10 historical story telling vignettes.
- Prepare draft location map for vignettes and entry signage
- Develop schematic design and conceptual sketches for complementary landscape architecture components
- Develop detailed design drawings for 10 historical vignettes and associated landscape architecture components
- Develop detailed design drawings for Riverwalk entrance feature at Broadway and Superior and associated landscape architecture features
- Accent lighting design for vignette/entrance feature areas
- Final content edits and merger with physical design
- Prepare Project Specifications
- Develop final location map for vignettes and entrance feature
- Develop final production art for 10 vignettes and entrance feature
- Drafting and Preliminary/Final Plan Development
- Project Management, QA/QC, and correspondence

Phase 200 – Bidding

Estimated Fee = \$2,700

Estimated Schedule = 1 month

- Prepare Advertisement for Bids – 1 bid package for fabrication and installation
- Apply for prevailing wage rate determination
- Prepare Bidding Documents (digital only)
- Solicit project bidders
- Answer bidder questions during bidding process
- Attend and Facilitate one (1) public bid opening
- Analyze bids, issue recommendation of awards, and prepare contract documents
- Project Management, QA/QC, and correspondence

Phase 300 – Construction Administration

Estimated Fee = \$3,885

- Attend and facilitate one (1) preconstruction conference and issue minutes to all attendees
- Attend construction progress meetings as necessary (1 meeting assumed)
- Review project submittals
- Review Contractor Applications for Payments
- Review change order requests
- Project Management, QA/QC, and correspondence

Phase 400 – Construction Services

Estimated Fee = \$4,700

- Perform five (5) construction observation site visits (estimated 24 hours)
- Provide one-time construction layout for:
 - Vignette Locations
 - Landscape Architecture Elements
 - Entrance Sign Location
- Measure and confirm payment quantities
- Develop final punch list
- Project Management, QA/QC, and correspondence

Estimated Schedule for Phase 300 and 400 (Construction Duration) = 3.5 months

Total Estimated Fee = \$77,335 (time and materials basis)

CITY OF WISCONSIN DELLS

ITEM 12

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Parking Board from their November 10, 2015 meeting;

IT APPROVES the removal of 4 parking stalls in the 500 Block of Broadway (north side) and 5 parking stalls in the 200 Block of Broadway (3 North side, 2 South side.)

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

CITY OF WISCONSIN DELLS

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the proposal from MSA Professional Services for Project #00085056 Design and Construction of 200 & 500 Block Café Zones, for the estimated cost of \$85,600 with funding to be derived from city economic development funds.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



Professional Services Agreement

PROFESSIONAL SERVICES

More ideas. Better solutions.

This AGREEMENT (Agreement) is made today 10/15/15 by and between CITY OF WISCONSIN DELLS (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Wisconsin Dells - 200 & 500 Block Cafe Zones Design and Construction – MSA Project #00085056

The scope of the work authorized is: See attached Exhibit A

The schedule to perform the work is: Approximate Start Date: 10/19/2015
Approximate Completion Date: 6/15/2016

The estimated fee for the work is: \$85,600

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Brian Landers
Mayor
Date: _____

Chuck Bongard
Chuck Bongard, P.E.
Program Manager
Date: 10/16/2015

Attest: City/Township/Village Clerk (WI Only)

Clerk Name: Nancy Holzem
Date: _____

John Langhans
John Langhans, P.E.
Team Leader
Date: 10/16/2015

300 LaCrosse St.
Wisconsin Dells, WI 53965
Phone: 608-254-2012

1230 South Boulevard
Baraboo, WI 53913
Phone: 608-355-8895

Exhibit A - Scope of Services for City of Wisconsin Dells 200 and 500 Block Café Zone Design and Construction

Project Understanding and Assumptions:

The proposed project envisions the design, bidding, and construction of Café Zones along the North and South Sides of the 200 Block of Broadway and the development of one (1) Café Zone on the 500 block to serve as a "pilot" for this area. All Café Zones will follow a repeatable and consistent design style. Café Zone design elements included in the design include: Decorative barrier wall with potential decorative railing, landscape beds, sidewalk expansions and new curb and gutter, decorative concrete treatments, and potential accent lighting along the café zones. This proposal does not include the selection of any external furniture or any additional street lighting or terrace trees. Construction is assumed to have a duration of 8 weeks.

Phase 100 – Meetings **Estimated Fee = \$4,500**

- Attend one project kick off meeting with City Stakeholders
- Attend two (2) design review meetings with City Stakeholders at the design development (60%), and final review stages (90%)
- Attend and facilitate one (1) Public Information Meeting at the 60% design stage.

Phase 200 – Design **Estimated Fee = \$52,050**

- Perform site visit to review current conditions and verify topographic survey on the 200 block
- Perform topographic survey of the north side of the 500 Block
- Develop a project photo log of existing conditions
- Review Current Traffic Study findings to determine intersection needs.
- Develop conceptual, design development, and final roadway design and specifications to address the required sidewalk expansions
- Develop conceptual, design development, and final streetscape designs and specifications to address the required decorative wall, planting beds, and other streetscape elements
- Develop preliminary hand renderings and final computer generated renderings for Café Zones
- Develop preliminary and final Engineer Estimates of Probable Costs
- Drafting and Preliminary/Final Plan Development
- Coordinate and review design intent with ZEBRADOG. Incorporate brand elements as necessary.
- Utility Coordination
- Project Management, QA/QC, and correspondence

Phase 300 – Permits **Estimated Fee = \$2,600**

- Coordination and correspondence with WisDOT
- Prepare and submit a WisDOT work in right of way permit application
- Prepare and submit a Prevailing Wage Rate Determination Application
- Regulatory agency coordination
- Project Management, QA/QC, and correspondence

Phase 400 – Bidding **Estimated Fee = \$2,100**

- Prepare and Publish Advertisement for Bid
- Solicit project bidders
- Prepare Bidding Documents
- Attend and Facilitate one public bid opening
- Analyze bid, issue recommendation of award, and prepare contract documents
- Project Management, QA/QC, and correspondence

Phase 500 – Construction Administration **Estimated Fee = \$5,850**

- Attend and facilitate one (1) preconstruction conference and issue minutes to all attendees
- Attend construction progress meetings as necessary (3 meetings assumed)
- Review project submittals
- Review Contractor Applications for Payments
- Review change order requests
- Project Management, QA/QC, and correspondence

Phase 600 – Construction Services **Estimated Fee = \$18,500**

- Perform part-time construction observation services (estimated 124 hours)
- Provide one-time construction staking for:
 - Curb and Gutter
 - Removal Limits
 - Streetscape Elements
- Measure and confirm payment quantities
- Project Management, QA/QC, and correspondence

Total Estimated Fee = \$85,600.

CITY OF WISCONSIN DELLS

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the proposal from MSA Professional Services for Project #00085060 Public Plaza Conceptual and Schematic Design, for the estimated cost of \$40,000 with funding to be derived from economic development funds.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



Professional Services Agreement

PROFESSIONAL SERVICES

More ideas. Better solutions.

This AGREEMENT (Agreement) is made today 10/15/15 by and between CITY OF WISCONSIN DELLS (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Wisconsin Dells – Public Plaza Conceptual and Schematic Design

MSA Project #00085060

The scope of the work authorized is: See attached Exhibit A

The schedule to perform the work is: Approximate Start Date: 10/19/2015
Approximate Completion Date: 4/1/2016

The estimated fee for the work is: \$40,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Brian Landers

Mayor

Date: _____

Attest: City/Township/Village Clerk (WI Only)

Clerk Name:

Date: _____

300 LaCrosse St.
Wisconsin Dells, WI 53965
Phone: 608-254-2012

Chuck Bongard, P.E.

Program Manager

Date: 10/16/2015

John Langhans, P.E.

Team Leader

Date: 10/16/2015

1230 South Boulevard
Baraboo, WI 53913
Phone: 608-355-8895

Exhibit A - Scope of Services for City of Wisconsin Dells Conceptual/Schematic Plaza Design

Project Understanding and Assumptions:

The proposed project envisions the conceptual and schematic design of a "temporary" plaza arrangement on Eddy Street and the development of a "prototype" preliminary design of a permanent plaza arrangement (with splash pad/water feature) that would work on either the Eddy Street location or the Oak Street location within the current available public right of way. The preliminary concepts will have two alternatives: 1) A linear arrangement to accommodate one lane of vehicle traffic and 2) An arrangement that assumes a full road closure. Coordination and design review with ZEBRADOG will occur during this process to ensure consistency with all River Arts District themes.

Phase 100 – Conceptual/Schematic Design

- Attend one project kick off meeting with City Stakeholders
- Perform site visit to review current conditions
- Perform topographic survey of the Eddy Street and Oak Street Sites
- Develop a project photo log of existing conditions
- Review Utility Conflicts
- Attend three (3) design review meetings with City Stakeholders
- Develop one (1) design alternative for a temporary plaza arrangement on Eddy St.
- Develop two (2) "prototype" design alternatives for a permanent plaza arrangement for either the Eddy Street or Oak Street locations. These alternatives will include a "linear" plaza to accommodate one lane of traffic and a plaza arrangement that assumes full road closures
- Develop preliminary cost estimates for the permanent plaza options
- Develop preliminary hand sketches of design alternatives and a final rendering of the "prototype" design
- Coordination with ZEBRADOG and creative review by ZEBRADOG
- Project Management, QA/QC, and correspondence
- Deliverables shall include: plan view layouts of the temporary plaza option and "prototype" plaza options, illustrative treatment/product examples, as well as renderings of the final "prototype" options
 - Plan view layout for temporary Eddy Street plaza layout
 - Plan view layout alternatives for permanent Oak Street plaza layout and final plan view rendering (based on single prototype)
 - Plan view layouts alternatives for permanent Eddy Street plaza layout and final plan view rendering (based on single prototype)
 - Up to 4 Support graphics (Sections, Elevations and/or perspectives) as needed to convey design intent

Total Estimated Fee = \$40,000

CITY OF WISCONSIN DELLS

RESOLUTION NO. _____

ITEM 15

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES the proposal from MSA Professional Services for Project #00085049 Dells River Arts District Final Implementation Plan and Budgets for the estimated cost of \$5000, with funding to be derived from economic development funds.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



PROFESSIONAL SERVICES

More ideas. Better solutions.

Task Order

**To: City of Wisconsin Dells
Brian Landers
300 La Crosse Street
Wisconsin Dells, WI 53965**

Date of Issuance: 10/15/15

MSA Project No.: 00085049

This task order will acknowledge that MSA Professional Services, Inc. (MSA) is authorized to begin work on the following project:

Project Name: City of Wisconsin Dells –River Arts District Final Implementation Plan and Budgets

The scope of the work authorized is: Preparation of a 3-4 year implementation plan (Capital Improvement Plan) and associated budget items for the River Arts District. Identify all potential projects, their components, associated schedules and budgets. Meet with City Stakeholders to review and finalize the plan (2 meetings). Final deliverable shall include a detailed schedule and budget breakdown per respective project. Deliverable shall be in digital .pdf format.

The schedule to perform the work is: approximate start: 10/19/2015
Approximate completion: 1/31/16

The lump sum fee for the work is: \$5,000

This authorization for the work described above shall serve as the Agreement between MSA and OWNER. All services shall be performed in accordance with the Master Professional Services Agreement currently in force. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: MSA shall commence work on this project in accordance with your written authorization. This authorization is acknowledged by signature of the authorized representatives of the parties to this Agreement. A copy of this Agreement signed by the authorized representatives shall be returned for our files. If a signed copy of this Authorization is not received by MSA within seven days from the date of issuance, MSA may stop work on the project.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.

Brian Landers
Mayor
Date: _____



John M. Langhans, P.E.
Team Leader
Date: 10/15/2015

300 La Crosse Street
Wisconsin Dells, WI 53965
Phone: (608) 254-2012

1230 South Boulevard
Baraboo, Wisconsin 53913
Phone: (608) 355-8895

CITY OF WISCONSIN DELLS

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Finance Committee from their November 16, 2015 meeting;

IT APPROVES the proposal from MSA Professional Services for Dells River Arts District Design Standards and Sign Ordinance Technical Assistance for the estimated cost of \$20,000 with funding to be derived from economic development funds.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:



Professional Services Agreement

This AGREEMENT (Agreement) is made today 9/30/2015 by and between CITY OF WISCONSIN DELLS (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: City of Wisconsin Dells - River Arts District Design Standards and Sign Ordinance Technical Assistance

The scope of the work authorized is:

City Sign Ordinance – Technical Support (Estimated Fee = \$10,000)

- Coordinate with the DRC to identify the desired ordinance goals and required revisions
- Review both the Wisconsin Dells and Lake Delton sign ordinance for comparisons to suggest inclusions/exclusions to the current code
- Assist the DRC with the development of revised ordinance content and suggest potential reformatting opportunities
- Develop a draft and final rewrite in coordination with the City legal counsel
- Attend and facilitate 3 committee workshop meetings, as described below:
 - 1st Meeting (October 14): Review current code
 - 2nd Meeting (November 11): Review draft rewrite
 - 3rd Meeting (December 9): Review final draft rewrite (after review from City legal counsel); recommendation to Plan Commission
- Attend 1 Plan Commission meeting and 1 Council meeting if needed for Ordinance adoption (late December)
- Final deliverable shall be in digital, .pdf, format

River Arts District Design Standards (Estimated Fee = \$10,000)

- Assist Design Review Committee (DRC) with the development of a mission statement.
- Design Standard Brainstorming, Review, and Development (Architectural and Blade Sign Components). Coordinate with ZEBRADOG as necessary. Develop representative graphics as needed.
- Review other example design standards as provided by the Design Review Committee (DRC)
- Identify Overlay District limits
- Develop initial draft document, revisions, and final deliverable
- Attend and facilitate 3 committee workshop meetings and 1 public meeting, following the below schedule:
 - 1st Working Meeting (October 28): first draft-part 1
 - 2nd Working Meeting (late November): first draft-part 2 / revisions
 - Public Meeting (early January)

- 3rd Working Meeting (late January): final draft; recommendation to Plan Commission
- Attend 1 Plan Commission meeting and 1 Council meeting if needed for Ordinance adoption (February)
- Final deliverable shall be in digital, .pdf, format

The schedule to perform the work is:

Approximate Start Date: Upon receipt of signed contract

Approximate Completion Date: February 26, 2016

The estimated fee for the work is: \$20,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WISCONSIN DELLS

MSA PROFESSIONAL SERVICES, INC.



John M. Langhans, P.E.

Team Leader

Date: _____

Date: _____

Attest: City/Township/Village Clerk (WI Only)

1230 South Blvd

Baraboo, WI 53913

Phone: 608-355-8895

email: jlanghans@msa-ps.com

Clerk Name: _____

Date: _____

300 LaCrosse St
Wisconsin Dells, WI 53965

**ATTACHMENT A:
RATE SCHEDULE
MARCH 2015/2016***

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Architects	\$125-\$151/hr.
Clerical	\$60-\$80/hr.
CAD Technician	\$59-\$110/hr.
Geographic Information Systems (GIS).....	\$76-\$128/hr.
Housing Administration	\$58-\$104/hr.
Hydrogeologists	\$99-\$152/hr.
Planners.....	\$83-\$160/hr.
Principals.....	\$155-\$190/hr.
Professional Engineers	\$85-\$190/hr.
Project Manager.....	\$62-\$180/hr.
Registered Land Surveyors.....	\$93-\$150/hr.
Staff Engineers.....	\$80-\$115/hr.
Technicians.....	\$59-\$110/hr.
Wastewater Treatment Plant Operator.....	\$72-113/hr.

REIMBURSABLE EXPENSES

Copies/Prints.....	Rate based on volume
Fax	\$1.00/page
GPS Equipment	\$40/hour
Mailing/UPS	At cost
Mileage – (currently \$0.575/mile)	Rate set by Fed. Gov.
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100.00/day
PC/CADD Machine.....	Included in labor rates
Robotics Geodimeter.....	\$30/hour
Stakes/Lathe/Rods	At cost
Total Station	Included in labor rates
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing	At cost

* Labor rates represent an average or range for a particular job classification. These rates are in effect until March 1, 2016. After March 1, 2016, these rates may increase by not more than 5% per year.

CITY OF WISCONSIN DELLS
RESOLUTION NO. _____

ITEM 17

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the PUBLIC WORKS COMMITTEE from their November 9, 2015 meeting;

IT AWARDS Contract No. 3-2015 Oak to Elm Alley Reconstruction to Holtzlime Gravel & Excavating for the low bid of \$45,019.85.

Brian L. Landers, Mayor

Attest:

Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

CONTRACT #3-2015 ALLEY (Oak St to Elm St.) RECONSTRUCTION

		Royal Excavating, Inc.			Holtzlime Gravel & Exc.			Gerke Excavating Inc.			Steele Co. Inc.		
ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST		
1) Mobilization	1 LS	\$7,000.00	\$7,000.00	\$1,250.00	\$1,250.00	\$5,052.71	\$5,052.71	\$1,962.00	\$1,962.00				
2) Cut Pavement and every joint in Construction Limits	46 LF	\$4.00	\$184.00	\$6.00	\$276.00	\$3.78	\$173.88	\$3.00	\$138.00				
3) Remove Pavement for reconstruction and haul away	660 SY	\$5.50	\$3,630.00	\$2.50	\$1,650.00	\$2.67	\$1,762.20	\$1.55	\$1,023.00				
4) Undercut subgrade material to a depth of 2.5 feet under f	785 SY	\$6.00	\$4,710.00	\$4.00	\$3,140.00	\$12.17	\$9,553.45	\$5.65	\$4,435.25				
5) Supply 1.45 feel sand fill by volume required to fill replace	785 SY	\$8.00	\$6,280.00	\$4.50	\$3,532.50	\$10.14	\$7,959.90	\$5.55	\$4,356.75				
6) 9" Gravel, Grade Gravel, Compact and Grade	785 SY	\$9.00	\$7,065.00	\$6.67	\$5,235.95	\$7.50	\$5,887.50	\$6.20	\$4,867.00				
7) Install 18" Curb and Gutter (gutter only) in sections great	337 LF	\$22.00	\$7,414.00	\$13.50	\$4,549.50	\$24.26	\$8,175.62	\$24.20	\$8,155.40				
8) Install 30" Curb and Gutter in sections less than 100 feet	25 LF	\$35.00	\$875.00	\$40.00	\$1,000.00	\$38.59	\$964.75	\$38.50	\$962.50				
9) Install #4 reinforcing Rods across alley and length of 18"	362 LF	\$1.00	\$362.00	\$2.00	\$724.00	\$1.10	\$398.20	\$1.10	\$398.20				
10) 6" Concrete for alley entrance and sidewalk w/ 6 x 6 me	280 SF	\$7.00	\$1,960.00	\$6.00	\$1,680.00	\$7.72	\$2,161.60	\$7.70	\$2,156.00				
11) Supply and Lay 2" Bituminous Pavement binder	640 SY	\$7.00	\$4,480.00	\$7.01	\$4,486.40	\$7.51	\$4,806.40	\$8.07	\$5,164.80				
12) Supply and Lay 1-1/2" Bituminous Pavement finish coat	640 SY	\$7.00	\$4,480.00	\$7.01	\$4,486.40	\$7.51	\$4,806.40	\$8.07	\$5,164.80				
13) Install necessary erosion prevention measures for project	1 LS	\$100.00	\$100.00	\$500.00	\$500.00	\$808.10	\$808.10	\$500.00	\$500.00				
	SUBTOTAL ITEMS 1 through 13		\$48,540.00		\$32,510.75		\$52,510.71		\$39,283.70				
	A1	148	\$4.00	\$592.00	\$3.00	\$444.00	\$3.83	\$566.84	\$3.00	\$444.00			
	A2	168	\$5.50	\$924.00	\$4.00	\$672.00	\$5.99	\$1,006.32	\$1.55	\$260.40			
	A3	222	\$6.00	\$1,332.00	\$4.00	\$888.00	\$5.06	\$1,123.32	\$5.65	\$1,254.30			
	A4	222	\$8.00	\$1,776.00	\$4.50	\$999.00	\$12.63	\$2,803.86	\$5.55	\$1,232.10			
	A5	222	\$9.00	\$1,998.00	\$6.67	\$1,480.74	\$7.05	\$1,565.10	\$6.20	\$1,376.40			
	A6	139	\$22.00	\$3,058.00	\$30.00	\$4,170.00	\$24.26	\$3,372.14	\$24.20	\$3,363.80			
	A7	168	\$7.00	\$1,176.00	\$7.01	\$1,177.68	\$7.51	\$1,261.68	\$8.07	\$1,355.76			
	A8	168	\$7.00	\$1,176.00	\$7.01	\$1,177.68	\$7.51	\$1,261.68	\$8.07	\$1,355.76			
	A9	1	\$100.00	\$100.00	\$500.00	\$500.00	\$1,376.75	\$1,376.75	\$250.00	\$250.00			
	A10	125	\$5.00	\$625.00	\$8.00	\$1,000.00	\$17.03	\$2,128.75	\$5.00	\$625.00			
	ALTERNATE BID												
	SUBTOTAL ITEMS A-1 through A-10		\$12,757.00		\$12,509.10		\$16,466.44		\$11,517.52				
	TOTAL ITEMS 1 through 13 and A-1 through A-10		\$61,297.00		\$45,019.85		\$68,977.15		\$50,801.22				
					RECOMMENDED								

CITY OF WISCONSIN DELLS

ITEM 18

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the Plan Commission from their November 10, 2015 meeting;

IT APPROVES a Conditional Use Permit to St. Cecilia's Catholic Church in order to allow a building height greater than 45ft. on parcel 160.2, in order to construct a bell tower 80ft. tall as part of the new church construction.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

Staff Report
City of Wis. Dells Plan Commission, 11/10/2015
Conditional Use Permit - Structure over 45 feet high
St. Cecilia's Catholic Church

The City of Wisconsin Dells has received a Conditional Use Permit application from St. Cecilia's Catholic Church to construct a 80 foot bell tower next to the new church. The City zoning code states that the maximum height allowable for a structure is 45 ft. However a taller structure is allowed if a Conditional Use Permit is obtained.

St. Cecilia's Catholic Church received Site plan approval for the construction of the new Church in the spring of 2015. At that time the bell tower was not part of the approval. The Church would like to obtain a Conditional Use Permit to the construct the 80 foot tall Bell Tower next to the new Church on the south-west corner of the lot.

The previous Church had an approximately 70 foot tall bell tower on this site. As such, the replacement of a bell tower in excess of the standard 45 ft height limit seems appropriate. The previous bell tower did ring, and the new bell tower will be installed with working bells to be rung on a daily basis.

Other concerns with structure in excess of the standard 45 ft height limit have to do with fire risks. The bell tower will not be occupied, and will be constructed of non-combustible block and brick, with a non-combustible steel ladder system to access the top of the tower.

Chris Tollaksen
City of Wis. Dells

CONDITIONAL USE APPLICATION

Wisconsin Dells, Wisconsin

Version: May 21, 2007

General instructions. Complete this application as it applies to your project and submit one copy to the zoning administrator along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-253-2542. You may obtain a digital copy of this form from the zoning administrator.

- Office Use Only -

Initial application fee	\$525.00
Receipt number	53031
Application number	_____

1. Applicant information

Applicant name St. Cecilia's Catholic Church

Street address 603 Oak Street

City Wisconsin Dells

State and zip code WI. 53965

Daytime telephone number 608-254-8381 ext.103

Fax number, if any _____

E-mail, if any freric@dellscatholic.com

2. Subject property information

Street address	<u>604 Oak Street</u>	
Parcel number	<u>160.2,176,175, 1601.01 and 160.02</u>	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification(s)	<u>C-2 Commercial –downtown</u>	
Describe the current use	<u>The C-2 Commercial –downtown is being used as a new church.</u>	

3. Proposed use. Describe the proposed use.

St. Cecilia's Catholic Church proposes to add an attached canopy and bell tower to the new church. The bell tower is 80 feet in height. The bell tower is proposed to have 3 bells that ring.

4. Operating conditions. For non-residential uses, describe anticipated operating conditions (hours of operation, conditions that may affect surrounding properties, etc.)

The bells in the tower are anticipated to ring at a set time on a daily bases. Various holy days and special events like Easter and Christmas are anticipated to create more use.

The bell tower is an unoccupied space that has limited access inside the tower for maintenance of the bells and structure.

5. Off-site effects Describe any potential nuisances and mitigating circumstances relating to street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials.

The church bell tower is proposed to be lighted, it's anticipated the lighting shall be acceptable to the neighborhood and similar to the Library exterior lighting.

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

The bells in bell tower do ring and it's anticipated these bells can produce a pleasant sound in the neighborhood.

The drainage is being directed to the roof downspouts with the church storm water and is primarily going to the existing storm sewer that is improved on Elm Street and shown on the utility plan for the church.

6. **Review criteria.** In making its decision, the Plan Commission must consider factors as listed below. Provide a response to each. (See Section 19.373 of the Municipal Code.)

a. Consistency of the proposed use with the city's comprehensive plan and neighborhood plan or other subarea plan, if any
It's my believe that the request for Site Plan requested is consistent with the intent of the city's comprehensive plan.

b. Effects of the proposed use on traffic safety and efficiency and pedestrian circulation, both on-site and off-site
Little effect

c. The suitability of the subject property for the proposed use
Very suitable – the previous building on the same site also had a bell tower.

d. Effects of the proposed use on the natural environment
Little effect

e. Effects of the proposed use on surrounding properties, including operational considerations relating to hours of operation and creation of potential nuisances
Hopefully, be a pleasant effect.

f. Effects of the proposed use on the normal and orderly development and improvement of the surrounding property for uses permitted in the district,
Little effect

g. Effects of the proposed use on the city's financial ability to provide public service
Little effect

f. Effects of the proposed use on the normal and orderly development and improvement of the surrounding property for uses permitted in the district,
Little effect

CONDITIONAL USE APPLICATION
Wisconsin Dells, Wisconsin
Version: May 21, 2007

7. **Project map.** Attach a scaled map showing the information as listed at the end of this application. Use one of the following page sizes as appropriate: 8 1/2" x 11", 11" x 17", or 24" x 36".

8. Applicant certification

- I certify that the application is true as of the date it was submitted to the City for review.
- I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the agreement below.

--	--

Applicant Signature

Date

Governing Regulations The procedures and standards governing this application process are found in Chapter 19, Article 4, Division 6, of the City's Municipal Code.

Reimbursement Agreement for Application Review Costs

A. Payment for Eligible Costs.

By submitting this application for review, the applicant agrees to pay all administrative costs incurred by the City in the processing, study, and review of the application including costs for planning, legal, engineering, and related services, referred to herein as eligible costs.

B. Guarantee of Payment.

To guarantee reimbursement, the applicant shall submit one of the following along with this application:

1. an irrevocable letter of credit in the name of the City in an amount as set by the zoning administrator, or
2. a cash deposit in an amount as set by the zoning administrator.

If a cash deposit is used to guarantee reimbursement, the City will periodically deduct from the cash account such amounts necessary to pay for eligible costs and submit a written statement to the applicant. If a letter of credit is used, the applicant agrees to pay such amounts as invoiced within 7 days of the invoice date. An interest rate of 1 1/2 percent shall be charged on invoices not paid within 30 days of the invoice date. The City shall access the letter of credit to pay for overdue invoices, including late penalty charges, and submit a written notice to the applicant.

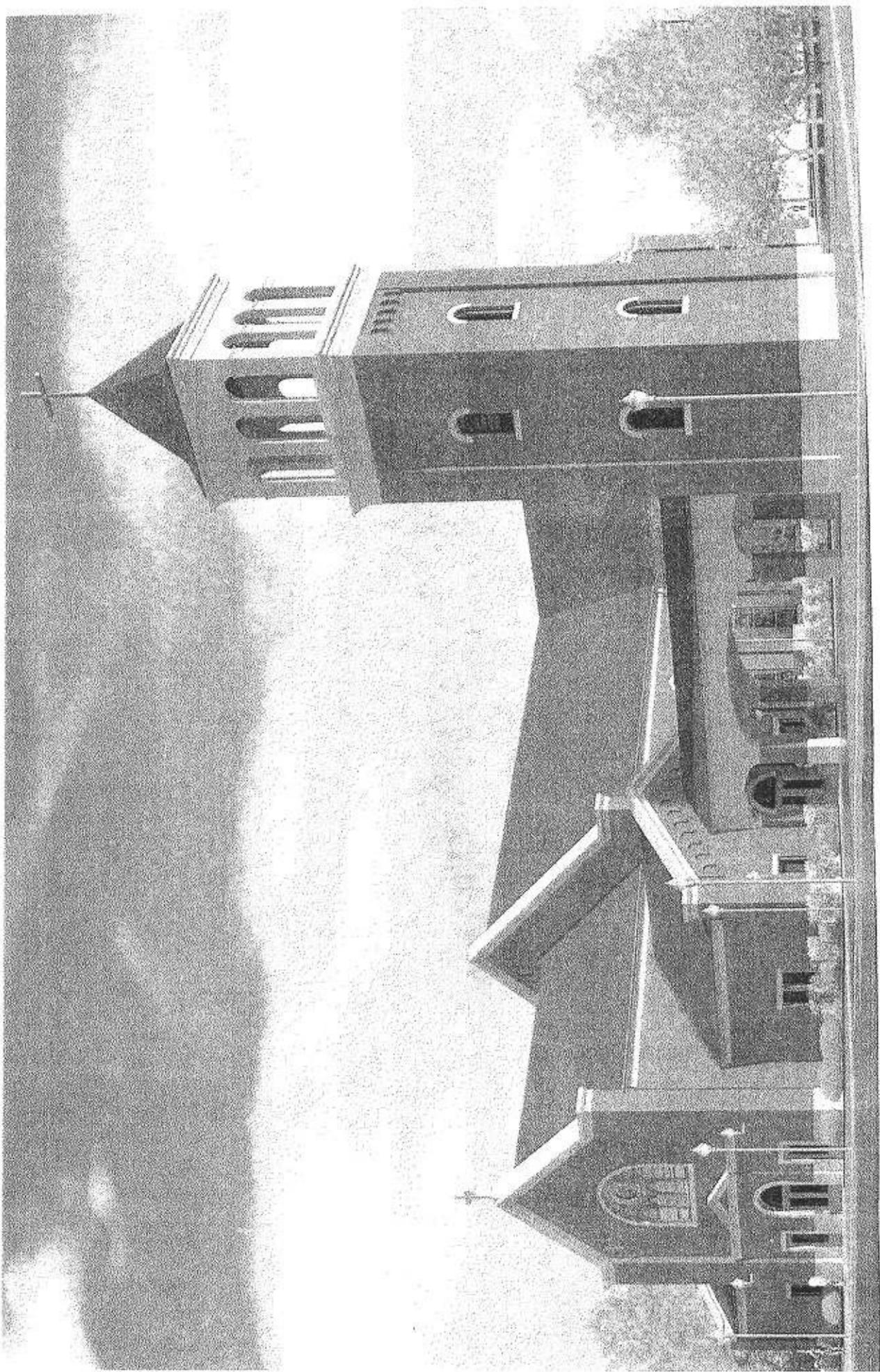
If remaining monies in the cash account are insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to deposit additional monies into the cash account in an amount as set by the zoning administrator. If the principal amount of the irrevocable letter of credit is insufficient to pay for current and reasonably anticipated eligible costs, the applicant agrees to submit a second letter of credit in an amount as set by the zoning administrator. The applicant may withdraw this application prior to final action by the City Council by submitting a written letter to the City. Upon such notice, the City shall cease all work related to the review of the application. However, withdrawal of this application does not terminate this reimbursement agreement.

If the applicant does not pay for eligible costs, the City Clerk/Treasurer shall add the outstanding balance to the tax roll as a special assessment against the subject property. In addition, the City may pursue other legal means to obtain the outstanding balance as allowed by law.

C. Termination of Guarantee.

If a cash deposit is used to guarantee reimbursement, the City agrees to reimburse the applicant any unused monies in the cash account, including earned interest, within 60 days of the date when the City Council takes final action on the application. If a letter of credit is used, the City shall send a written letter to the applicant releasing the applicant from the letter of credit when all outstanding invoices have been paid.

E. Eric St... Applicant Signature	10/8/2015 Date
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CITY OF WISCONSIN DELLS

ITEM 19

RESOLUTION NO. _____

BE IT HEREBY RESOLVED by the City of Wisconsin Dells, Columbia, Sauk, Adams and Juneau Counties, Wisconsin, that based upon the recommendation of the CDA and FINANCE COMMITTEE from their November 16, 2015 meeting;

IT APPROVES submitting an offer to purchase on the property discussed in closed session.

Brian L. Landers, Mayor

Attest: _____
Nancy R. Holzem, City Clerk

Vote: ____ ayes ____ nays
Date Introduced: November 16, 2015
Date Passed:
Date Published:

CITY OF WISCONSIN DELLS
ORDINANCE NO. _____
(Sewer Rate Increase)

ITEM 20

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE

The purpose of this ordinance is to increase the sewer service charges.

SECTION II: PROVISION AMENDED

Wisconsin Dells Code sec. 7.04(11)(d)(1)-(3)

SECTION III: PROVISION AS AMENDED

As attached in Exhibit A.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII

This ordinance becomes a part of Wisconsin Dells Code, Chapter 7.

Brian L. Landers, Mayor

Nancy R. Holzem, City Clerk

Introduced: November 16, 2015

wastewater facilities or otherwise discharging sewage, including industrial wastes, into the public sewerage system. Such sewer service charge shall be payable as hereinafter provided and in amount calculated as follows:

1. CATEGORY A is normal or domestic strength wastewater having organic concentration of biochemical oxygen demand (BOD5) less than 200 milligrams per liter (mg/l) and suspended solids (SS) less than 250 milligrams per liter (mg/l). The sewer service charge for Category A wastewater is as follows:

a. The customer sewer service charge, with one customer on each meter, shall be ~~\$7.00~~ \$8.00 per month.

b. The total volumetric charge shall be ~~\$6.46~~ \$7.56 per 1000 gallons of total water used during the billing period.

c. The volumetric charge includes the following:

~~\$3.37~~ \$4.49 is for operation and maintenance

~~\$1.07~~ \$0.93 is for replacement costs

~~\$2.02~~ \$2.14 is for debt retirement costs

2. CATEGORY B is wastewater having organic concentrations of biochemical oxygen demand (BOD5) greater than 200 milligrams per liter (mg/l) and/or suspended solids (SS) greater than 250 milligrams per liter (mg/l). The sewer service charge for Category B wastewater is as follows:

a. The customer sewer service charge, with one customer on each meter, shall be ~~\$7.00~~ \$8.00 per month.

b. The total volumetric charge shall be equal to the volumetric charge for Category A wastewater, plus a High Strength Surcharge. The High Strength Surcharge shall be computed as the pounds of BOD5 discharged during the billing period which is in excess of domestic strength wastewater times a BOD5 unit price of ~~\$0.55~~ \$0.64 per pound, plus the pounds of SS discharged during the billing period which is in excess of domestic strength wastewater times a SS unit price of ~~\$0.40~~ 0.12 per pound.

3. CATEGORY C is septage which has organic concentrations of biochemical oxygen demand (BOD5) greater than 200 milligrams per liter (mg/l) and/or suspended solids (SS) greater than 250 milligrams per liter (mg/l). The sewer service charge for Category C is as follows:

a. The total volumetric charge shall be equal to the volumetric charge for Category A wastewater, plus a Septage Surcharge. The Septage Surcharge shall be computed in the same manner as the High Strength Surcharge for Category B wastewater, with the exception that it will be assumed that holding tank wastewater has a BOD of 600 mg/l and SS of 1800 mg/l, and septic tank wastewater has a BOD of 7000 mg/l and SS of 15,000 mg/l.

b. Based on the above, the total volumetric charge for holding tank wastes shall be ~~\$6.39~~ \$7.48 per 1000 gallons, and the total volumetric charge for septic tank wastes shall be ~~\$46.47~~ \$54.37 per 1000 gallons. In addition to the volumetric charge, a handling fee of ~~\$14.85~~ \$17.37 per load shall be charged to all septage (holding tank or septic tank wastes) discharged to the collection system.

(e) Reassignment of Sewer Users. The City of Wisconsin Dells will reassign sewer users into appropriate sewer service charge categories if wastewater sampling programs and other related information indicate a change of categories is necessary.

User impact projections - based on ~17% increase associated w/ WDL D WWTP Dryer Project

current rate	fixed	\$7.00	
	flow	\$6.46	
Proposed rate	fixed	\$8.00	increase 14.3%
	flow	\$7.56	17.0%

Test Groups

#1 Small Residential -	1500 gal/month			Annual	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
Yearly =	\$200.28	\$232.08	15.9%	\$31.80	\$2.65

#2 Medium Residential (Average) MSA Survey	4000 gal/month			CHANGE \$	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
Yearly =	\$394.08	\$458.88	16.4%	\$64.80	\$5.40

#3 Large Residential	10000 gal/month			CHANGE \$	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	monthly CHANGE \$
Yearly =	\$859.20	\$1,003.20	16.8%	\$144.00	\$12.00

#4 Small commercial motel -	16250 gal/month MAX			0 winter	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
6 mo Summer	\$671.85	\$785.10	16.9%	\$113.25	\$9.44
6 mo Winter	\$42.00	\$48.00	14.3%	\$6.00	\$0.50
				\$119.25 TOTAL	

#5 Medium commercial motel -	90000 gal/month MAX			10000 winter	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
6 mo Summer	\$3,530.40	\$4,130.40	17.0%	\$600.00	\$100.00
6 mo Winter	\$429.60	\$501.60	16.8%	\$72.00	\$12.00
				\$672.00 TOTAL	

#6 Large commercial motel -	195000 gal/month MAX			90000 winter	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
6 mo Summer	\$7,600.20	\$8,893.20	17.0%	\$1,293.00	\$215.50
6 mo Winter	\$3,530.40	\$4,130.40	17.0%	\$600.00	\$100.00
				\$1,893.00 TOTAL	

#7 Large Resort -	900000 gal/month MAX			500000 winter	monthly
	PRESENT	PROPOSED	CHANGE %	CHANGE \$	CHANGE \$
6 mo Summer	\$34,926.00	\$40,872.00	17.0%	\$5,946.00	\$991.00
6 mo Winter	\$19,422.00	\$22,728.00	17.0%	\$3,306.00	\$551.00
				\$9,252.00 TOTAL	

Wis. Dells - with principal forgiveness		Lake Delton - with principal forgiveness	
	0.0244 annual CWF interest rate		0.0244 annual CWF interest rate
r=	0.012200 annual CWF interest rate	r=	0.012200 annual CWF interest rate
n=	40	n=	40
Cost \$	7,292,380	Cost \$	7,292,380
Share \$	2,187,714 30%	Share \$	5,104,666 70%
PF \$	328,157 principal forgiveness	PF \$	650,000 principal forgiveness
P=	\$1,859,557 amount financed	P=	\$4,454,666 amount financed
	\$118,057.32 annual debt service cost		\$282,812 annual debt service cost
	\$129,863 annual cost with 10% Reserve		\$311,094 annual cost with 10% Reserve

\$	92,978	annual principal
\$	25,079	annual interest
\$	118,057	annual principal + interest
\$	11,806	110% debt coverage
\$	129,863	annual cost of debt
\$	51,100	est. annual O&M increase, incl. replacement fund (?)
\$	180,963	est. add't annual revenue required
\$	906,500	2014 budgeted revenue
	20.0%	projected rate increase required
\$	887,000	2013 revenue
	20.4%	projected rate increase required
\$	930,000	2012 revenue
	19.5%	projected rate increase required

2014 Sewer Utility Expenses

\$	686,769	O&M
\$	415,000	Depreciation
\$	55,783	Interest expense
\$	208,875	Principal payment
\$	1,366,427	Total 2014 expense

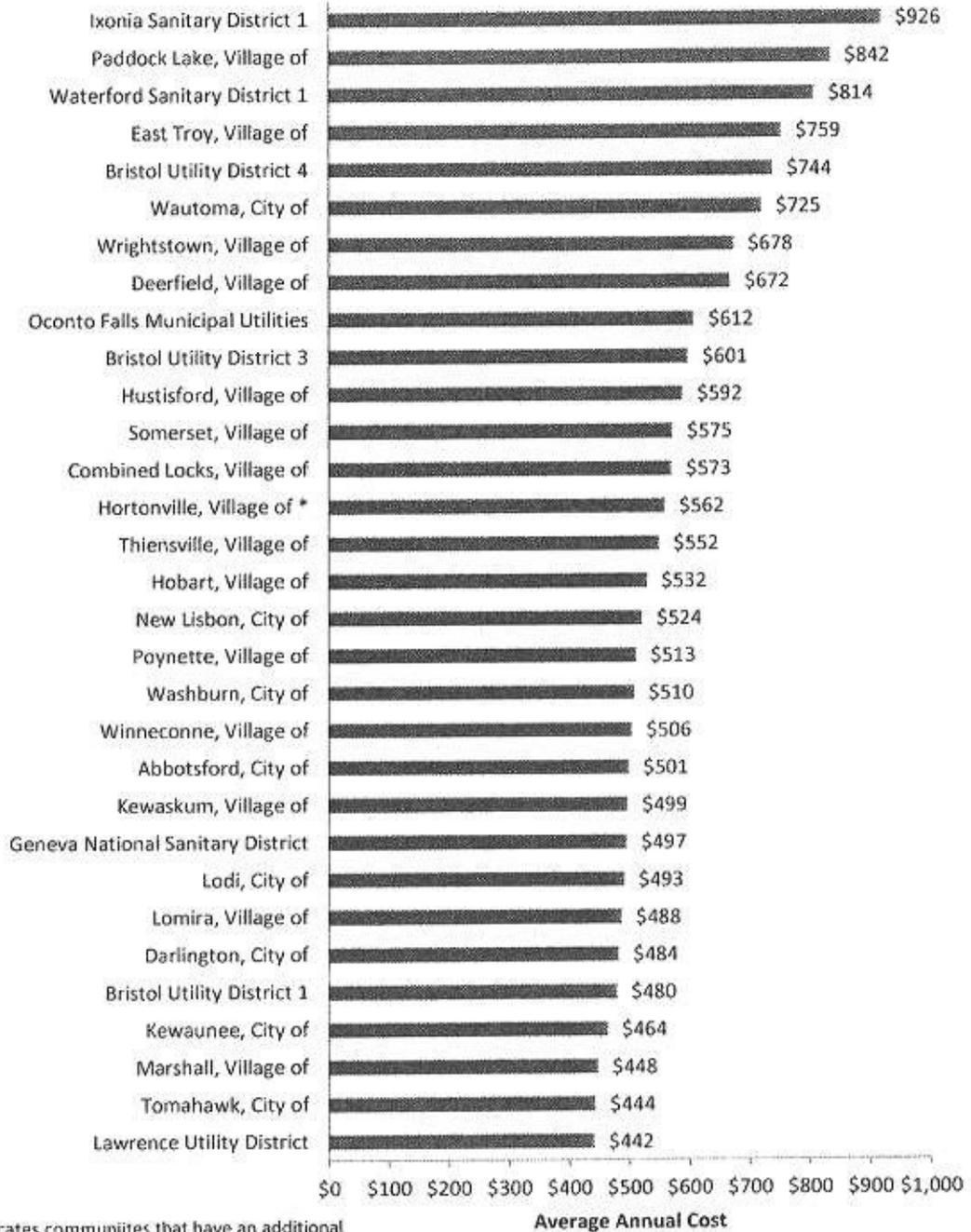
2014 Sewer Utility Revenue

\$	1,133,939	Total 2014 revenue
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Revenue minus Expense

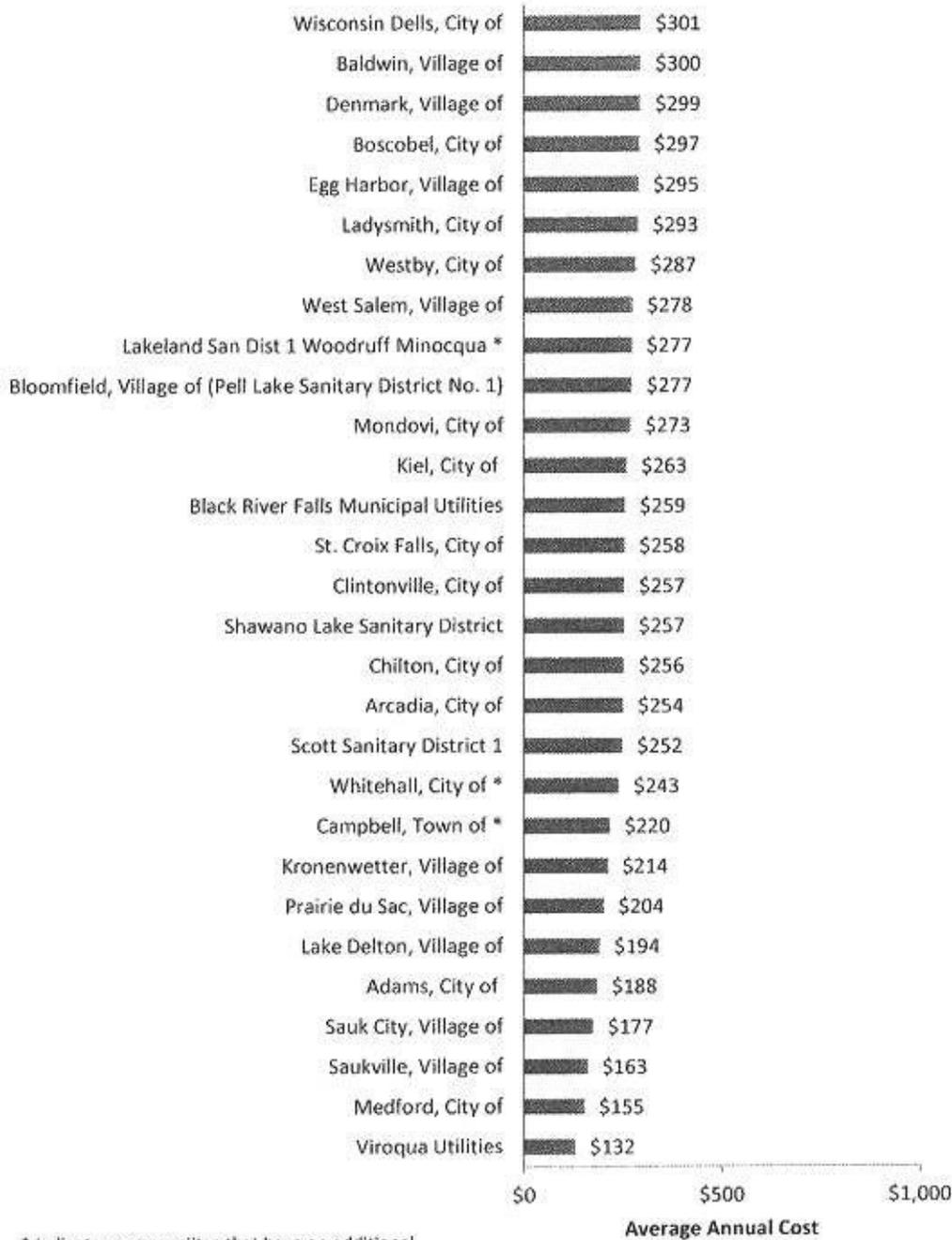
\$	(232,488)	including depreciation expense
\$	182,512	not including depreciation expense
	44%	portion of depreciation expense funded

Figure 5-D (chart 1)
Total Average Annual Sewer Usage Charge
Based on Actual Usage
Population: 2,001-5,000



* Indicates communities that have an additional property tax contribution to sewer utility budget (not included in annual sewer rate)

Figure 5-D (chart 3)
Total Average Annual Sewer Usage Charge
Based on Actual Usage
Population: 2,001-5,000



* Indicates communities that have an additional property tax contribution to sewer utility budget (not included in annual sewer rate)

11/11/2015

City of Wisconsin Dells

ORDINANCE NO. _____

The City of Wisconsin Dells, Adams, Columbia, Juneau and Sauk Counties, Wisconsin, does hereby ordain as follows:

SECTION I: PURPOSE

This ordinance: 1.) clarifies that physical resisting or obstructing officers may be subject to enhanced civil penalties; and, 2.) specifies that threatened disorderly conduct toward officers may be subject to civil penalty.

SECTION II: PROVISIONS AFFECTED

- A. Wisconsin Dells Code secs. 18.13(2) and 18.14(1)(b) are amended.

SECTION III: PROVISIONS AS AFFECTED:

A. 18.13(2) RESISTING OR OBSTRUCTING AN OFFICER. (Adopting §946.41)

- (a) False information or physical evidence. [§946.41 (2m)]
- (b) Substantial bodily harm or soft tissue injury. [§946.41 (2r)]
- (c) Great bodily harm. [§946.41 (2t)]

* * * *

B. 18.14(1) DISORDERLY CONDUCT

- (b) Disorderly conduct to police or emergency personnel. It shall be a violation of this section for any person to engage, or threaten to engage, in any violent, abusive, indecent or profane behavior directed toward any police officer, fire fighter or emergency personnel.

SECTION IV: VALIDITY

Should any section, clause or provision of the ordinance be declared by the courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION V: CONFLICTING PROVISIONS REPEALED

All ordinances in conflict with any provisions of this ordinance are hereby repealed.

SECTION VI: EFFECTIVE DATE

This ordinance shall be in force from and after its introduction and publication and as provided by statute.

SECTION VII: PART OF CODE

This ordinance becomes a part of Wisconsin Dells Code, Chapter 18.

Brian L. Landers, Mayor

Nancy R. Holzem, Clerk

INTRODUCED: _____
PUBLISHED: _____
PASSED: _____

DRAFT

CITY OF WISCONSIN DELLS
ORDINANCE NO. _____

ORDINANCE ADOPTING AN AMENDMENT
TO THE COMPREHENSIVE PLAN
FOR THE CITY OF WISCONSIN DELLS

The City Council of the City of Wisconsin Dells, Wisconsin, does hereby ordain as follows:

SECTION 1. Pursuant to Section(s) 62.23/61.35/60.22(3) of the *Wisconsin Statutes*, the City of Wisconsin Dells is authorized to prepare and adopt a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2) of the *Wisconsin Statutes*.

SECTION 2. The City Council, by the enactment of an ordinance, formally adopted the document titled *City of Wisconsin Dells Comprehensive Plan* as the City's comprehensive plan on March 25, 2004. The City of Wisconsin Dells adopted an updated Zoning Code and Zoning Map on May 26, 2007.

SECTION 3. The Plan Commission, by a majority vote of the entire Commission at a meeting held on November 10, 2015, recommended to the City Council that the future land use map that was adopted as part of the Comprehensive Plan be amended to designate all or a portion of Columbia County parcels fronting Vine Street from the alley south of Broadway, south to Grand Cambrian Drive as indicated on the attached Exhibit A, as the new "targeted seasonal employee housing". In addition, the text of the Comprehensive Plan Future Land Use section, page 20 is amended as attached in Exhibit B.

SECTION 4. The City published a Public Notice on October 24 and 31, 2015 and held a public hearing on November 10, 2015 regarding the plan amendment.

SECTION 5. The City Council of Wisconsin Dells, Wisconsin does hereby adopt the proposed plan amendment.

SECTION 6. The City Clerk is directed to send a copy of this ordinance and the plan amendment to the parties listed in Section 66.1001(4)(b) of the *Wisconsin Statutes*.

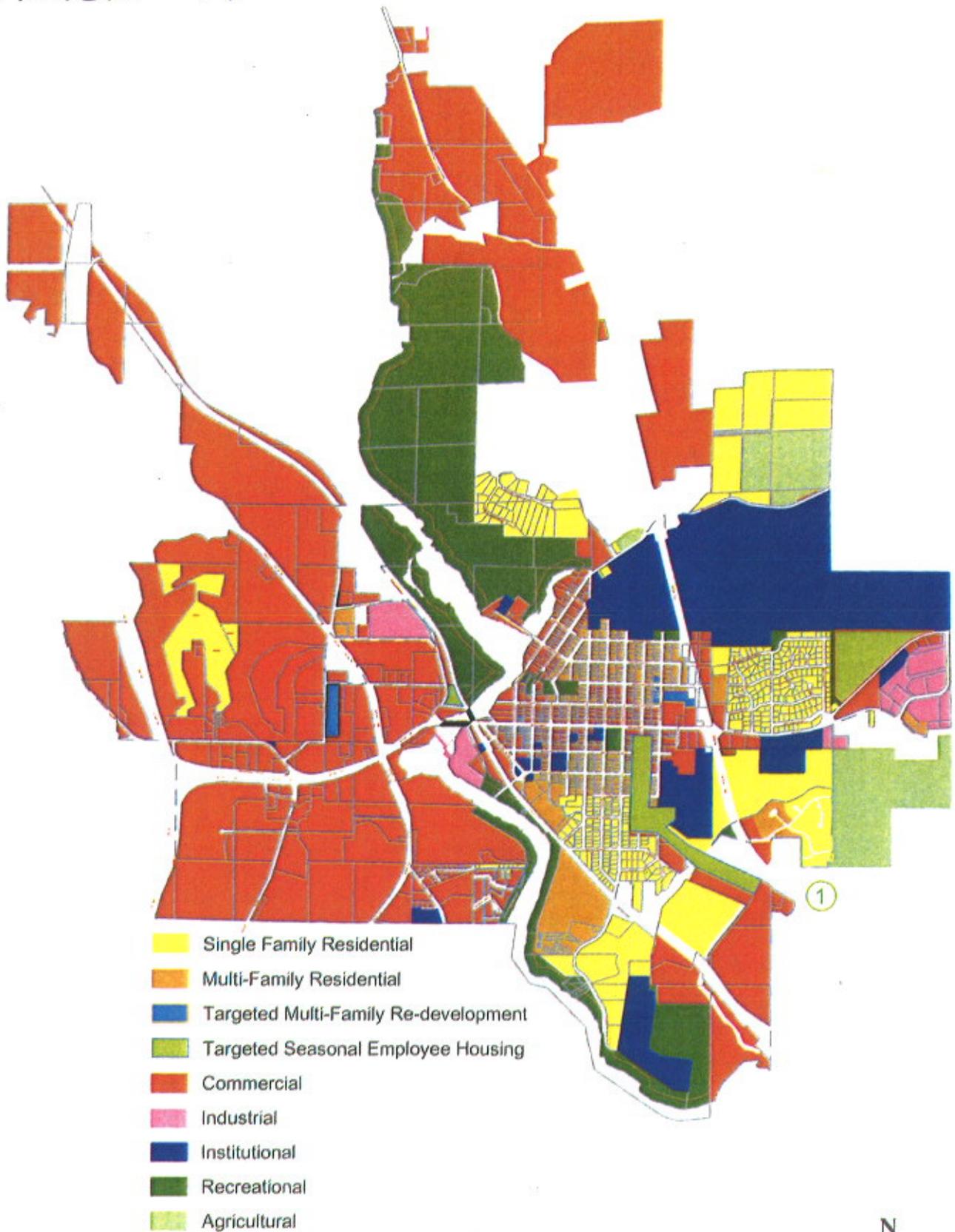
SECTION 7. This Ordinance shall take effect upon passage by a majority vote of the full membership of the City Council and publication or posting as required by law.

ADOPTED this 16th day of November, 2015.

Brian L. Landers, Mayor

Nancy R. Holzem, City Clerk

EXHIBIT A



CITY OF WISCONSIN DELLS
November 2015



EXHIBIT B

Future Land Use

City of Wisconsin Dells Land Use Element

- Centrally located affordable housing for seasonal employees. Vine St. has been identified as an appropriate location for seasonal employee housings. This is housing that is only intended to be occupied by an individual for less than 6 months, as they are seasonally employed at local businesses while on leave from their permanent residences, usually as university students. Due to the temporary nature of this occupancy, the housing may be developed to standards allowing for higher density than standard one, two, or multi-family housing, such as dormitories or congregate living facilities. These types of housing facilities typically are required to obtain annual licenses, and associated inspections, from the City. Two "Campus Concept" housing centers are being targeted for more formal development within this Land Use Plan. Locations include the existing motel corridor along North Vine and the development of current vacant parcels between Trout Road and USH12. In general, it is planned that these developments will entail sufficient rooms, goods and services in their design so as to become a self-sustaining campus neighborhood for their residents. Some concepts of basic uses that could be applied include: housing facilities; internet café; laundry facilities; open space; recreation areas; game room; bookstore; kitchen facilities; chapel; bike shop; and mail room and services.
- Vacant lot infill development. Within existing neighborhoods throughout the City, scattered vacant lots are currently available. It is the hope and plan of the City that each of these locations will be developed by their owners in correlation with surrounding uses and design characteristics.

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