

CITY OF WISCONSIN DELLS MEETING AGENDA

MEETING DESCRIPTION: FINANCE COMMITTEE
DATE: MONDAY, DECEMBER 21, 2015 **TIME:** 6:30 P.M. **LOCATION:** MUNICIPAL BUILDING COUNCIL CHAMBERS - 300 LA CROSSE STREET, WISCONSIN DELLS, WI 53965

		COMMITTEE MEMBERS	
		Ald. Brian Holzem Chair	Ald. Mike Freel
		Mayor Brian Landers	Ald. Dar Mor
AGENDA ITEMS			
1	CALL TO ORDER, ATTENDANCE NOTED		
2	APPROVAL OF THE NOVEMBER 16, 2015 MEETING MINUTES		
3	DISCUSSION AND DECISION ON SCHEDULE OF BILLS PAYABLE DATED DECEMBER 21, 2015; AND ANY OTHER RELATED FINANCIAL INFORMATION		
4	DISCUSSION AND DECISION ON RENTED PARKING STALL FEES		
5	DISCUSSION AND DECISION TO WAIVE THE BUILDING PERMIT FEE FOR THE DRYER PROJECT FOR WWTP		
6	DISCUSSION AND DECISION TO APPROVE THE MEMORANDUM OF TRANSFER BY DONATION WITH BROKEN SPUR LLC		
7	DISCUSSION AND DECISION TO CREATE A SPECIAL REVENUE FUND FOR THE SPECIFIC PURPOSE OF FIRE SERVICE OPERATIONS		
8	DISCUSSION AND DECISION TO CREATE A SPECIAL REVENUE FUND FOR THE SPECIFIC PURPOSE OF RIVER AND BAYS OPERATIONS		
9	NEXT FINANCE MEETING WILL BE JANUARY 18 TH		
	ADJOURN		
	ALD. BRIAN HOLZEM, CHAIRMAN		
	POSTED AND DISTRIBUTED: 12/17/2015		
	<p>Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, their attendance may create a quorum of another city commission, board or committee under the Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body, committee, commission, or board identified in this meeting notice. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.</p>		

PARKING BOARD MEETING
CITY OF WISCONSIN DELLS
MUNICIPAL BUILDING ~ 300 LA CROSSE STREET
WISCONSIN DELLS, WI 53965
DECEMBER 7, 2015

1. Chairperson Fox called the meeting to order at 5:30P.M. Notice of the meeting was provided to the *Dells Events*, WNNO Radio, and posted in accordance with State Statutes.

Present: Chairman Ald. Ed Fox, Mayor Brian Landers, Ald. Ed Wojnicz, Ald. Mike Freel, Police Chief Jody Ward and Public Works Director David Holzem, Kelli Trumble and Keith Koehler.

Others: Ald. Brian Holzem, Ald. Dar Mor, Clerk Nancy Holzem, and City Attorney Joseph Hasler.

2. Motion by Ald. Wojnicz and seconded by Ald. Freel to approve the November 10, 2015 meeting minutes. Motion carried unanimously.

3. The committee reviewed the current fees being charged for rented parking stalls; discussed the practice of renting stalls on Broadway to businesses; and questioned the low rate being charged for prime parking spots on Broadway. Attorney Hasler added that the city should have a policy in place for private use of public parking spaces and define in what situations it would be allowed. Ald. Mor suggested that the policy include that the only use would be for loading and/or unloading purposes. He added that the city should not any more stall rentals on Broadway. Chief Ward suggested reviewing each request on a case by case basis as each situation is different. Keith Koehler questioned how you would stop a business from renting all the spots in front of their business and putting up sign that it's only parking for their customers. Ald. Wojnicz stated that the city should not be giving up prime parking stalls on Broadway. He added that the use of the stalls should be looked at to determine if it is being used to bring people downtown or if the use is just to benefit a specific business. Kelli Trumble questioned the reasoning behind this agenda item/discussion. She added that the two things to be looked at would be (1) is the use a legitimate transportation service; and (2) will it turn a low revenue producing stall into a higher generating stall.

After a lengthy discussion, it was moved by Ald. Freel, seconded by Mayor Landers to increase the current fee of \$350 per stall to \$500 for the 2016/2017 seasons for those renting stalls on Broadway (Dells Boat Tours, Original Ducks, and Dells Army Ducks); and to require a signed privilege agreement. Motion carried unanimously.

Motion by Chief Ward seconded by Mayor Landers to increase the current fee of \$300 per stall to \$350 for the 2016/2017 season for the stalls being rented on Cedar Street by M&I Bank; and to require a signed privilege agreement. Motion carried 7-1 with David Holzem voting no.

Karen Terry

Item 5

From: Chris Tollaksen
Sent: Wednesday, December 16, 2015 4:00 PM
To: Nancy Holzem; Karen Terry
Cc: Brian Landers; D Mor
Subject: WWTP Building permit fee

Based on the current total estimated cost of the Dryer project of \$7,461,900, the building permit fee would be:

\$16,020 requested to be waived.

Chris Tollaksen
City Planner/Zoning Administrator
City of Wis. Dells
(608) 253-2542
Fax (608) 254-8904

From: Chris Tollaksen
Sent: Monday, December 14, 2015 9:29 AM
To: Chris Tollaksen; Brian Landers; 'Dar Mor'; Nancy Holzem
Cc: Karen Terry; David Holzem
Subject: RE: WWTP Dryer

Dan Greve from MSA just called and asked that the request to waive the building permit fee for the WWTP dryer construction be placed on the December agenda. I would imagine this goes to Finance and Council.
MSA is presenting the costs of the project to the Commission on Tuesday Dec 22.

-Chris

From: Chris Tollaksen
Sent: Monday, December 14, 2015 9:06 AM
To: Brian Landers; 'Dar Mor'
Cc: Karen Terry
Subject: WWTP Dryer

I just got a call from a contractor about the WWTP drying, as the BID are due Wednesday.
The contractor is asking if the Building permit fee will be waived or if they should include it in their bid.

As the majority of the funding is coming from LD, I stated I expect the fee not to be waived.

Chris Tollaksen
City Planner/Zoning Administrator
City of Wis. Dells
(608) 253-2542
Fax (608) 254-8904

Memorandum of Transfer by Donation

This Memorandum is made and entered into on _____, 2015 by
and between:

1. Identification of the Parties:
 - a. Transferor: Broken Spur Enterprises, LLC, W4505 Gale Avenue,
Montello, Wisconsin, 53949 (Broken Spur)
 - b. Transferee: City of Wisconsin Dells, 300 LaCrosse Street, Wisconsin
Dells, Wisconsin, 53965 (Wisconsin Dells)
2. Subject Premises. The property subject to this Agreement is located at 828
Elm Street, Wisconsin Dells consisting of the house on the Inn Town Motel
property as depicted on the map attached Exhibit A being a parcel of land
having the following dimensions: 90' x 80'; being a portion of tax parcel
number 11291-659.
3. Included property. The real estate and improvements on the property
depicted and described including the right to remove that portion of the
house on property retained by Broken Spur.
4. Purchase price. The purchase price is \$0.00. This is a donation
5. Costs. The City shall be responsible for all costs and fees associated with
this transaction including survey to create conforming lots and evidence
of title.

6. Easement for house demolition. At closing, Broken Spur shall give an easement and consent to remove that portion of the house located on the property retained by Broken Spur and the City will indemnify and hold the Broken Spur harmless for the demolition activities conducted on Broken Spur's property. The demolition easement shall include the right to use Broken Spur's land in connection with the demolition.
7. Garage. The City will endeavor to not damage or destroy the garage on Broken Spur's retained property but does not guarantee the success of its efforts. Broken Spur will not hold the City responsible for damage to or destruction of the garage. If the garage is damaged and Broken Spur elects to not repair, the City shall remove the structure and debris at its cost. If the current garage structure remains on the Broken Spur property, the City shall waive any set-back concerns unless the garage, at a later date, is significantly altered.
8. Approval. This Agreement is subject to approval by the City of Wisconsin Dells Common Council.
9. Entire Agreement. This Agreement contains all of the understandings of the parties. There are no promises, agreements, terms, conditions, warranties, representations or statements other than those contained in this document. This Agreement shall apply to and bind the heirs, legal representatives, successors, assigns of the parties. It may not be changed

except in writing.

CITY OF WISCONSIN DELLS

Dated: _____, 2015

Brian Landers, Mayor

Dated: _____, 2015

Nancy Holzem, Clerk

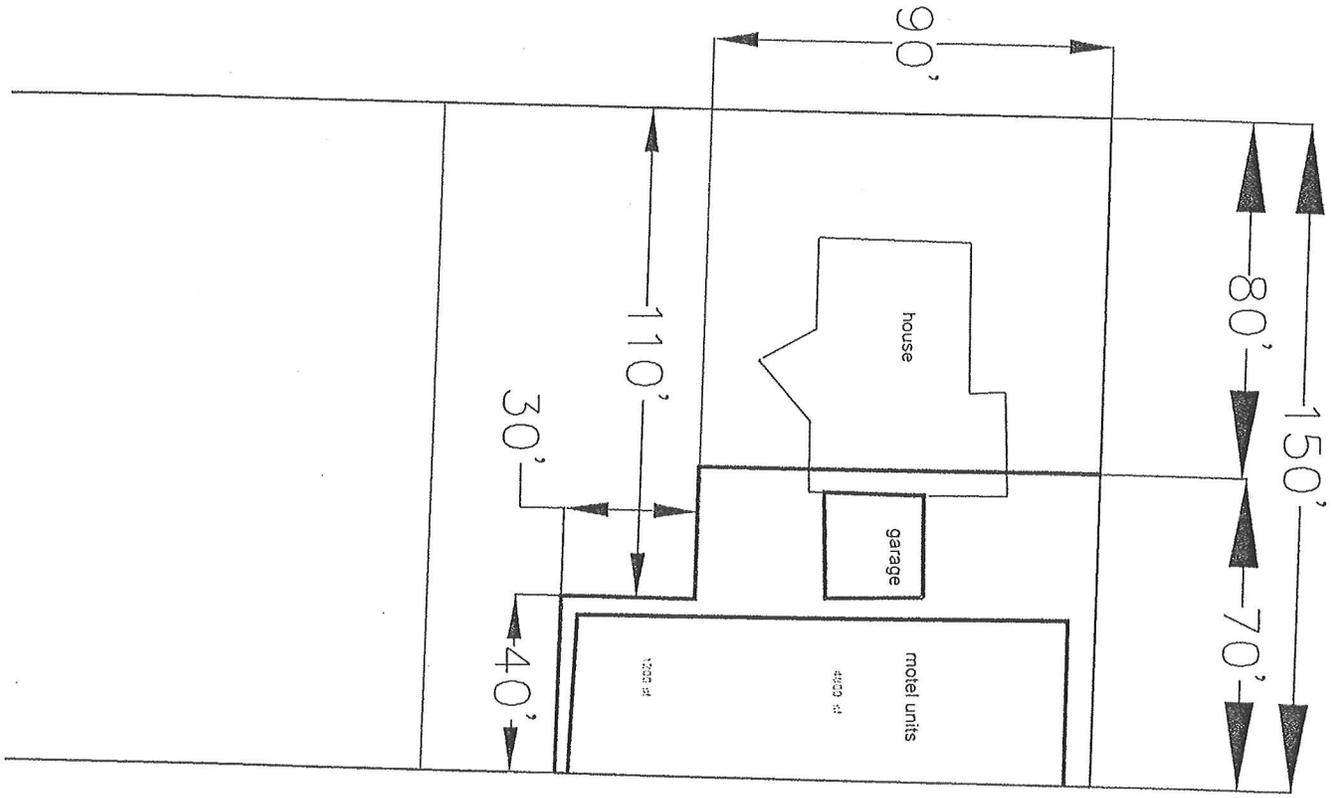
BROKEN SPUR ENTERPRISES, LLC

Dated: _____, 2015

By: Dean Bauknecht, Member

EXHIBIT A

ELM ST



WISCO