CITY OF WISCONSIN DELLS MEETING AGENDA

MEETING DESCRIPTION: FINANCE COMMITTEE
DATE: MONDAY, AUGUST 17, 2015 TIME: 6:15 P.M. LOCATION: MUNICIPAL BUILDING COUNCIL CHAMBERS - 300 LA CROSSE STREET, WISCONSIN DELLS, WI 53965

	COMMITTEE MEMBERS		
	Ald Brian Holzem Chair	Ald. Mike Freel	
	Mayor Brian Landers	Ald. Dar Mor	

AGENDA ITEMS	
1	CALL TO ORDER, ATTENDANCE NOTED
2	APPROVAL OF THE JULY 20, 2015 MEETING MINUTES
3	DISCUSSION AND DECISION ON SCHEDULE OF BILLS PAYABLE DATED AUGUST 17, 2015; AND ANY OTHER RELATED FINANCIAL INFORMATION
4	UPDATE AND POSSIBLE DECISION ON FUNDING OPTIONS FOR THE COMPLETION OF THE RIVERWALK PROJECT
5	REVIEW, DISCUSSION AND DECISION ON 2016 SCHEDULE OF FEES
6	DISCUSSION AND DECISION TO APPROVE THE DISSEMINATION AGENT AGREEMENT WITH WISCONSIN PUBLIC FINANCE
7	DISCUSSION AND DECISION TO APPROVE PUBLIC RESTROOM AGREEMENT WITH BUD GUSSEL
8	ITEMS FOR REFERRAL TO FUTURE MEETINGS (MONDAY, SEPTEMBER 21, 2015 TIME TBD)
9	ADJOURN
	ALD. BRIAN HOLZEM, CHAIRMAN
	POSTED AND DISTRIBUTED: 08/14/2015
	Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, their attendance may create a quorum of another city commission, board or committee under the Wisconsin Open Meetings Law; However, no formal action will be taken by any governmental body at the above stated meeting other than the body, committee, commission, or board identified in this meeting notice. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.

Item 3

SCHEDULE OF BILLS PAYABLE
AUGUST 17, 2015
MONDAY
COMMON COUNCIL

10	GENERAL FUND	418,257.32
13	DEBT SERVICE FUND	0
14	CAPITAL PROJECTS FUND	22,429.36
52	WATER FUND	6,588.16
53	SEWER FUND	44,308.45
59	ELECTRIC FUND	791,221.82
	TOTAL	**1,282,805.11**

Item 4

Riverwalk
Budget Summary
7/17/2015

Grant Funding Estimate

	Total Est. Cost	80% grant	20% City
Design	$ 380,769	$ 304,615	$ 76,154
Construction	$ 1,981,469	$ 1,585,175	$ 396,294
Non-Part. Constr.	$ 44,000		$ 44,000
Total	$ 2,406,238	$ 1,889,790	$ 516,448

07/17/2015 Estimate

	Total Est. Cost	Grant	20% City
Design	$ 525,210	$ 304,615	$ 220,595
Total Construction	$ 2,030,055	$ 1,585,175	$ 444,880
Total	$ 2,555,265	$ 1,889,790	$ 665,475

City Paid to Date	$ 381,000.00	
Current Est. Remain	**$ 284,474.60**	**plus Financing**
Previously budgeted	$ 135,000.00	
New Financing required	**$ 149,474.60**	

Item 5

~ CITY OF WISCONSIN DELLS ~
2015 SCHEDULE OF FEES

Type	Current FEE		Code Section	Year Revised
Adult Oriented Establishment	1000.00	Annually	16.18(5)(a)	2002
Alarm Monitor at Police Dept	125.00	Annually	9.05(7)	2010
Awning & Canopies Inspections	60.00	Every 2 years	22.26(6)	2010
Bicycle License	FREE		23.04	2015
Board of Appeals	300.00	Plus Public Hearing Fee	19.221	2010
Boat Dock Rental Fee	401.70	Annually-primary city residents		2015
(plus tax)	578.50	Annually-school district residents		2015
	950.30	Annually-all others		2015
Boat Launch Fee (Daily)	8.00		8.03(4)(a)	2010
Boat Launch Fee (Annual)	50.00			2010
Building Inspection Fees (Commercial)	75.00	Roof Re-Shingle Electric Service Upgrade Required by code violations	13.01(3)	2010
Building Inspection Fees (Residential)	50.00	Roof Re-Shingle Electric Service Upgrade Required by code violations		2010
Building Permits (Residential)	45.00	First $1000 of cost or less; $20 each add'l $1000	13.01(3)	2008
	2500.00	Maximum fee		2008
Building Permits (Commercial)	45.00	First $1000 of cost or less	13.01(3)	2008
	25.00	Each add'l $1000 to $500,000		2008
	50.00	Each add'l $100,000 thereafter		2009
	25,000	Maximum fee		2009
Building Permits (REU fee)	1920.00			2014
Building Footings & Foundation Fee (Commercial)	125.00			2008
Busking Permit	50.00	Per performer/per season	16.10	2014
Cemetery Lots	550.00			2008
Mon-Sat Grave Opening	400.00			2008
Mon-Sat Cremation	225.00			2008
After 4pm hourly charge	65.00			2008
Cigarette License	100.00	Annually (highest fee allowed)	16.15(2)	2002
Circus, Carnival, Theatrical Permit	100.00	Per day or $1500 per month	16.07(3)	2010
Community Center Room Rental:				
City non-profit organizations	25.00	Each additional hour: $5.00		2010
All other groups	50.00	Each additional hour: $15.00		2010
Use of kitchen (additional)	25.00	Per hour (max $100)		1999

Closet/Storage Rental	25.00	Per month		2010
Compliance Certificate	40.00		by Res.	2010
Conditional Use Permit	300.00	Plus Public Hearing Fee	19.3740	2010
Copy Fees:				
Regular	.25	Per page, plus postage if mailed		2002
Large Scale	20.00	Per page, plus postage if mailed		2012
CD copies	10.00	Plus postage if mailed		2009
Demolition Permit	150.00		13.05(7)(f)	2010
Dog & Cat Licenses:				
Spayed or neutered	10.00	Annually	25.13(2)(a)	2014
Not spayed or neutered	15.00	Annually	25.13(2)(b)	2014
Driveway Permit	75.00		6.02	2009
False Alarm Fee-Fire	150.00	For 3rd and subsequent false calls	9.05(7)	2010
False Alarm Fee-Police	25.00	For 3rd and subsequent false calls	9.05(7)	2010
Fax	**1.00**	Per page		2013
Finger Printing	20.00			2011
Fire Inspections	60.00	Per non-compliance f/u inspect.	9.02(9)(c)	2010
Fireworks Display Permit	**125.00**	Per Display Event	9.11	2013
Firework Sales	275.00	+ $60 for add'l sites Annually	16.20(4)(b)	2007
Garbage Collection-Tax Exempt:				
Single Family Res Family	275.00	Annually	12.01(11)(a)	2014
Churches	275.00	Annually		2014
Fraternal Organizations	275.00	Annually		2014
Federal Post Office	600.00	Annually		2014
Schools with 100 or less	750.00	Annually		2014
Schools with more than 100	2400.00	Annually		2014
Wastewater Treatment Plant	4800.00	Annually		2014
Garbage Collection-Apartments:				
Base Charge (First 2 units)	275.00	Annually		2014
1-10 units	150.00	Annually		2014
11-20 units	125.00	Annually		2014
21+ units	100.00	Annually		2014
Horse Drawn Vehicles	500.00	Annually	16.015(3)	2000
Horse Drawn Drivers	30.00	Annually	16.015(4)(a)	2011
Horse Stable Inspection	125.00		16.01(3)(c)	2010
Junk Dealer License	1000.00	Annually	16.11(5)	2000
Kennel License	50.00	Annually	25.13(2)(f)	2000
Lawn Mowing	100.00	Per hour (minimum charge)	13	2007
Liquor Licenses:				

Class "A" Beer (off-premise)	100.00	Annually plus publication fee	16.12	
Class "B" Beer (on/off-premise)	100.00	Annually plus publication fee	16.12	
"Class A" Liquor (off-premise)	500.00	Annually plus publication fee	16.12	
"Class B" Liquor (on-premise)	500.00	Annually plus publication fee	16.12	
"Class B" Quota Plus	10,0000	Initial Fee plus publication fee	16.12	
"Class B" Quota Plus renewal	500.00	Annually plus publication fee	16.12	
"Class C Wine (on-premise)	100.00	Annually plus publication fee	16.12	
Temporary Beer/Wine (bona fide clubs only)	10.00	Per event	16.12	
Wholesaler Beer License	25.00	Annual Fee plus publication fee	16.12	
New Agent Appointment	10.00			
Premises Transfer	10.00			
Renewal Filing Late Fee	50.00			2014
Livestock/Poultry	3.00	Per animal	16.02(3)	2008
Lodging Facility License:				
Each for first 15 sleeping Units	50.00	Annually	16.06	2010
Each add'l unit same location	25.00	Annually	16.06	2008
Mobile Home Park (First 25 units)	350.00	Annually	16.03(6)(b)(4)	2010
Additional Units	25.00	Annually		2010
Moving Permit	500.00	Per structure	13.06(4)	2010
Multi-Family Residential Dev.	550.00	Plus Public Hearing Fee		2010
Paper Service	50.00			2010
Park Picnic Shelter Rental:				
School Groups	25.00			2014
Residents within School Dist.	50.00			2013
All others	250.00			2013
Peddlers & Transient Merchants	175.00		16.09(4)(l)	2014
Planned District Development:				
Review Fee Small Residential	1700.00		19.431	2008
Review Fee Large Residential	5500.00			2008
Review Fee Commercial	8000.00			2008
Review Fee Mixed Use	%	Comb. of cost above prorated %		2008
Amendments	2500.00	Up to $2500		
Green Space Fee Res. Small	30.00	Per unit		2008
Green Space Fee Res. Large	55.00	Per unit		2008
Green Space Fee Comm. Small	2600.00	Less than 100,000 sq ft		2008
Green Space Fee Comm. Large	5500.00	More than 100,000 sq ft		2008
Green Space Fee Mixed Use	%	Comb. of cost above prorated %		
Plumbing Permit	1.00	Per fixture ($35 minimum)	15.07	2000
Police Department Charges:				
Traffic Control w/o squad	70.00	Per officer/per hour		2014
Traffic Control w/squad	100.00	Per officer/per hour		2014
Discovery Costs				

Regular	.20-.35	.20 ea per page single sided, .35 ea double sided per page, plus postage if mailed		
CD/DVD copies	5.00	Plus postage if mailed		
Photo Reprints	.50	Per print, 5"x7" or less (if available) plus postage if mailed		
VCR Tapes	5.00	Plus postage if mailed		
Open Records Fees:				
Regular	.25	Per page plus postage if mailed		
Electronic Copies	.10	Per page		
CD/DVD copies	10.00	Plus postage if mailed		
Photo Reprints	.50	Per print (if available) plus postage if mailed		
Cost of Locating	Actual Co	Applies if over $50.00		
Pool Rates:				
Res. Individual w/lessons	63.00			2011
Res. Family w/lessons	110.00			2011
Res. Individual w/o lessons	47.00			2011
Res. Family w/o lessons	88.00			2011
Res. Daily Swim Pass	5.00			2009
Res. Child Swim Lesson	30.00	Per session		2009
Non-Res. Individual w/lessons	78.00			2011
Non-Res. Family w/lessons	142.00			2011
Non-Res. Indiv. w/o lessons	63.00			2011
Non-Res. Family w/o lessons	110.00			2011
Non-Res. Daily Pass	6.50			2009
Non-Res. Swim Lessons	40.00	Per session		2009
Group Swim Rate (20 or more)	4.00			2009
Seniors	Free			
Portable Amusements	1000.00	Annually	16.08	2010
Prelim Breath Test PBT (Police)	10.00	Per service		2013
Privilege Agreement	Up to $5,000	Up to $5,000 maximum/annually		2014
Public Hearing Fee	225.00			2007
Rezoning Request	300.00	Plus Public Hearing Fee		2010
Room Tax Permit	275.00	Each site	4.10(4)	2010
Saddle Horses (Riding Stable)	200.00	Annually	16.01(2)	2009
Per horse	25.00	Annually		2009
Sign Permit Fee:			22.07(2)	
Signs Under Projection Structure	15.00	Per sign face		2011
Directional Signs	50.00	Per sign face		2011
Signs in Industrial Park	50.00	Per sign face		2011
All Other Signs	125.00	Per sign face		2010
Inspection Fee	15.00	Per sign face	22.08	2010
Site Plan Review	300.00	Plus Public Hearing Fee	19.391	2010

Snow Removal-Sidewalks	105.00	Per hour	5.04(4)(b)	2010
Special Assessment Letter	60.00	Per Parcel		2009
Special Events/Parade Permit	160.00		24.11	2010
Subdivision Fee (1-39 sites):				
Preliminary Plat	130.00	Double fee for 40+ sites	21.10(2)	2010
Improvement Review	65.00	Double fee for 40+ sites		2010
Inspection	65.00	Double fee for 40+ sites		2010
Final Plat	130.00	Double fee for 40+ sites		2010
Engineer Inspection	Cost	$60 minimum		
Tavern Operator-Bartender License:				
Regular	60.00	2-year licensing period	16.12(5)(a)	2009
Provisional	10.00	Valid for 60 days	16.12(5)(b)	
Temporary	10.00	Per event, limit 2 per year	16.12(5)(c)	2008
Tax Bills for Mortgage Co.	2.00	Per parcel		2013
Taxicab Service License:	150.00	Annually	16.21(5)	2014
First Vehicle	50.00	Annually	16.21(5)	2011
Each Additional Vehicle	25.00	Annually	16.21(5)	2010
Each Driver	30.00	Annually	16.21(5)	2011
Timeshare Unit Fee	1000.00	Per room annually		2007
Traffic Control – Police Dept	$70	Without squad car		2014
Traffic Control – Police Dept	$100	With squad car		2014
Vacate of Public Way	300.00	Plus Public Hearing Fee	ss. 66.1003	2010
Variance	300.00	Plus Public Hearing Fee	19.491	2010
Well Permit	300.00	Annually	7.08(2)	2010
WoZhaWa Vendor Permit	750.00	Annually	16.22	2007

- Updated 06/14/14 by Res. No. 4084
- Updated 08/19/13 by Res. No. 4001
- Updated 12/17/12 by Res. No. 3949
- Updated 10/15/12 by Res. No. 3933
- Updated 07/18/11 by Res. No. 3792
- Updated 04/19/11 by Res. No. 3758
- Updated 09/20/10 by Res. No. 3705
- Updated 07/19/10 by Res. No. 3690
- Updated 04/20/10 by Res. No. 3669
- Updated 07/20/09 by Res. No. 3605
- Updated 11/17/08 by Res. No. 3537

Item 6

WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC
1020 NORTH BROADWAY, SUITE G-9
MILWAUKEE, WI 53202
414-434-9644
FAX: 414-226-2014

City of Wisconsin Dells

Dissemination Agent Agreement

Continuing Disclosure Annual Report Filing Requirement

The City of Wisconsin Dells has previously executed Continuing Disclosure Certificates (the "Undertakings") in connection with the issuance of the City's General Obligation Note and Bond issues, Electric Utility Revenue Bond issues, and Community Development Authority Revenue Bond issues, collectively referred to as "Outstanding Obligations." The City has covenanted, for the benefit of bondholders, to provide continuing disclosure of certain financial information and operating data, in accordance with the requirements of the individual Undertakings ("Annual Report"), and to provide timely notices of the occurrence of certain events. The Annual Report and notices of material events must be filed with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System at www.emma.msrb.org.

This writing will serve as the Dissemination Agent Agreement ("Agreement") between Wisconsin Public Finance Professionals, LLC ("WPFP") and the City of Wisconsin Dells ("City") for filing the continuing disclosure Annual Report and notices of material event, for which WPFP is designated as the City's "Dissemination Agent."

WPFP will file, on behalf of the City, certain annual financial information and operating data required by the Undertakings in compliance with SEC Rule 15c2-12, the ("Rule"). The City agrees to provide the information promptly upon request, in order for WPFP to make the filing in a timely fashion. In accordance with the Undertakings, the Annual Report must be filed no later than 270 days (September 26) after the end of each fiscal year (December 31).

The content of the Annual Report includes the Audited Financial Statements for the City of Wisconsin Dells, and updates to the following financial and operating information:

1. Indebtedness

   General Obligation Long-Term Debt
   - Outstanding General Obligation Long Term Debt by Issue
   - Annual Maturity Schedule

   Legal General Obligation Debt Limit
   Overlapping Debt
   Short-Term Debt
   Revenue Debt by Issue
   Community Development Authority Debt
   No Default on City Indebtedness
   Future Financings

2. Financial Information

   Financial Reports – Statement of Revenues, Expenditures and Changes in Fund Balance – General Fund

3. Property Valuations and Taxes
   - Assessed and Equalized Values
     - Equalized Value by Category
     - Trends in Equalized Value
   - Budget, Levy and Collection Procedures
   - Sales Tax
   - Largest Taxpayers
   - Tax Levy Limit

4. The Electric System
   - Electric System Capacity
   - Purchased Power
   - Electric System Usage
   - Sales of Electricity by Rate Schedule
   - Top Ten Electric Customers
   - Electric Rates
   - Indebtedness of the Electric System
     - Electric System Revenue Debt by Issue
     - Electric System Revenue Debt Annual Debt Service Schedule
   - Historic/Projected Electric System Revenues and Expenses

WPFP will prepare the Annual Report filing based on the information supplied and approved by the City. WPFP will file the Annual Report with the Municipal Securities Rulemaking Board ("MSRB") through the Electronic Municipal Market Access System ("EMMA") at www.emma.msrb.org in the format prescribed by the MSRB. All documents provided to the MSRB shall be accompanied by the identifying information prescribed by the MSRB.

If not submitted as part of the financial information, then, when and if available, WPFP will submit the City's Audited Financial Statements to EMMA on behalf of the City. The City will provide WPFP promptly with Audited Financial Statements in word-searchable pdf format. If Audited Financial Statements are not available within the time required for filing, unaudited financial information will be provided, and Audited Financial Statements will be submitted to EMMA when available.

Upon the City's request and notification to WPFP of any of the events set forth in the Rule, if material, WPFP will prepare and file a material event notice. Below is a list of the reportable material events that the Rule specifies. Upon the City's request and notification to WPFP of any other event requiring a voluntary filing, WPFP will prepare and file such voluntary notice. Any such material event or voluntary event filing will be based on the information supplied and approved by the City and shall be filed with the MSRB through the EMMA System.

WPFP shall provide the City with submission confirmations of Annual Report filings, or Notices of Material Event or Voluntary Event filings, as received from MSRB.

The City agrees to provide WPFP with information relating to the City and other matters considered appropriate to perform our duties under this Agreement. The City acknowledges that WPFP is entitled to rely on the accuracy and completeness of all information provided by the City.

WPFP annual fee is $1,000 for services performed under this Dissemination Agent Agreement. The fee includes all necessary in-state travel expenses, and general out-of-pocket expenses i.e. supplies and copying. WPFP's fee is due and payable upon completion of the Annual Report filing requirement.

This Agreement may be terminated by either party upon 90-day's written notice. This Agreement may be amended or modified only by a writing signed by both parties. This Agreement is solely for the benefit of the City and WPFP and no other person. WPFP may not assign this Agreement without the City's prior written consent. The laws of the State of Wisconsin shall apply to this Agreement.

WISCONSIN PUBLIC FINANCE PROFESSIONALS, LLC

By: Carol Wirth
Carol Ann Wirth, President

CITY OF WISCONSIN DELLS, WISCONSIN

By: _____

Date: _____

Material Events under SEC Rule 15c2-12

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Securities, or other material events affecting the tax status of the Securities;
7. Modification to rights of holders of the Securities, if material;
8. Securities calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution or sale of property securing repayment of the Securities, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the Issuer;
13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

Item 7

Public Restroom Agreement
Bavarian Village & Wisconsin Dells BID

This Agreement is by and between the following parties:

- City of Wisconsin Dells and its Business Improvement District Committee (BID)

- Bavarian Village, LLC (BV)

Recitals

A. BV owns the "Bavarian Village" commercial premises located at 436 Broadway, Wisconsin Dells.

B. BV will make available and open to the general public the restrooms on the premises.

C. BID will compensate BV for the public accommodations pursuant to this agreement.

Agreement

1. The restrooms at 436 Broadway premises shall be open to the general public from July 1, 2015 through September 30, 2016.

2. Every three months, during the term of this agreement, beginning July 1, 2015 BID shall pay to BV $2,286.00.

3. The payment by BID to BV shall compensate BV for the care, maintenance and cleaning of the restrooms which shall be the sole responsibility of BV.

4. Upon 90 days notice, in writing, BID or BV may terminate this agreement at any time for any reason in its sole discretion.

5. The restrooms shall be open to the general public at all times that they are open to patrons of 436 Broadway.

6. BV shall cooperate with BID to erect and maintain signs which provide directions to the public restrooms.

7. At all times during the term of this agreement, the public restrooms and access thereto shall comply with the applicable provisions of the Americans with Disabilities Act.

8. BV and BID shall have and maintain in full force and effect public liability and property damage insurance with respect to the use of the restroom facilities. Such policies shall name both BV and the City as insureds and shall have limits of at least $1,000,000.00 for injury or death to one person; $3,000,000.00 for any incident; and, $100,000.00 with respect to property damage. Upon demand, each party shall provide proof of insurance to the other.

9. This Agreement shall bind the parties, its successors and assigns.

10. No modification, alteration or amendment to this agreement shall be binding upon any party hereto until such modification, alteration or amendment is reduced to writing and executed by both parties hereto.

11. The laws of the State of Wisconsin shall govern this agreement. Venue for any disputes regarding this agreement shall be the Circuit Court for Columbia County.

12. If any provisions of this agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative or unenforceable to any extent whatever.

13. The execution of this Agreement was authorized by the Wisconsin Dells Common Council on August 17, 2015.

BAVARIAN VILLAGE, LLC

Dated: _____, 2015

_____
By: Bernard Gussell, Jr., Member

CITY OF WISCONSIN DELLS

Dated: _____, 2015

_____
Brian Landers, Mayor

Dated: _____, 2015

_____
Nancy Holzem, Clerk

Dated: _____, 2015

_____
Kelli Trumble, Business Improvement District Committee Chair