

City of Wisconsin Dells Parks, Recreation, & Waterway Committee

Meeting Agenda

Monday February 2, 2015 6:00 PM

Wisconsin Dells Municipal Building – 300 LaCrosse St

Chairperson: Jesse DeFosse

Committee Members: Mike Warnke, Tammy Mayer, Aaron Castle,
Becky Gussel, Lauren Witcha, Gordon Priegel

1. Call to order and note attendance
2. Approval of the February 12, 2015 Meeting Minutes
3. Discussion and Decision if needed on Kick-off Meeting for Comprehensive Outdoor Rec Plan. Presentation by Andrew Bremer from MSA
4. Discussion and Decision on increase to 2015 Boat Dock/Slip Fees.
5. Items for Referral
6. Adjournment

Aldersperson Jesse DeFosse, Chairperson
Posted and Distributed – January 31, 2015

Open Meetings Notice: If this meeting is attended by one or more members of the Common Council who are not members of this committee, and their attendance creates a quorum of the Common Council, this meeting may technically be considered a meeting of the Common Council for the purposes of the Wisconsin Open Meetings Law. Please be advised that upon reasonable notice, the City of Wisconsin Dells will furnish appropriate auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in meeting activities.

PARKS, RECREATION, AND WATERWAYS COMMITTEE

CITY OF WISCONSIN DELLS ~ 300 LA CROSSE STREET

WISCONSIN DELLS, WI 53965

January 12, 2015

1. Chairperson DeFosse called the meeting to order at 6:00 P.M. Notice of the meeting was provided to the Dells Events, WNNO Radio, and posted in accordance with State Statutes.

Present: Alderperson DeFosse, Tammy Mayer, Gordon Priegel, Lauren Witecha, Thad Meister, Adam Breest

Others: Kay James from the Dells Events, John Langhans, and Sarah Grosshuesch

Excused: Mike Warnke, Becky Gussel, and Aaron Castle

2. Motion by Priegel and seconded by Mayer to approve the December 1, 2014 meeting minutes. Motion carried unanimously.
3. Motion by Priegel and seconded by Witecha to approve the 2015 Spring/Summer Park and Rec Guide. Meister presented the content and programs to be listed in the 2015 Spring/Summer Park and rec Guide. This guide will go to print at the end of January for Early to Mid February distribution. Motion carried unanimously.
4. Motion by Witecha and seconded by Priegel to approve the Aquatic/Recreation Facility Programming Study with MSA. It was noted that the 50 Meter pool element of the study would be eliminated and the City would see some cost savings. Motion carried unanimously.
5. Item for referral is the Comprehensive Outdoor Rec Plan (CORP). Andrew Bremer from MSA will be present to kick off our Comprehensive Planning. Next Meeting Feb 2, 2015 6:00 PM
6. Motion by Priegel and seconded Witecha to adjourn at 6:20

Thad Meister

Parks, Recreation, & Waterway Director

CITY OF WISCONSIN DELLS' COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE PROJECT SUMMARY

PROJECT OBJECTIVE:

Update the 2007-2011 Comprehensive Outdoor Recreation Plan

PLAN PURPOSE:

The plan serves to guide the continual improvement of the City's park and open space system and to maintain the City's eligibility for state and federal park and recreation grants. To remain eligible for funding plans are required to be updated every five years.

KEY PROJECT ACTIVITIES/PLAN COMPONENTS:

- Data Collection & Park Survey
- Existing Conditions Assessment
- Future Needs Assessment
- Park and Recreation Goals, Objectives, and Policies
- Recommendations for Improvements
- Implementation

PROJECT SCHEDULE:

- Park Board Meetings (Date):
 - Kickoff Meeting (February 2nd): Project Overview, Draft Survey Review, General Discussion on Park and Recreation Needs and Opportunities
 - Needs Assessment (TBD): Review Survey Results & Existing Conditions Assessment
 - Review Draft Goals, Objectives, Policies & Recommendations
 - Review Complete Draft Plan (TBD)
 - Public Hearing/Plan Recommendation (TBD)

PUBLIC PARTICIPATION PLAN:

In addition to the on-line survey and public hearing, information regarding the project will be conveyed through the Park Department's Facebook Page. A draft copy of the updated park plan will also be available for viewing prior to the public hearing through the City's website. All Park Board meetings are also open to the public.

PROJECT CONTACT:

Thad Meister
Wisconsin Dells/Lake Delton
Parks, Recreation, and Waterways Director
608-254-7458
tmeister@dellsnet.com

Prioritization of Needs

High Priority Needs

- Improve accessibility to parks, equipment, and facilities to comply with ADA standards and guidelines
- New swimming pool and bathhouse
- Replace outdated playground equipment to comply with ADA, CPSC (Consumer Product Safety Commission), and ASTM guidelines (Weber Park, Veteran's Park)
- Acquisition of green space
- Restore fountain at Bowman Park
- Restroom facility at Rotary Park
- Pave alley at Bowman Park

Medium Priority Need

- Create a pet park
- Development of soccer fields
- Creation of girls fast pitch fields
- Help restore tennis courts to good playing conditions
- Renovate restrooms at Bowman Park
- Replace docks at Boat Docks and Boat Ramp

Low Priority Needs

- Snowmobiling
- Biking Trails
- Warming room for skating rink at Rotary Park
- Skateboard Park
- Disc Golf

Five Year Action Plan

The following action plan is a five year guide for capital improvements for parks and recreational facilities in the City of Wisconsin Dells. Implementation depends largely on the availability of funds through the budget and other sources such as Rivers and Bays and private donations.

Park/Facility	Cost	Year
New Parks		
- Deerwood Glen Playground Equipment for Park	\$30,000	2008/2009
- Prairie Oaks (9 th Ave.) Playground Equipment	\$35,000	2009
* Playground construction time frame could be altered by the number of occupied properties within each subdivision.		
Swimming Pool		
- Construct New Pool/Bath House	\$1.5/2.0 Million	2009
Veteran's Park		
- New playground Equipment	\$35,000	2009/2010
- New Parks Shop	\$70,000	2009/2010
Weber Park		
- New Playground Equipment	\$20,000	2008
- Pavilion	\$8,000	2008/2009
Rotary Park		
- New Restroom/Pavilion Facility (Joint Project with Rotary Club)	Total- \$75,000	2009
- Develop area for playground	\$5,000	2009/2010
Bowman Park		
- Restore Fountain	\$7,500	2008
- Renovate Bathrooms	\$7,000	2008
Boat Docks & Ramp		
- Replace docks	Self-funded by dock revenue	

1. Introduction

The City of Wisconsin Dells Parks and Recreation Department is inviting members of the community to participate in the update of the City's Comprehensive Outdoor Recreation Plan. The plan serves to guide the continual improvement of the City's park and open space system and to maintain the City's eligibility for state and federal grants. The City of Wisconsin Dells realizes the importance and benefits its park and open space system has on the City's quality of life and is committed to providing for the recreational needs of its current and future residents. By participating in this survey you are helping to shape the future of our community!

2. Demographics

The following questions will help the City to better understand who is taking the survey

1. Please indicate the number of people in your household, including yourself, who fall within the following age ranges:

	0	1	2	3	4	5+
Under 24 months	<input type="radio"/>					
2-5	<input type="radio"/>					
6-12	<input type="radio"/>					
13-18	<input type="radio"/>					
19-29	<input type="radio"/>					
30-49	<input type="radio"/>					
50-64	<input type="radio"/>					
65+	<input type="radio"/>					

3. Demographics

2. Indicate the location of your primary residence using the image below

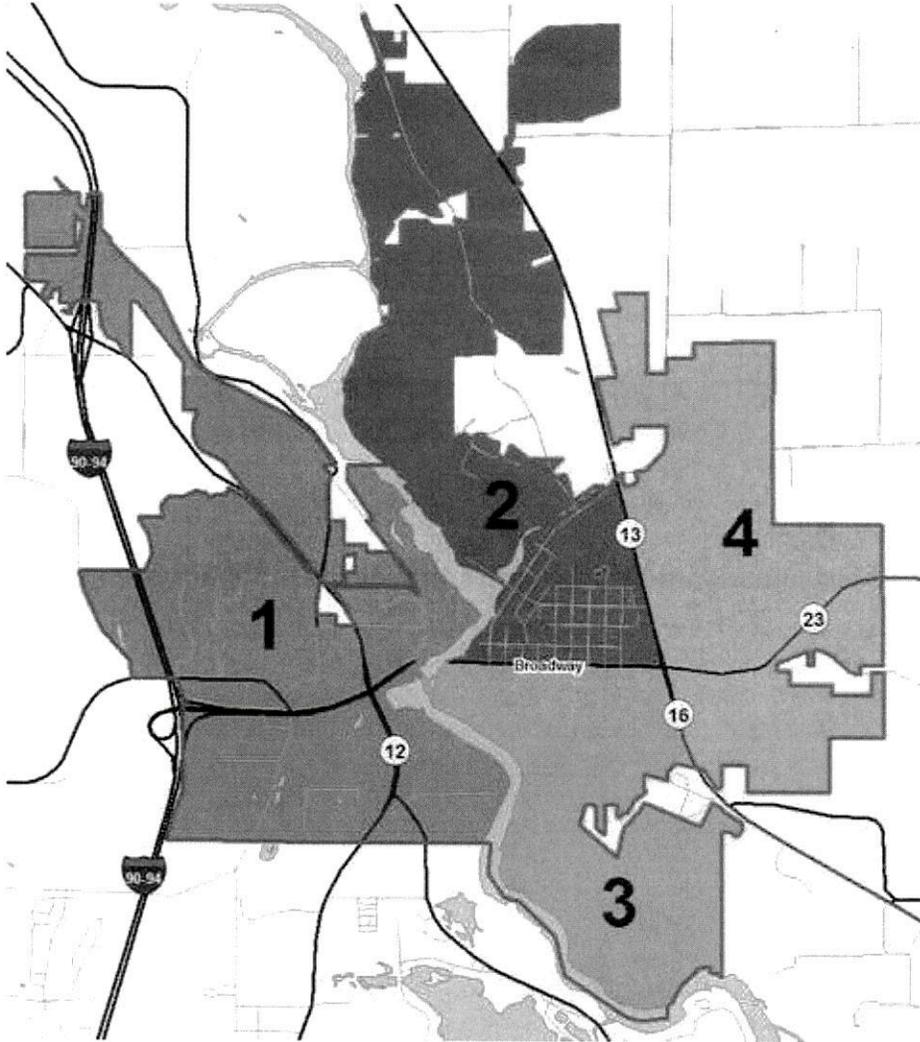
1

2

3

4

I don't live in the City



4. General Satisfaction

The following set of questions will help the City better understand how well existing parks and recreational services are meeting your household needs.

3. How would you rate your overall satisfaction with the park and recreational facilities (e.g. parkland & play equipment) in Wisconsin Dells?

- Very Dissatisfied
- Dissatisfied
- Satisfied
- Very Satisfied
- No Opinion

Comment

4. How would you rate your overall satisfaction with park and recreational programs (e.g. recreational classes) offered in Wisconsin Dells?

- Very Dissatisfied
- Dissatisfied
- Satisfied
- Very Satisfied
- No Opinion

Comment

5. How would you rate the following characteristics of the City's park system? Please use the comment box to describe any concerns with the following characteristics, particularly those items you rate as "poor".

	Poor	Fair	Good	Excellent	No Opinion
General Park Cleanliness	<input type="radio"/>				
Cleanliness of Restrooms	<input type="radio"/>				
Park Mowing/Landscaping	<input type="radio"/>				
Condition of Furnishings (shelters, picnic tables, benches, grills, etc.)	<input type="radio"/>				
Condition of Play Equipment	<input type="radio"/>				
Condition of Athletic Courts	<input type="radio"/>				
Condition of Athletic Fields	<input type="radio"/>				
Condition of Recreational Trails	<input type="radio"/>				
Condition of Aquatic Facilities	<input type="radio"/>				
Condition of Recreation Center	<input type="radio"/>				

Comment.

5. Safety and Accessibility

The following set of questions will help the City identify any safety or accessibility issues within our parks.

6. How safe do you feel when visiting a City park? Please use the comment box to describe any safety concerns, particularly if you mark "Very Unsafe".

- Very Safe
- Somewhat Safe
- Somewhat Unsafe
- Very Unsafe
- No Opinion

Comment

7. Do you, or any member of your household, have any accessibility concerns within any of the following park or recreational facilities? Please use the comment box to describe any specific concerns.

	Yes	No
Bowman (Broadway just west of Mobile)	<input type="radio"/>	<input type="radio"/>
Jenkins Lookout (River Road)	<input type="radio"/>	<input type="radio"/>
Rotary (intersection of Race and Indiana)	<input type="radio"/>	<input type="radio"/>
Veterans (Veterans Dr.)	<input type="radio"/>	<input type="radio"/>
Weber (Weber Ave.)	<input type="radio"/>	<input type="radio"/>
Public Tennis Courts (Race St.)	<input type="radio"/>	<input type="radio"/>
Illinois Ave. Boat Docks	<input type="radio"/>	<input type="radio"/>
Indiana Ave. Boat Launch	<input type="radio"/>	<input type="radio"/>
Deerwood Glen (HWY 16)	<input type="radio"/>	<input type="radio"/>
Freemont Park (Michigan Ave.)	<input type="radio"/>	<input type="radio"/>
Municipal Pool	<input type="radio"/>	<input type="radio"/>
Recreation Center	<input type="radio"/>	<input type="radio"/>

Comment

6. General Use

The following set of questions will help the City better understand current park usage.

8. Excluding winter months, on average how often do you or members of your household visit or use the following park and recreational facilities?

	1-2 Times per Week	1-2 Times per Month	1-2 Times per Year	0 Times in the Past Year
Bowman (Broadway just west of Mobile)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jenkins Lookout (River Road)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rotary (intersection of Race and Indiana)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Veterans (Veterans Dr.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Weber (Weber Ave.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public Tennis Courts (Race St.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Illinois Ave. Boat Docks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indiana Ave. Boat Launch	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Deerwood Glen (HWY 16)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Freemont Park (Michigan Ave.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Municipal Pool	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Including all months, on average how often do you or members of your household visit or use the City's Recreation Center?

1-2 Times per Week 1-2 Times per Month 1-2 Times per Year 0 Times in the Past Year

10. Have you or a member of your family signed up for a recreational class or program through the City in the past 12 months?

Yes
 No

Comment

7. General Use Continued

11. When visiting City parks which activities or facilities do you or members of your household most commonly use? Please mark up to six answers.

- | | | |
|---------------------------------------------------------------------|---------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Playground Equipment | <input type="checkbox"/> Batting Gage | <input type="checkbox"/> Football Fields |
| <input type="checkbox"/> Picnic Facilities (grills, shelters, etc.) | <input type="checkbox"/> Basketball Courts | <input type="checkbox"/> Riverwalk |
| <input type="checkbox"/> Bandshell | <input type="checkbox"/> Boating Facilities | <input type="checkbox"/> Municipal Pool |
| <input type="checkbox"/> Stationary Workout Equipment | <input type="checkbox"/> Fishing Areas | <input type="checkbox"/> Sledding Hill |
| <input type="checkbox"/> Ball Diamonds | <input type="checkbox"/> Soccer Fields | <input type="checkbox"/> Tennis Courts |

Other (please specify)

12. Do you or members of your household commonly (an average of at least once per month) drive somewhere outside of Wisconsin Dells to use recreational facilities not available in the City?

- No Yes

If yes, please specify where you frequently go and for what activities?

8. General Demand

The following set of questions will help the City assess the general demand for park and recreational facilities.

13. Does the City currently have enough parks to meet the needs of your household?

Yes

No

Not Sure

If no, please explain in what ways the park system is not meeting the needs of your household

14. As the City continues to grow what type of park and recreational facilities should be developed? For each category below, indicate the level of priority for new City facilities.

	Not a Priority	Low Priority	Medium Priority	High Priority	No Opinion
Tot Lots (small sized parks with some playground equipment, benches, etc.)	<input type="radio"/>				
Neighborhood Parks (medium sized parks with some athletic fields, playground equipment, shelters, etc.)	<input type="radio"/>				
Community Parks (large sized parks with multiple athletic fields, including some lighted fields, playground equipment, picnic areas, concession stands, etc.)	<input type="radio"/>				
Natural Areas (nature preserves focused on wildlife viewing with walking or hiking trails)	<input type="radio"/>				
Specialty Parks (parks generally designated for a specified use, e.g. disc golf)	<input type="radio"/>				
Off-Road Recreational Trails	<input type="radio"/>				
On-Road Bike Routes or Lanes	<input type="radio"/>				

9. General Demand Continued

15. Does the City's current variety of recreational programs and classes meet the needs of your household?

Yes

No

Not Sure

If no, please explain in what ways it is not meeting your needs

16. How would you prioritize future investment in the maintenance and development of the City's park and recreational facilities? Please mark your top six preferences.

Playground Equipment

Sledding Hill

Golf Course

Horseshoe Pits

X-Country Skiing

Golf Driving Range

Sand Volleyball Courts

Snowmobile Trails

Off-Leash Dog Park

Bocce Ball Courts

ATV Trails

Camping Areas

Pickle Ball Courts

Skateboarding Facilities

Hunting Areas

Tennis Courts

Ball Diamonds

Restrooms

Basketball Courts

Football Fields

Shelters

Aquatic Facilities

Soccer Fields

Site Furnishings (tables, grills, etc.)

Boating Facilities

Off-Road Hiking/Running Trails

Park Landscaping

Fishing Facilities

Off-Road Mountain Biking Trails

Park Signage/Wayfinding

Ice Skating Rink

On-Road Bicycle Facilities

Snowshoeing

Disc Golf Course

Other (please specify)

10. Funding

The following set of questions will provide the City with input regarding park and recreational service funding.

17. Would you support an increase in park and recreation user fees to cover the cost of maintaining or building park and recreational facilities?

Yes

No

Not Sure

Comment

18. Would you support an increase in property taxes if the additional taxes were used to cover the cost of maintaining or building park and recreational facilities?

Yes

No

Not Sure

Comment

19. Would you support an increased percentage of your existing property taxes allocated for park and recreational facility maintenance and development?

Yes

No

Not Sure

Comment

20. Would you support the City establishing an endowment fund dedicated to assisting with the maintenance and development of the City's park and recreational facilities through tax-deductible charitable gifts?

Yes

No

Not Sure

Comment

11. Other Comments

21. Rate the importance you place on the City's parks and recreational facilities/programs with regard to the following (1 = not important, 10 = very important):

	1	2	3	4	5	6	7	8	9	10
Attracting new residents	<input type="radio"/>									
Maintaining existing residents	<input type="radio"/>									
Improving physical and mental health	<input type="radio"/>									
Creating safer neighborhoods	<input type="radio"/>									
Creating a sense of community	<input type="radio"/>									
Improving tourism and economic development	<input type="radio"/>									
Providing urban wildlife habitat	<input type="radio"/>									
Providing outdoor environmental education opportunities	<input type="radio"/>									

22. Please use this space to provide any other comments relating to park and recreation services or facilities in Wisconsin Dells.

12. Thank You!

Thank you for participating in our survey. In order to capture as many opinions as possible please assist the City by reminding your neighbors to complete the survey.

Thad

From: Raine Gardner <rgardner@msa-ps.com>
Sent: Monday, December 29, 2014 4:11 PM
To: Meister, Thad
Subject: Marina Pier Quotes
Attachments: Dells option 3.pdf; Dells option 1.pdf; Dells option 2.pdf; Crandall Bay Park arial.pdf; img-141222134104-0001.pdf

Importance: High

Hi Thad,

Hope you had a great Christmas! I was finally able to connect with Rick from Port-a-Pier late last week to discuss his quotes that he submitted. He provided several quotes to me and they are attached.

Option 1 –(Quote- \$240,502.55)Is to replace what the City has with exactly the same sizes they have now for lengths. This option is not the most desirable as it is not all completely code compliant with Small Harbors regulations. So in order to get funding, this option would not probably allow the City to get an RBF grant. The total project cost would be roughly **\$280,000.00**. This would not include any upgrades to the parking situation.

Option 2 – (Quote \$521,839.75) to replace what the City has with piers that meet Small Harbors regs and fit the size watercraft you allow in the marina. This option would install the piers off of Illinois Ave still. To just install new piers, this project would roughly cost **\$560,000**. This cost would not include any upgrades to the parking situation.

Option 3 – (Quote \$193,810.06 per pier) to replace the City's marina with piers that would be located off of the DNR's land to the west of the bay area. The Pier manufacturer recommends this as the best option as it would allow for better access, use, and parking. The cost to install 3 finger piers would cost \$581,430.18 for 84 slips. There would need to be added access to the piers, with additional clearing and grubbing, and discussion would need to take place to determine if a parking lot could be added. To just install a path and the piers off the DNR land, it would cost approx. **\$650,000**.

Rick also has a couple rough ideas of what the piers would look like on plan view. All of these options have recycled plastic decking like the decking installed on the boat launch boarding dock.

I hope this gives you an idea of what it would take to upgrade the marina with piers that meet the latest regulations. Again this project would be eligible for a grant from RBF for up to 50% match. You could also phase this project to help cover the costs. Please let me know if you have any questions.

Thanks.



Raine Gardner, PE | Project Engineer

MSA Professional Services, Inc.

(608) 355-8913



Boat Slip Fee Comparison

Location / Venue	Seasonal Slip Cost	Monthly Cost
Castle Rock	\$665	\$220
Petenwell	\$665	\$220
River Bay	\$800	N/A
Holiday Shores	\$ 575.00	N/A

Current 2015 Fee Structure

	Fee(plus tax)	Slip Breakdown	Total Revenue
City Res	\$ 309.00	37	\$ 11,433.00
School Res	\$ 445.00	23	\$ 10,235.00
Non- Resident	\$ 781.00	2	\$ 1,562.00
		Total	\$ 23,230.00
		Dif in Rev	\$ -

Possible Fee Structures

#1

	Fee(plus tax)	Slip Breakdown	Total Revenue
City Res	\$ 400.00	37	\$ 14,800.00
School Res	\$ 550.00	23	\$ 12,650.00
Non- Resident	\$ 850.00	2	\$ 1,700.00
		Total	\$ 29,150.00
		Dif in Rev	\$ 5,920.00

#2

	Fee(plus tax)	Slip Breakdown	Total Revenue
City Res	\$ 500.00	37	\$ 18,500.00
School Res	\$ 650.00	23	\$ 14,950.00
Non- Resident	\$ 900.00	2	\$ 1,800.00
		Total	\$ 35,250.00
		Dif in Rev	\$ 12,020.00

#3

	Fee(plus tax)	Slip Breakdown	Total Revenue
			\$ -
All The Same	\$ 600.00	62	\$ 37,200.00
			\$ -
		Total	\$ 37,200.00
		Dif in Rev	\$ 13,970.00